

SAN DIEGO COMMUNITY COLLEGE DISTRICT
CONTINUING EDUCATION
COURSE OUTLINE

SECTION I

SUBJECT AREA AND COURSE NUMBER

ABED 425

COURSE TITLE

ENGLISH REVIEW FOR THE CBEST

TYPE COURSE

NON-FEE

CATALOG COURSE DESCRIPTION

This course is designed to aid students in passing the California Basic Educational Skills Test (CBEST). This test is required by the state of California for all K-12 instructors. Covers the areas of advanced spelling, advanced vocabulary, style and techniques in writing of formal composition. The student will learn to organize materials effectively toward a given purpose and develop facility in evaluating various kinds of language performance. (FT)

LECTURE/LABORATORY HOURS

6 hours per week
(for 9 weeks)

ADVISORIES

NONE

RECOMMENDED SKILL LEVEL

NONE

INSTITUTIONAL STUDENT LEARNING OUTCOMES

1. Social Responsibility
SDCE students demonstrate interpersonal skills by learning and working cooperatively in a diverse environment.
2. Effective Communication
SDCE students demonstrate effective communication skills.

INSTITUTIONAL STUDENT LEARNING OUTCOMES (CONTINUED)

3. Critical Thinking
SDCE students critically process information, make decisions, and solve problems independently or cooperatively.
4. Personal and Professional Development
SDCE students pursue short term and life-long learning goals, mastering necessary skills and using resource management and self-advocacy skills to cope with changing situations in their lives.

COURSE GOALS

Achievement of the course objectives will enable the student to:

1. Identify the components of the English portion of the CBEST.
2. Improve his/her chances of passing the English portion of the CBEST.

COURSE OBJECTIVES

Upon successful completion of the course, the student will be able to:

1. Demonstrate the correct use of English grammar and mechanics and sentence structure.
2. Demonstrate an increased understanding and use of vocabulary.
3. Construct a five (5) paragraph essay.
4. Recognize and identify various types of essay development and their purposes.
5. Construct essays illustrating several types of development.

SECTION II

COURSE CONTENT AND SCOPE

1. Grammar and Usage
 - 1.1. Sentence fragments
 - 1.2. Run-on sentences
 - 1.3. Subject-verb agreement
 - 1.4. Pronouns
 - 1.5. Adjectives and adverbs
 - 1.6. Verb forms
2. Mechanics
 - 2.1. Capitals
 - 2.2. Abbreviations and numbers
 - 2.3. Italics
 - 2.4. Syllabication and hyphen
 - 2.5. End punctuation
 - 2.6. The comma
 - 2.7. The semicolon

COURSE CONTENT AND SCOPE (CONTINUED)

- 2.8. The apostrophe
- 2.9. Quotation marks
- 2.10. Colon and dash
- 2.11. Parentheses and brackets
- 3. Spelling
 - 3.1. Spelling rules
- 4. Vocabulary
 - 4.1. Synonyms
- 5. Paragraphs
 - 5.1. Unity in the paragraph
 - 5.2. Coherence in the paragraphs
 - 5.3. Paragraph development
 - 5.4. Consistency in the paragraph
- 6. Analyses of Reading Selections
 - 6.1. Literal comprehension
 - 6.2. Critical comprehension
 - 6.2.1. Distinguishing fact from opinion
 - 6.2.2. Recognizing intent, attitude, and bias
 - 6.2.3. Recognizing tone and inferences
 - 6.2.4. Recognizing and making critical judgments
 - 6.3. Affective comprehension
 - 6.3.1. Recognizing figurative language
 - 6.3.2. Reading imaginative literature
- 7. Essays
 - 7.1. Elements of an issue
 - 7.2. Arguing an issue
 - 7.2.1. Analogy
 - 7.2.2. Induction
 - 7.2.3. Deduction
 - 7.3. Narrative

APPROPRIATE READINGS

NONE

WRITING ASSIGNMENTS

NONE

OUTSIDE ASSIGNMENTS

NONE

APPROPRIATE ASSIGNMENTS THAT DEMONSTRATE CRITICAL THINKING

NONE

EVALUATION

Students will be evaluated through the use of simulated CBEST and the evaluation of written assignments by the instructor according to established criteria.

METHOD OF INSTRUCTION

The primary methods of instruction will include, but not be limited to: lectures, class discussions, individualized instruction and practice tests.

TEXTS AND SUPPLIES

Required texts:

Cliff's CBEST Preparation Guide, Jerry Bobrow, Cliff's Notes Inc., Lincoln, 1985
Barron's CBEST Preparation Guide, Sharon Green, Barron's Education Service Inc., New York, 1985

The instructor will provide a course syllabus and relevant class handouts. The student will provide the textbooks, pen/pencil and paper.

Marketable Description:

The course will prepare the student for the California Basic Educational Skills Test (CBEST). For the student who has already mastered the basics of English grammar and composition, it provides advanced instruction in formal composition. The instructor will assist the students in the achievement of course objectives with the presentation of relevant information and instruments, (test, inventories etc.). Comprehensive evaluation is made through administering a simulated CBEST test each week.

PREPARED BY Catherine Dale DATE December, 1985

REVISED BY Instructional Services, SLOs added DATE March 3, 2017

Instructors must meet all requirements stated in Policy 3100 (Student Rights, Responsibilities and Administrative Due Process), and the Attendance Policy set forth in the Continuing Education Catalog.

REFERENCES:

San Diego Community College District Policy 3100
California Community Colleges, Title 5, Section 55002
Continuing Education Catalog