



**SAN DIEGO  
COLLEGE OF  
CONTINUING  
EDUCATION  
FOUNDATION**

~ SINCE 2008 ~

**BOARD OF DIRECTORS**

Neill K. Kovrig  
*President*

Roma Weaver  
*Vice President*

Bill Grimes  
*Secretary*

Mary LeDuc  
*Treasurer*

**BOARD MEMBERS**

Vincent Balaoing

Gretchen Bitterlin

Shakerra Carter, Ed.D.

Tina M. King, Ed.D.

Stephanie M. Lewis, Ed.D.

Andrei Lucas

Michele Madrid Novak

Sany Ramirez

Maureen Rubalcaba

Jacqueline Sabanos

Minou Spradley, Ph.D.

Kay Faulconer Boger, Ed.D.  
*Interim CEO/Executive Director*

**Regular Meeting of the San Diego College of Continuing  
Education Foundation Board of Directors**

**Wednesday, September 20, 2023 | 9:00 AM - 12:00 Noon**

In-Person: ECC Conference Room 106

- I. **Call to Order, Welcome and Introductions**
- II. Public Comment (3 min; if additional comments received, reserved time at Roundtable)
- III. Foundation Staff Report (20 min) – Kay Faulconer Boger
  - ASB – Student Representative
  - ETi – Caron Lieber
  - Administration -- Kay Faulconer Boger
  - Development -- Kay Faulconer Boger
- IV. Finance Report – Mary LeDuc
- V. Consent Calendar (5 min)
  - A. Reports Received – 09/20/2023 (Recommended Action: Note and File Foundation and Finance Report)
  - B. Approval of Minutes – 08/03/2023
  - C. Updates to Credit Card Policy 03-1920- Final Adoption
  - D. Upcoming Events:
    1. Vision 2030 Adult Education Summit - October
- VI. Action on Items Removed from Consent Calendar
- VII. Foundation Budget - 1<sup>st</sup> reading: Kay Faulconer Boger
- VIII. Staffing Study – Presentation: Kay Faulconer Boger
- IX. Bylaw Revision – 2nd reading: Neill Kovrig
- X. Audit Committee – Appointment of Membership
- XI. Board Member Comments/Roundtable
- XII. Board Strategic Planning Retreat
  - A. Review Documents
    1. Mission/Vision Statement
    2. Development Plan 2021-2022
    3. President's Vision and Leadership Goals
  - B. Review Year Accomplishments
    1. Dean Stephanie Lewis
    2. Dean Maureen Rubalcaba
    3. Director Caron Lieber
  - C. SWOT Analysis
  - D. Conclusions
- XIII. Closed Session (as applicable)
- XIV. Adjournment

Next meeting: November 15, 2023

**LUNCH**

***Mission:***

*The San Diego College of Continuing Education (SDCCE) Foundation exists to support SDCCE in championing equity by fostering innovation, raising funds for scholarships, eliminating barriers to student success, and positively impacting the community at large.*

***Vision:***

*The San Diego College of Continuing Education Foundation strives to provide all students with the tools and resources to reach their full potential by implementing equitable programs that address economic insecurities and promote progressive, systemic social change.*

*The San Diego College of Continuing Education Foundation is a qualified 501(c)(3) charity and your donation may be tax deductible - please consult your Tax Advisor. Our federal tax identification number is 26-3305140.*