

SAN DIEGO COMMUNITY COLLEGE DISTRICT
CONTINUING EDUCATION
COURSE OUTLINE

SECTION I

SUBJECT AREA AND COURSE NUMBER

CEMR 525

COURSE TITLE

PERSONAL ECONOMICS

TYPE COURSE

NON-FEE

CATALOG COURSE DESCRIPTION

A course designed to develop the student's skills in personal financial management. Emphasis is placed on long and short range financial planning, budgeting and taxes. (FT)

LECTURE HOURS

3 hours per week
(for 18 weeks)

LABORATORY HOURS

ADVISORIES

NONE

RECOMMENDED SKILL LEVEL

NONE

INSTITUTIONAL STUDENT LEARNING OUTCOMES

1. Social Responsibility
SDCE students demonstrate interpersonal skills by learning and working cooperatively in a diverse environment.
2. Effective Communication
SDCE students demonstrate effective communication skills.

INSTITUTIONAL STUDENT LEARNING OUTCOMES (CONTINUED)

3. Critical Thinking
SDCE students critically process information, make decisions, and solve problems independently or cooperatively.
4. Personal and Professional Development
SDCE students pursue short term and life-long learning goals, mastering necessary skills and using resource management and self-advocacy skills to cope with changing situations in their lives.

COURSE GOALS

Achievement of the course objectives will enable the student to:

1. Acquire a better understanding of the world of finance as it relates to his/her own individual and family environment.
2. Develop, maintain and monitor a program of financial and material stability, growth, budgeting and home ownership.

COURSE OBJECTIVES

Upon successful completion of the course, the student will be able to:

1. Establish and meet personal budget standards (e.g. regular savings program, establish credit, identify and select an insurance program and policies career definitization and planning, stock investment program, etc.).

SECTION II

COURSE CONTENT AND SCOPE

1. Course Introduction-Outline, Requirements, and Grading Procedures
2. Financial Planning
3. Career Planning
4. Budgeting and Saving
5. Homes and Taxes
6. Credit Bank Relationships
7. Insurance and Risk Management
8. Life Insurance and Investment Programs
9. Stocks, Bonds, and Mutual Funds
10. Retirement and Estate Planning

APPROPRIATE READINGS

NONE

WRITING ASSIGNMENTS

NONE

OUTSIDE ASSIGNMENTS

NONE

APPROPRIATE ASSIGNMENTS THAT DEMONSTRATE CRITICAL THINKING

NONE

EVALUATION

The student will be evaluated twice during the course on projects relating to his/her establishment and achievement of personal budget standards (e.g. regular savings program, establishing credit, identifying and selecting insurance programs and policies, career definitization and planning, stock investment programs, etc.). In addition the student will be evaluated on class attendance and participation.

METHOD OF INSTRUCTION

The primary methods of instruction will include lectures, learning exercises, group discussions and questions and answers.

TEXT AND SUPPLIES

Recommended Texts:

Personal Financial Management, Richard D. Irwin, 1982
The Joy Of Money, Paula Nelson
Your Finances In Changing Time, Christian Burkett, 1975

Recommended Reading:

Business Week, *Changing Time*, *Forbes*, *Fortune*, *Money*, *Consumer Reports*, *U.S. News 7 World Report*

The student will provide a pen/pencil and a notebook.

PERSONAL ECONOMICS

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PREPARED BY Richard Smith-ECC DATE April, 1985

REVISED BY Instructional Services, SLOs added DATE March 10, 2017

Instructors must meet all requirements stated in Policy 3100 (Student Rights, Responsibilities and Administrative Due Process), and the Attendance Policy set forth in the Continuing Education Catalog.

REFERENCES:

San Diego Community College District Policy 3100
California Community Colleges, Title 5, Section 55002
Continuing Education Catalog