

**SDCCE Professional Development Committee
DRAFT AGENDA Monday Dec. 13, 2021 2:00-3:00 PM Via Zoom**

Committee Membership

- Laurie Cozzolino, Flex/Professional Development Coordinator, Chair
 - Jessica Luedtke, Dean, Planning, Research & Institutional Effectiveness
 - Jackie Sabanos, Vice President, Administrative Services
 - Dean, Instructional Services, Jan Jarrell
 - Dean, Student Services, Maureen Rubalcaba
 - Denise Munoz, Faculty
 - Diana Vera-Alba, Faculty
 - Veleka Iwuaba, Faculty & FELI Lead
 - John Bromma, Faculty
 - Lisa Carulli, Faculty
 - Linda Osborn, Diversity, Equity & Inclusion Chair
 - Roma Weaver, Passport to Success Lead
 - Patricia Lopez, Classified Member
 - Classified Supervisor: Vacant
 - Instructional Assistant: Vacant
 - Classified Member: Vacant
 - Associated Student (1): Vacant
- Recorder: Laurie Cozzolino

Quorum:

- Subject to the Brown Act

1.1 Call to Order/Roll Call 2:00 PM

1.2 Introductions

Action Items:

2.1 Approval of Agenda

2.2 Approval of Nov. 8, 2021 Minutes

2.5 Presentation: CAEP (California Adult Education Program) w/ Kelly Henwood & Diana Vera-Alba, including Goals, Role and Purpose

2.6 Spring Flex Days Reminder: Jan. 31 & Feb. 1, with Institutional Day, Program Meetings and Flex sessions focused on SLOs, digital literacy, online course design, OER, Work-based Learning and more

2.7 Member Updates: OER: Diana Vera-Alba; Passport to Success: Roma Weaver; Classified PD: Laurie Cozzolino and Patty Lopez; DEI PD: Linda Osborn/Lisa Carulli; FELI Update: Veleka Iwuaba; Student Services Update: Denise Munoz

2.8 Informational Item: February and March Meetings, PD Committee Meetings we will be reviewing the

2.9 Professional Development Requests (i.e. Institutional Conferences; Program level requests) to provide review and recommendations for funding

2.10 Membership Review

3.0 Adjournment

Upcoming Meetings: 2- 3 PM

- Monday Jan. 10, 2022 Via Zoom
- Monday Feb. 14, 2022 Via Zoom
- Monday March 14, 2022 Via Zoom
- Monday April 11, 2022 Via Zoom
- Monday May 9, 2021 Via Zoom

Committee Purpose:

- Assess and identify institution-wide professional development needs
- Provide recommendations and direction for enrichment opportunities in the identified areas of need for all employees
- Foster a cohesive, effective and proactive organization
- Support a range of strategic professional development opportunities to better prepare all employees to respond to student needs
- Monitor and evaluate progress toward, and completion of, the committee's strategic goals

<http://www.sdce.edu/organization/governance/professional-development-committee>