SAN DIEGO COLLEGE OF CONTINUING EDUCATION

EGC Meeting Minutes

Virtual

Date: October 14, 2026 | **Meeting Start:** 2:30 p.m.
Recorder: Desiree Redulla

ATTENDANCE

MEMBER NAME	TITLE	PRESENT / ABSENT / PROXY
Dr. Tina M. King	CCE President (Non-Voting)	Present
Dr. Masa Omae	CCE Vice President, Instruction	Present
Dr. Shakerra Carter	CCE Vice President, Student Services	Present
Jacqueline Sabanos	CCE Vice President, Administrative Services	Absent/Proxy Mark Nesbit
Dr. Richard Weinroth	President, Academic Senate	Present
Dr. Kelly Metz-Matthews	Vice President, Academic Senate	Present
Sheila Davis	Treasurer, Academic Senate	Absent
Shirley Pierson	Chair of Chairs, Academic Senate	Present
Catherine Shafer	Dean of Deans	Present
Dr. Esther Anthony-Thomas	President, Classified Senate	Present
Trenton Romero	Vice President, Classified Senate	Present
Mitza Lindsey	Treasurer, Classified Senate	Present
Neil Kovrig	Member at Large, Classified Senate	Present
Andre Harris	SPAA Site Director	Absent/Proxy Janay Patton
Rocio Lopez	SPAA Representative	Present
Cindy Ybarra	SPAA Representative	Present
Silvia Nogales	SPAA Representative	Present
Hiasnaia Agudelo Cano	Student Representative	Present

GUEST NAME	TITLE	PRESENT
Esteban Alvarado	Chair, DEIAA	Present
Carla Grossini-Concha	Professional Development Coordinator	Present

GUEST NAME	TITLE	PRESENT
Janay Patton	Proxy - SPAA	Present
Mark Nesbit	Proxy – VPA	Present
Brenna Leon Sandeford	PIO	Present

ACTION ITEMS

ACTION ITEM	NOTES / DECISION
Review of Meeting Minutes for September 23, 2026	Approved

PRESENTATIONS

PRESENTATION	PRESENTER	TIME CERTAIN
N/A		

AGENDA

TOPIC / DISCUSSION	LEAD	NOTES / ACTION
President's Updates		
President - Chair	King	**ICE Update** • Acknowledged the emotional impact of a recent ICE detention involving an SDCCE student and expressed concern for the student, family, and campus community. • Recognized the efforts of faculty, staff, and community partners, including Karen King, Fatima, Dr. Carter, Terry Sivers, Esteban, Carla, VP Sabanos, and Brenna, for their support, communication, and response efforts. • Announced the continuation of the Safety, Inclusion, and Belonging (SIB) Task Force, with leadership from Dr. Carter, Dr. Omae, and VP Sabanos. • Shared that an ICE Protocols and Processes Webinar will be held on October 22, with General Counsel Ljubisa Kostic available to provide information and answer questions. • Academic Senate requested a discussion on ICE protocols; leadership coordinated with VP Sabanos and General Counsel to ensure faculty and staff receive timely information and resources. • Continued review of campus safety plans, access to information, and emergency preparedness efforts across all campuses. **Upcoming district events:** • SDCCE Fall Forum (Chancellor's Forum): October 26 at North City Campus • SDCCD District Town Hall: October 27 at North City Campus, including a mental health awareness session. • Save the date for the Holiday Reception on December 11. Thank you to Dee Dee and the planning team for coordinating the event. • Ceramics Groundbreaking Ceremony on October 29 and encouraged constituent participation. • The leadership team will visit all seven campuses on October 30 to celebrate Halloween and engage with employees. • **Holiday & Non-Instructional Days:** Leadership approved a pilot remote work schedule for designated non-instructional days to support employee well-being and operational efficiency. Remote workdays: November 23 - 25 and December 21 & 22. The pilot responds to historically low campus traffic and staffing challenges during holiday periods. • Employees will continue serving students remotely while maintaining operations. The results of the pilot will be evaluated to inform future planning. **Other news:** • I participated in the statewide Noncredit Summit, including serving on a panel with State Chancellor Sonya Christian and other community college leaders. • San Diego College of Continuing Education will host the 2027 Noncredit Summit on October 21-22, 2027, at the request of the State Chancellor's Office. The college's continued leadership and innovation in noncredit education and the opportunity to showcase SDCCE programs statewide. • I have been selected as one of 20 California Community College CEOs serving as an AI Fellow through the Chancellor's Office, contributing to statewide AI initiatives and the development of AI tools for colleges.

