

EGC Meeting Minutes

Harbor View Campus

Date: September 23, 2026 | **Meeting Start:** 2:30 p.m.

Recorder: La Toiya Noles

ATTENDANCE

MEMBER NAME	TITLE	PRESENT / ABSENT / PROXY
Dr. Tina M. King	CCE President (Non-Voting)	Present
Dr. Masa Omae	CCE Vice President, Instruction	Present
Dr. Shakerra Carter	CCE Vice President, Student Services	Present
Jacqueline Sabanos	CCE Vice President, Administrative Services	Present
Dr. Richard Weinroth	President, Academic Senate	Present
Dr. Kelly Metz-Matthews	Vice President, Academic Senate	Present
Stacy Surwilo	Treasurer, Academic Senate	Present
Dr. Rachel Rose	Chair of Chairs, Academic Senate	Not Present
Catherine Shafer	Dean of Deans	Present
Dr. Esther Anthony-Thomas	President, Classified Senate	Present
Trenton Romero	Vice President, Classified Senate	Present
Mitza Lindsey	Treasurer, Classified Senate	Proxy Cynthia
Neil Kovrig	Member at Large, Classified Senate	Present
Andre Harris	SPAA Site Director	Present
Rocio Lopez	SPAA Representative	Present
Cindy Ybarra	SPAA Representative	Present
Silvia Nogales	SPAA Representative	Proxy Janay Patton
Hiasnaia Agudelo Cano	Student Representative	Not Present

GUEST NAME	TITLE	PRESENT
Esteban Alvarado	Chair, DEIAA	Present
Carla Grossini-Concha	Professional Development Coordinator	Present

GUEST NAME	TITLE	PRESENT
Brenna Leon Sandeford	PIO	Present

ACTION ITEMS

ACTION ITEM	NOTES / DECISION
Review of Meeting Minutes for September 9, 2026	One name change from AS (Roundtable) "Dean Brian Weston"

PRESENTATIONS

PRESENTATION	PRESENTER	TIME CERTAIN

AGENDA

TOPIC / DISCUSSION	LEAD	NOTES / ACTION
President's Updates		
President King - Chair	King	• Congratulated the Student Trustee on being officially sworn in and representing SDCCE at the Board meeting. • SDCCE representatives are participating in the Ghana trip, with representation from constituent groups across the college. • Vision 2030 Noncredit Summit will be held in Orange County; SDCCE leadership will participate. • ECC Ceramics Groundbreaking Event scheduled for October 29. • Thanked the Harbor View Renaming Team and those supporting the restorative circles. • Leadership thanked the Classified Senate for the invitation to attend an upcoming meeting and shared plans to connect similarly with other constituent groups.
Governance Updates		
Academic Senate Update (5 min)	Weinroth	• Stacy Surwilo is transitioning into the Program Chair for Child Development role; this was her final EGC meeting. • A new Chair of Chairs will be selected. • Dr. Rachel Rose will serve as Acting Dean of Liberal Arts at Miramar College
Classified Senate Update (5 min)	Romero and Kovrig for Anthony-Thomas	• Thanked college leadership and Professional Development for securing additional professional development funding for classified professionals. • Discussions are underway regarding expansion of food pantry access to classified employees while ensuring equitable access for students. • Thanked the President's Office for 4CS funding/membership, providing classified professionals opportunities for statewide engagement. • Thanked Esteban Alvarado for presenting information regarding the Harbor View restorative naming circles at Classified Senate. • Several classified professionals will attend the CCE conference in Las Vegas.
Budget Committee (5 min)	Sabanos	• The September 14 meeting included review of committee goals, responsibilities, and membership. • Reviewed the resource request process and transition to Nuventive. • An interim process/system will be identified while training and transition to Nuventive occur. • Discussed the campus allocation model and reviewed the committee calendar.
Enrollment Management Committee (5 min)	Carter/Omae	• The first meeting is scheduled for October.
Professional Development Committee (5 min)	Grossini-Concha	• The Professional Development Committee held its first meeting of the academic year. • CPEC 1.0 begins October 16; five-part series consisting of four in-person sessions and one virtual session. • Restorative circles will continue throughout October, with both in-person and virtual opportunities. • Awaiting analysis of Convocation and Flex survey results. • Recognized staff and colleagues who supported the Harbor View restorative circles. • Strong participation and engagement reported at the September 22 restorative circles.

