

[ECC](#), Room 188, 4343 Oceanview Blvd, San Diego, CA 92113 | In-Person

In-Person Participants: Esteban Alvarado, Brandi Bass, Carol Basilio, Karl Cameron, Isabel Cortes, Marne Foster, Richard Gholson, Tara Gilboy, David Giles, Carla Grossini-Concha, Kirsten Lachenmayr, Francisco Manzano, Kelly Metz-Matthews, Eric Miller, Rosa Monzon, Denise Munoz, Janay Patton, Shirley Pierson, Rachel Rose, Kim Salerno, Juan Serrano, Stacy Surwilo, Arch Ian Sy, Richard Weinroth, Becky Wilkins, Ryane Willis

Zoom Participants: Maria Allan, Joyce Almario, Nicole Austria, LisaMarie Bader, Lee Blackmore, Ildifonso Carrillo, Sean Caruana, Elissa Claar, Saladin Davies, Sheila Davis, Leticia Flores, Christine Galdston, Pedro Gomez, Jo Hart-Lloyd, Dan Houston, Rania Hussein, Nathan Klein, Megan Leppert, Kirsten Lollis, Vicki Maheu, Eric Miller, Marina Monta, Anjali Patel, Jessican Peterson, Edith Quinterao, Lauren Ramers, Sany Ramirez, Paul Richard, Doria Ruhl, Michelle Schauder, Casey Simon, Terry Sivers, Jeff Strack, Claudia Tornsauer, Anagit Traganza, Kara Valenzuela, Diana Vera-Alba Terry Washington, Zuri Williams, Ruth Wilson, Annie Zuckerman

### Call to Order

1. Reading: Land Acknowledgment [Statement](#) | All (3 minutes)
2. Academic Senate General Session [Procedures](#) | Gholson (5 minutes)
3. Approval of Agenda | All (2 minutes)
4. Public Comment | All (10 minutes)
5. AS Executive Council Reports | (12 minutes)
  - a. President | Weinroth
  - b. Vice President | Metz-Matthews
    - i. First semester serving on the Appointments Committee; a request for feedback will be distributed in January
  - c. Chair of Program Chairs | Rose
    - i. Creation of a Vice President advisory committee to share information with all VPs and Deans at the same time and reduce misunderstandings.
  - d. Treasurer | Surwilo
    - i. 34 individuals were funded for professional development, with funds still available for additional conferences.
  - e. Curriculum Chair | Gholson
    - i. A COR forum was held in November to provide updates on the COR alignment project and recent Title 5 changes.
    - ii. Discussion also addressed catalog rights, student pathways, and program quality.

- iii. Input is being requested on the minimum letter grade required to demonstrate course competency and completion.
    - f. Secretary | Bass
  - 6. Informational Items (40 minutes)
    - a. Student Equity Plan | [Report](#) | Garrett (30 minutes)
      - i. Student Equity Plan 2025–2028 directs equity funding to support disproportionately impacted student groups.
      - ii. PRIE provides data to guide analysis of past goals and inform future planning, with a 3% growth target across core areas (access, retention, HS equivalency/certificates, and postsecondary transition).
      - iii. Equity review shows progress in some areas, with continued gaps for Filipino students and female Latino students.
      - iv. Future efforts will incorporate broader perspectives and deeper engagement through focus groups and classroom input, beyond surveys alone.
      - v. Next steps focus on deepening equity impact by refining data use, expanding culturally responsive supports, and better meeting students where they are.
    - b. Curriculum Committee Amendment to Bylaws (1<sup>st</sup> read) | [Report](#) | Gholson (10 minutes)
      - i. The proposed amendment has undergone the appropriate committee reviews and is scheduled for a second reading in January.
  - 7. Action Items (20 minutes)
    - a. Approval of May 20, 2025, AS General Meeting [Minutes](#) | All | (5 minutes)
      - i. Minimal revisions were recommended to clarify and update the meeting minutes.
      - ii. Minutes were not approved and will be brought forth to next meeting.
    - b. Approval of September 16, 2025, AS General Meeting [Minutes](#) | All | (5 minutes)
      - i. Minimal revisions were recommended to clarify and update the meeting minutes.
      - ii. Minutes were approved
    - c. Approval of October 21, 2025, AS General Meeting [Minutes](#) | All | (5 minutes)
      - i. Minimal revisions were recommended to clarify and update the meeting minutes.
      - ii. Minutes were approved
    - d. Approval of November 18, 2025, AS General Meeting [Minutes](#) | All | (5 minutes)
      - i. Minimal revisions were recommended to clarify and update the meeting minutes.
      - ii. Minutes were approved
  - 8. Committee Reports
    - a. Technology Committee | Traganza