TOPIC / DISCUSSION	LEAD	NOTES / ACTION
		• Expressed appreciation for the ongoing dedication of faculty, staff, and administrators during a challenging period and reaffirmed the college's commitment to student support, safety, and innovation.
Governance Updates		
Academic Senate Update (5 min)	Weinroth	**(Weinroth)** • Announced Sheila Davis as the new Treasurer and Shirley Pierson as the new Chair of Chairs. • Recognized outgoing leaders Stacey Sullilo and Dr. Rachel Rose for their service and contributions to the Academic Senate. • Highlighted the importance of adjunct representation and welcomed Sheila Davis to the Executive Board. • Acknowledged Shirley Pierson's leadership and efforts in strengthening the Clothing and Textiles program. • Emphasized the value of CTE programs in supporting student success and workforce preparation. • Shared that Dr. Foster will present on Nuventive at the next Senate meeting. • Noted the transition to a seven-year accreditation cycle, with the next accreditation visit scheduled for 2031. • Reaffirmed the Academic Senate's commitment to participatory governance and collaboration. **(Metz-Matthews)** • Reported that Academic Senate is supporting faculty professional development by sending numerous faculty members to conferences throughout the fall season. • Expressed appreciation to deans and program chairs for supporting faculty participation in conference and professional development opportunities. • Shared participation in the Vision 2030 Noncredit Summit and expressed enthusiasm about SDCCE hosting the summit in the future. • Announced that the Academic Senate will send Executive Committee representatives to the ASCCC Plenary Session in early November. **(Pierson)** • Expressed appreciation for the opportunity to serve as Chair of Chairs. • Reported that the first Program Chairs meeting of the term is scheduled for the following week after being postponed due to circumstances involving Dr. Rachel Rose. • Shared that planning and coordination are underway to ensure program chairs receive important information and updates from relevant college departments and leaders.
Classified Senate Update (5 min)	Romero for Anthony-Thomas	• On behalf of Classified Senate President Esther, appreciation was extended to Dr. King and her team for supporting classified professionals' attendance at the NANDI Conference, noting the value of the professional development opportunities provided. • Congratulations were extended to Shirley Pierson on her new leadership role. • Classified Senate is discussing options to increase meeting time, including extending the current monthly meeting or moving to a biweekly meeting schedule. A final recommendation is expected at the next meeting. • Appreciation was expressed to the Vice Presidents for meeting with Classified Senate leadership regarding the Food Pantry proposal. Further discussion is planned at

TOPIC / DISCUSSION	LEAD	NOTES / ACTION
		the next Classified Senate meeting to review recommendations and determine next steps. • Continued discussions are underway regarding the 2027 STAR Conference, with support for maintaining the event on the second Thursday of June. A formal vote is anticipated at the next Classified Senate meeting.

Budget Committee (5 min)	Nesbit for Sabanos	• The Committee has not met since the last EGC meeting.
		• At the upcoming November meeting, the committee will provide an overview of available restricted funding sources to support the resource request process. Brief presentations will be given on funding opportunities through:
		  ○ Student Equity and Achievement (SEAP)
		  ○ Workforce Innovation and Opportunity Act (WIOA)
		  ○ California Adult Education Program (CAEP)
		  ○ Strong Workforce
		  ○ CalWORKs
		• Due to the transition from Anthology to Nuventive, the college is developing an interim process for this year's resource request cycle. The Planning, Research, and Institutional Effectiveness team is testing the interim process and will provide guidance and timelines via email later this month.
		• Committee membership remains open to all interested employees who would like to learn more about the college's budget and financial resources.