TOPIC / DISCUSSION	LEAD	NOTES / ACTION
Safety & Facilities Committee (5 min)	Sabanos	- Committee meeting scheduled for September 24 and open to all interested employees. - The Committee will review current facilities and bond projects, including ECC, Mid-City, West City, and other campus projects. - Districtwide RAVE system testing and simulated lockdown drill are tentatively planned for November 4; communication will be distributed in advance.
Technology Committee (5 min)	Sabanos	- September 17 meeting included review of committee responsibilities and membership. - Discussed classroom technology, cybersecurity awareness and employee training, CCCStart implementation, and campus technology issues. - The district is moving away from distribution lists and the G and H drives; employees should move needed files to SharePoint. - Employees should submit Help Desk tickets for IT issues; unresolved or urgent issues may be elevated for additional follow-up.
College Updates		
Administrative Services Update (5 min)	Sabanos	- Continued work to address HVAC concerns; thanked the Academic Senate for its advocacy. - West City HVAC repair has been completed. - District property signage is being installed at campuses to clarify authorization requirements for activity occurring on District property. - State Chancellor Sonya Christian highlighted SDCCE's ALICE training in a recent blog/social media feature.
BOT Meeting Update (5 min)	Sabanos	No Update
Dean of Deans (5 min)	Shafer	- CE Manager Workgroup met and will begin work on the new CE Manager Handbook. - The new Interim Associate Dean of ESL will pilot the orientation checklist developed by the workgroup. - Feedback from the pilot will be used to determine whether changes to the checklist are needed.
DEIAA (5 min)	Alvarado	- The DEIAA Committee held its first meeting and began establishing priorities and its timeline for the academic year. - Call for additional members to support the Cultural Events Task Force/DEIAA programming. - DEIAA meetings are held on the third Thursday from 12:30–2:00 p.m. - Recognized those who supported the Harbor View restorative circles, including student participation and translation support. - Next in-person restorative circles scheduled for September 29 at Mid-City; virtual circles scheduled for October 5 and October 8. - Diversity Book Club begins October 7, with a virtual session from 12:00–1:00 p.m. and an in-person session from 4:00–5:00 p.m.; approximately 40 books are available. - Continuing the collegewide Tim Wise learning/conversation series during the academic year. - Thanked Classified Senate and ASCCE for helping promote the restorative circles and providing agenda time.
Instructional Services Update (5 min)	Omae	Enrollment continues to increase slowly.

TOPIC / DISCUSSION	LEAD	NOTES / ACTION
		• Faculty have reported that some students are completing asynchronous work but are not attending in-person classes, with concerns related to immigration enforcement affecting attendance, particularly within ESL. • Deans have been asked to review enrollment data and consult with faculty regarding appropriate course modalities for spring. • Dean Maureen Rubalcaba will temporarily support Miramar College as Acting Dean of Public Safety • VPI will temporarily oversee Learning Resources and Tutoring.
SPAA Updates (5 min)	Harris	• Congratulated Dr. Rachel Rose and Stacy Surwilo on their new roles. • The second SPAA membership meeting is scheduled for October 9. • Thanked Administrative Services for addressing HVAC concerns. • SPAA representatives were invited to participate in the District's Transparent Recruitment and Accountability for Candidate Equity (TRACE) initiative and provide feedback regarding recruitment/onboarding experiences. • Recognized Brenna Leon Sandeford's recent news appearance. • SPAA continues to work on its first collective bargaining agreement (CBA), transitioning from the current handbook structure.
Student Report (5 min)	Agudelo Cano	• Associated Students held its first meeting and is working to fill student representative positions. • Advisors are in place. • Student travel interest forms are being completed for upcoming opportunities. • Associated Students approved an approximately \$88,000 budget. • Discussion occurred regarding opportunities to support student participation in statewide conferences. • Interest was expressed in exploring access to Fund 73 to support student travel and governance participation.
Student Services Update (5 min)	Carter	• CCCStart launched September 23, replacing CCCApply for the college; Student Services will continue monitoring implementation and potential pain points. • Student Services and Instructional Services continue monitoring impacts associated with TPS cancellations and changes in student enrollment from spring to fall. • Outreach is underway to identify students who did not return for fall to identify needed support. • College and District leaders are exploring protocols for communicating ICE activity occurring near campuses and options related to emergency contacts for students who may be detained on or near campus. • Emergency transportation options are being expanded to provide students with safer transportation to and from campus during emergencies. • Student Support Services continues distributing information regarding food resources, safe food distribution locations, and legal support; information is being translated into multiple languages. • Safety, Inclusion, and Belonging (SIB) Committee is reconvening.

TOPIC / DISCUSSION	LEAD	NOTES / ACTION
		- SIB will explore partnerships and a virtual forum focused on issues affecting students and ways the college can respond. - Latinx/Hispanic Heritage Month event scheduled for September 24 at Harbor View. - Cultural Events Task Force's newly approved theme is "Culture Starts Here." - Employees were invited to participate in the Cultural Events Task Force.
Roundtable		King: - Congratulations were extended to Brenna Leon Sandeford and Dr. Esther Anthony-Thomas on recent personal/professional accomplishments. Neill: - Student Affairs shared plans for Spotlight Events at campuses throughout the academic year, building on the recent Constitution Day event. - Student Affairs plans to collaborate with the Cultural Events Task Force on several upcoming events. - An Amazon wish list has been created to support book collection efforts Esteban - Esteban thanked Drs. Carter and King for bringing back the Safety, Inclusion, and Belonging Committee. - Work is underway with the ESL LGBTQIA+ focus group to develop student and employee videos in recognition of National Coming Out Day, with materials intended for integration into ESL learning. Esther - Classified Senate recognized employees participating in the Ghana trip and thanked leadership for professional development funding. - Cindy Ybarra was thanked for supporting activities at North City and welcoming colleagues into the campus space.

[Governance Handbook](#) | [Important Annual Dates](#) | [EGC Meeting Schedule](#)