- i. Regular Substantive Interaction (RSI) has been revised; questions may be directed to the appropriate contact.
    - ii. There are numerous professional development opportunities available.
    - iii. Additional updates on Design Plus will be shared soon.
  - b. ASCCC OER Liaison | Cortes
    - i. An OER newsletter was distributed via email on December 1; members are encouraged to review it if they have not already done so.
  - c. AS Constitution Committee | Surwilo
  - d. AS Distance Education Committee | Traganza & Gleason
    - i. Discussion focused on AI's impact on education and workforce preparation, with work underway to develop an Academic Senate resolution.
  - e. AFT Updates | Bromma
    - i. Settlement package passed
  - f. Diversity, Equity, Inclusion, Antiracism, & Accessibility | Alvarado
  - g. Professional Development Committee | Grossini-Concha
    - i. Spring Institutional Day will be held at the library, with department meetings scheduled for the afternoon.
    - ii. Flex Day is set for Wednesday, January 21, and will be offered both online and at Chavez.
  - h. SLO Committee | Foster
    - i. Members are encouraged to look for the SLO newsletter upon return.
    - ii. The SLO Symposium will be held on January 30 and is a free, online conference.
9. Round Table
10. Upcoming Dates:
- a. Academic Senate General Meeting [Dates](#)
  - b. SDCCE Academic [Calendar](#)
  - c. SDCCE Master [Calendar](#)
  - d. SDCCE Important Dates 25-26 [Calendar](#)
  - e. SDCCD Board of Trustees Meeting [Calendar](#)

## 11. Motion to Adjourn

To submit an agenda item, please email the agenda item with all necessary documents to both AS President Richard Weinroth [rweinroth@sdccd.edu](mailto:rweinroth@sdccd.edu) and AS Secretary Brandi Bass [bbass@sdccd.edu](mailto:bbass@sdccd.edu) at least one week prior to the next SDCCE Academic Senate Meeting.

## Academic Senate Priorities

1. Enhance Communication

Foster stronger collaboration between the Academic Senate, SDCCE Administration, and Classified Professionals by implementing transparent, consistent, and accessible communication processes.

**2. Amplify Faculty Representation**

Strengthen faculty voice and influence within college and district participatory governance structures to ensure diverse perspectives are heard and valued.

**3. Increase Faculty Engagement**

Actively encourage and support faculty participation in all participatory committees and decision-making processes to promote shared governance and accountability.

**4. Ensure Constitutional Relevance**

Conduct regular reviews of the Academic Senate Constitution to ensure it reflects current practices, priorities, and the evolving needs of faculty and the institution.

**Resource links**

- AFT Adjunct Shared Governance: Committee Service [Payment Form](#)
- AFT [Licensure/Certification Reimbursement Form](#)
- Academic Senate Travel and Conference [Forms](#)
- SDCCE Updated [Travel Resource Links](#)
- SDCCE Shared Governance 2023 [Handbook](#)
- Committee Report [Template](#)
- Committees List and Membership [Directory](#)
- Institutional Important Dates 2025-2026 [Calendar](#)
- July 2022 – July 2029 [SDCCE Strategic Plan](#)
- November 2025 [CE Academic Senate Constitution](#)
- CE Re-branding Resources, Zoom backgrounds, and Email Signature [Webpage](#)
- Faculty Association of California Community Colleges [View and Track Legislation](#)
- The Past, Present, and Future of Noncredit Education in California (Nov. 2016) [Report](#)

**Academic and Professional Matters (10+1):\***

<ol style="list-style-type: none"> <li>1. Curriculum, including establishing prerequisites.</li> <li>2. Degree and certificate requirements.</li> <li>3. Grading policies.</li> <li>4. Educational program development.</li> <li>5. Standards or policies regarding student preparation and success.</li> </ol>	<ol style="list-style-type: none"> <li>6. College governance structures, as related to faculty roles.</li> <li>7. Faculty roles and involvement in accreditation processes.</li> <li>8. Policies for faculty professional development activities.</li> <li>9. Processes for program review.</li> <li>10. Processes for institutional planning and budget development.</li> </ol>
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11. Other academic and professional matters as mutually agreed upon.

(\*) SDCCD Board of Trustees Policy [AP 2510](#) ~ The Board shall rely primarily on advice of the Academic Senate as the representative of the faculty body on matters 2-7 & 10, and reach mutual agreement on matters 1, 8, 9, and 11.

**Academic Senate Executive Committee:**

[Richard Weinroth](#) President \ [Kelly Metz-Matthews](#) Vice President \ [Rachel Rose](#) Chair of Chairs \ [Richard Gholson](#) Curriculum Chair \ [Stacy Surwilo](#) Treasurer \ [Brandi Bass](#) Secretary

**Acronyms:** AFT = American Federation of Teachers; APC = Assistance Program Chair; AS = Academic Senate; CE or SDCE = San Diego Continuing Education; DE = Distance Education; DGC = District Governance Council; EGC = Executive Governance Council; EXEC = Academic Senate Executive Committee; M/S/P = Motioned, Seconded, and Passed; PC = Program Chair; SDCCD = San Diego Community College District; VP = Vice President