Enrollment Management Committee (5 min)	Carter/Omae	• The committee has not yet finalized its meeting schedule for the year due to a conflict with the Curriculum Committee meeting time. • A new meeting schedule has been identified and is scheduled for Monday, October 19, at 1:00 p.m. All Enrollment Management committee meetings will be held on Mondays instead of Thursdays.
Professional Development Committee (5 min)	Grossini-Concha	• Reported on discussions regarding the Passport to Success rebranding effort to reflect its expansion from faculty onboarding to serving faculty, classified professionals, supervisors, and managers. Feedback is being gathered from past participants to inform the rebranding process. • CPEC (Classified Professional Equity Certification) 1.0 begins this Friday. The five-part professional learning series remains open for additional participants. • Restorative Community Circles will begin during the last week of October. The first Community Circle topic will focus on safety and security, providing space for employees to discuss current campus and community concerns. • Information about Community Circles and restorative practices will be shared through email and the committee's SharePoint page. A corrected schedule for November sessions will be distributed.
Safety & Facilities Committee (5 min)	Nesbit for Sabanos	• The Committee has not met since the last EGC meeting. The next meeting is scheduled for December 3 from 2:00-3:00 p.m. via Zoom. • ECC HVAC Update: Ongoing air conditioning issues at ECC continue to impact instruction, particularly during extreme heat events. Facilities Services reported that much of the HVAC equipment has exceeded its useful life and is obsolete.

TOPIC / DISCUSSION	LEAD	NOTES / ACTION

		A Measure HH funding request is being revised to expand HVAC improvements beyond the automotive area to include the 80s building and other affected ECC locations.
		District Facilities has been asked to explore incorporating HVAC replacements into the ECC seismic upgrades project and identify interim solutions to minimize instructional disruptions.
		• ICE Protocols Webinar is planned for October 22 from 2:00-3:00 p.m., featuring General Counsel Ljubisa Kostic. The webinar will provide guidance on responding to ICE activity on campus and include an opportunity for employees to submit questions in advance.
		• A college-wide Emergency Preparedness Drill is scheduled for November 4 from 11:00 a.m.-11:30 a.m.
		• Employees were encouraged to participate in Hands-Only CPR and AED Introduction Training:
		  ○ October 14 at ECC
		  ○ October 19 at West City
		  ○ October 28 at Mid-City
		• The Great California ShakeOut will take place on October 15 at 10:15 a.m. Employees and students are encouraged to participate in earthquake preparedness activities.
		• Employees were reminded to verify their contact information in the MySDCCD Portal and download the SDCCD Safe App to receive emergency notifications and alerts.
		The district will conduct test emergency notifications as part of ongoing emergency preparedness and communication efforts.
		(Weinroth)
		• Academic Senate clarified that it had responded to the proposed webinar dates and requested that both October 22 and October 29 be offered to provide multiple opportunities for faculty participation. Academic Senate also requested extending the webinar length to allow additional time for questions and discussion.
		(King)
		• Confirmed that an updated communication was sent by VP Sabanos announcing the ICE Protocol Webinar on October 22 from 2:00–3:30 p.m. Employees were encouraged to submit questions in advance by October 20 and to share the webinar information with their constituent groups. Will ask VP Sabanos to resend the communications with the flex credit number attached and add it to the President's Message.

Technology Committee (5 min)	Nesbit for Sabanos	• No updates were reported, as the Technology Committee has not met since the last EGC meeting. • The next Technology Committee meeting is scheduled for November 19 from 2:00 p.m. to 3:00 p.m. via Zoom.
College Updates		
Administrative Services Update (5 min)	Nesbit for Sabanos	• Effective October 1, a new requisition process was implemented to improve tracking and transparency of purchase requests. The new process allows end users to track the status of requisitions and reduces the risk of requests being delayed or overlooked. • The college continues preparations for the transition from Anthology to Nuventive for resource requests and planning processes. Information, instructions, and links for the interim resource request process will be distributed once system testing is complete.

