



## San Diego Adult Education Regional Consortium (SDAERC)

**Date:** Thursday, August 8th, 2024

**Time:** 2:00pm-3:30pm

**Meeting Location:** 4343 Ocean View Blvd. San Diego, CA 92113 (ECC)

**Meeting Zoom Access :** <https://sdccd-edu.zoom.us/my/sdaerc?omn=86370961721>

**Meeting Teleconference Access** Or by phone: Dial +1 669 900 6833 **Meeting ID:** 697 154 2755

**For a List of Voting Members:** Click on SDAERC Website: <https://sdcce.edu/organization/special-projects-and-grants/sdaerc>

\*SDAERC is a Brown Act abiding consortium. As we are no longer in a state of emergency due to the pandemic, under AB 2249 the quorum must be present in-person at a single, publicly accessible location. Individual voting members may participate remotely with notice. Voting members requesting remote participation MUST provide reason to do so, being either "just cause" or "emergency circumstances". For further information on meeting policies and remote restrictions per AB 2249 see [HERE](#) and [HERE](#).

Agenda Item	Lead/Presenter
<b>1. Call to Order</b>	All
<b>2. Adoption of Agenda &amp; Selection of Chair &amp; Proxies</b>	All
<b>3. Public Comment</b> <i>Note: see new Consortium Public Comment Form online <a href="#">SDAERC</a></i>	Open
<b>4. Consent Items:</b> a) <a href="#">June 20<sup>th</sup> Minutes</a>	All
<b>5. Action Items</b> <ul style="list-style-type: none"> <li>a) Fiscal Reports &amp; Updates: <ul style="list-style-type: none"> <li>• Approve the Revised PY 24/25 Consortium Fiscal Administrative Declaration (CFAD) – Due in NOVA on 9/1/24</li> <li>-Final State Allocation <a href="#">Memo</a> and <a href="#">Schedule</a></li> <li>-<a href="#">SDAERC Allocation Trends</a></li> <li>• Approve Q4 Expenditures by Member Agency – State Entry due 9/1/24 Consortium Approval due 9/30/24</li> <li>• SDCCE <a href="#">Expenditures 6/11/24 by Department Plan vs. Actual</a></li> <li>• AB 1491 Carryover Compliance <a href="#">Memo</a> and <a href="#">Timeline</a> and <a href="#">FAQ</a> and <a href="#">State Presentation</a></li> </ul> </li> <li>b) <a href="#">Annual Plan</a>: Review Comments and State Due Date 8/15/24</li> <li>c) Joint HSD/ASE Workgroup Membership <a href="#">Joint Secondary Ed Workgroup</a> - reminder of first meeting in fall – still need membership approved by SDAERC - PY 24/25 Calendar</li> </ul>	

<b>6. Presentation &amp; Discussion Items</b> <ul style="list-style-type: none"> <li>a) Re-Org Updates and Consortium Staffing</li> <li>b) CAEP Data/Research Agenda: Suggested Task Force</li> </ul>	<ul style="list-style-type: none"> <li>a) Dr. Tina M. King, President</li> <li>b) Jesus Rivas, Associate Dean Research, Office of Institutional Effect</li> </ul>
<b>Informational Items</b> <ul style="list-style-type: none"> <li>a) State Directors Event and New Directors Event</li> <li>b) <a href="#">CAEP Summit</a> and SDAERC <a href="#">Presentation Proposals</a></li> <li>c) Member Agency Representatives</li> </ul>	<ul style="list-style-type: none"> <li>a) thru d) Kelly Henwood, Special Projects Manager</li> </ul>
<b>8. Community Partnership Updates</b> <ul style="list-style-type: none"> <li>a) Partnership Updates</li> </ul>	<ul style="list-style-type: none"> <li>a) Community Partners - All</li> </ul>
<b>9. Upcoming CAEP Due Dates and State Updates</b> <ul style="list-style-type: none"> <li>• Aug 15: Annual Plan for 2024-25 due in NOVA *</li> <li>• Sep 1: Member Expense Reports due in NOVA (Q4)</li> <li>• Sep 1: 23/24 Certification of Allocation Amendment due in NOVA</li> <li>• Sep 30: 22/23- and 23/24-Member Expense Report certified by Consortia in NOVA (Q4) *</li> <li>• Sep 30: 24/25 Member Program Year Budget and Work Plan due in NOVA</li> <li>• Oct 30: 24/25 Member Program Year Budget and Work Plan certified by Consortia in NOVA *</li> </ul>	Kelly Henwood, Special Projects Manager
<p style="text-align: center;"> <b>Next SDAERC Meeting: Thursday, September 19<sup>th</sup> 2:00 – 3:30</b>  <b>Next Joint High School Taskforce meeting: September 12<sup>th</sup>, 2024, 2:00-3:00</b> </p>	

For more information about the SDAERC and CAEP: Visit our local websites: [SDCE SDAERC](#) and [SDUSD Adult Program](#)  
 Or the State CAEP website: [www.caladulthood.org](http://www.caladulthood.org)

