

Program Review and Planning (PRP) Committee

MINUTES - Monday, November 10, 2025

3:30– 5:00 PM

Zoom virtual meeting

Members Present:	Ildifonso Carrillo (Co-Chair), Jessica Luedtke (Co-Chair), Jacqueline Sabanos, Masahiro Omae, Maureen Rubalcaba, Juan Salcedo, Marne Foster, David Anton, Tavaris Franklin, Trila Gil,
Not Present:	Jesus Rivas, Pamela Kozminska, Leroy Williams, Shakerra Carter, Megan Leppert, Zuri Williams
AGENDA	
1. Call to Order 3:34 PM	
2. Action Items	
2.1 Approval of Agenda	
CONCLUSION	Motion to approve by Marne, Seconded by Maureen – agenda approved
2.2 Approval of 10/13/2025 PRP Meeting Minutes	
CONCLUSION	Motion to approve by VP Sabanos, seconded by Jessica – minutes approved
3. Information/Discussion Item(s)	
3.1 Annual Integrated Planning: Program Review & Strategic Plan Updates	
INFORMATION	<ul style="list-style-type: none"> • The Program Review deadline of 11/7 was temporarily paused due to system downtime in Anthology • Strategic Plan updates will also be extended accordingly • A new submission deadline will be announced once the issue is resolved
3.2 IEPI Update	
INFORMATION	<ul style="list-style-type: none"> • The IEPI grant was formally extended through the Board for a second year. • The extension allows continued use of the remaining \$200,000 and supports extended NANCE positions to complete ongoing project work. • Projects include: <ul style="list-style-type: none"> ○ Continued SharePoint development ○ Expansion of the Vision Resource Center and Flex system ○ Development of the Institution-wide Professional Development Strategic Plan through the PD Committee ○ IEPI committee meetings and site visits have concluded ○ focus now shifts to internal implementation and completion of existing deliverables ○ Documentation requiring district signatures for fund release will be coordinated through Grants and Contracts
3.3 Roundtable	
INFORMATION	<ul style="list-style-type: none"> • Maureen inquired about the AI and Program Review pilot previously discussed <ul style="list-style-type: none"> ○ Ildi noted the workgroup has not yet launched due to current PRP support priorities ○ Will possibly begin next semester in preparation for the next fall cycle • Jessica clarified that the Professional Development Committee is a governance (non-Brown Act) committee open to guests. Carla and Jessica serve as co-chairs and can provide meeting details to interested participants
4. Adjournment: Meeting adjourned at 4:26 PM	
Next Meeting: 12/08/2025 at 3:30	

Minutes submitted by: Debi King

Minutes approved:

By Committee 12/8/2025