TOPIC / DISCUSSION	LEAD	NOTES / ACTION
BOT Meeting Update (5 min)	Nesbit for Sabanos	We have 5 agenda items: • 14.05: Request to establish a 12-month, 1.0 FTE Accessibility Specialist position within DSPS. • 15.05: Request approval of a contract for furniture procurement and installation for the College and ECC Theater Renovation Project. • 15.07: Information item regarding the reallocation of Measure HH funds within the ECC Theater Renovation Project budget to support parking and site logistics. • 15.12: Request approval of a change order and time extension for the West City Expansion Project to accommodate additional design services. • 15.13: Request approval of a change order for additional property enforcement signage at the College of Continuing Education.
Dean of Deans (5 min)	Shafer	• No updates
DEIAA (5 min)	Alvarado	• The Diversity Book Club held its first meetings on October 7 and began discussions on this semester's book, which highlights themes related to Hispanic/Latina Heritage Month, LGBTQ+ History Month, and Domestic Violence Awareness Month; additional meetings are scheduled for November 10 and January 7. • The Campus Climate Circles and Survey concluded, with appreciation extended to college leadership, facilitators, consultants, and support staff who contributed to the process; survey results will be reviewed and shared in the coming months. • Recognized employees and collaborators who participated in a National Coming Out Day video initiative aimed at sharing personal stories and promoting awareness and inclusion. • The next DEIAA Committee meeting is tomorrow and encouraged broad participation. • Shared that the committee will review proposed cultural celebration flags and provide feedback to the district's diversity advisory process. • Noted that the committee will also discuss concerns regarding the safety and well-being of immigrant students and employees and identify opportunities for support and advocacy. • Promoted a Hispanic and Latina Heritage Month Trivia Event scheduled for Friday, offering a cultural learning opportunity and flex credit for participants.
Instructional Services Update (5 min)	Omae	• We are working with the District to identify flexible ways for students to access classes while remaining compliant with Title 5 and Education Code requirements, particularly in response to current student challenges. • I attended the Vision 2030 Conference, and the key takeaways I received included a focus on "earn-and-learn" models that support both educational and economic needs of adult learners. • We have ongoing efforts to expand apprenticeship and pre-apprenticeship pathways through partnerships with employers and industry sectors. • Reported progress on workforce development initiatives, including partnerships in vocational nursing, skilled trades, carpentry, and hospitality/tourism-related industries. • Noted that discussions are underway with employers and community partners to create additional career pathways

TOPIC / DISCUSSION	LEAD	NOTES / ACTION
		that align with workforce needs and support student employment opportunities.
SPAA Updates (5 min)	Harris	• No update
Student Report (5 min)	Agudelo Cano	• Participated in planning for Media Fest and continues working with the Communications staff on enhancing the college's online presence and student engagement efforts. • Working with student trustees from the other colleges to explore opportunities for collaboration among student clubs and increase student involvement across campuses. The goal of creating more opportunities for Continuing Education students to participate in student clubs and activities throughout the district. • Three applications were received for the Associated Student Vice President position, with a selection expected in the coming days.

Student Services Update (5 min)	Carter	• Student Services continues to respond to students affected by recent immigration enforcement activity and is working with the District to develop more proactive support systems.
		• Efforts are underway to improve collection of student emergency contact information and establish clear communication protocols for emergencies involving students. Through coordination with legal counsel and community partners, legal representation was secured for a student detained by immigration authorities. The college is exploring additional resources and partnerships to provide legal assistance, emergency transportation, food access, and mental health support for students.
		• The Safety, Inclusion, and Belonging (SIB) Task Force will meet to review campus safety protocols and strengthen employee awareness and training.
		Continued collaboration with the Haitian Bridge Alliance will provide students and employees with information, resources, and community updates.
		• Student Services continues to share community resources through its newsletter, including information on local food assistance programs.
		• Recognized the work of the Cultural Events Task Force and volunteers who organize campus cultural and community-building activities.
		• Events include:
		  ○ Indigenous Peoples Day film screening on Monday at Mid-City Campus.
		  ○ Hispanic and Latinx Heritage Month Trivia event on October 16 to celebrate culture and learning.
		  ○ Filipino American History Month celebration on October 22, featuring poetry, cultural activities, and food.
		• Encouraged participation in cultural events and engagement opportunities across all campuses.

Roundtable		**King:** • The Chancellor's Forum for SDCCE will be held on October 26 at North City Campus. • The SDCCD Chancellor's Town Hall will be held on October 27 from 3:00–5:00 p.m., also at North City Campus and will focus on data governance and mental health and will include a panel featuring mental health representatives from each college.

TOPIC / DISCUSSION	LEAD	NOTES / ACTION
		• Both events provide opportunities to hear directly from the Chancellor and engage in district-wide discussions. • All event dates and details will be included in the meeting minutes for distribution to constituent groups.

Governance Handbook | Important Annual Dates | EGC Meeting Schedule