

San Diego Adult Education Regional Consortium (SDAERC)

Date: [Thursday, September 21st, 2023](#)

Time: 2:00pm-3:30pm

Meeting Location: SDCCE Headquarters 4343 Ocean View Blvd. Suite 106

Meeting Zoom: <https://sdccd-edu.zoom.us/j/86489078557>

Meeting Teleconference Access Or by phone: 1-669-900- 6833 **Meeting ID:** 867 3308 6455

Agenda Item	Lead/Presenter
1. Call to Order	All
2. Adoption of Agenda & Selection of Chair & Proxies	All
3. Public Comment <i>Note: see new Consortium Public Comment Form online SDAERC</i>	Open
4. Consent Items: a. Approval of July 20th Minutes	All
5. Action Items a. Fiscal Actions -Approve Q4 Expenditure Reports -Approve Member Agency PY 23/24 Budget & Workplan - Review Beginning of Year Letter - Action Related to AB 1491 Carry Over	a. Kelly Henwood, Special Projects Manager/Consortium Director, SDCCE

6. Presentation & Discussion Item: a. Brown Act Informational Training b. CAEP Research Agenda Annual Projects c. ELL Healthcare Letter of Interest Update d. Student Data Year End Reflection PY 23/24 e. Marketing & Communications: Updates f. Governance Structure: Suggested -Ad-hoc: Bylaws -Ad-hoc: Joint Marketing Projects -Ad-hoc: Transitions -Student Data & Accountability -Finance and Accountability -Secondary Education & Joint High School Diploma (JECC)	a. Neill Kovrig, Student Services Technician President Classified Senate, SDCCE b. Jesus Rivas, Associate Dean, PRIE, SDCCE c. Dr. Minou Spradley, Acting Vice President of Instruction, SDCCE d. Kelly Henwood e. Brenna Leon Sandeford, Public Information Officer, SDCCE f. Kelly Henwood
7. Information Items: a. National Apprenticeship & Vocational Expo: 11/9 b. National Digital Inclusion Week Events & Resources: Digital Inclusion Week 2023 - National Digital Inclusion Alliance c. Vision 2030 Adult Education Summit: 10/5 and 10/6 d. Student Services Updates: One stop shops/ Outreach ambassadors/ Gateway updates e. FELI/CCR and Bridge Updates f. Professional Development	a. Ernesto Rivera, Project Specialist- Work Based Learning, San Diego County Office of Education b. Kelly Henwood c. Dr. Minou Spradley, Acting Vice President of Instruction, SDCCE d. Dr. Shakerra Carter, Vice President of Student Services, SDCCE e. Dr. Veleka Iwuaba, FELI/CCR Coordinator f. Carla Grossini Concha
8. Community Partnership Updates a. Literacy Council b. SDCOE c. Other Community Updates	a. Jose Cruz. San Diego Literacy Council b. Ernesto Rivera or Margie De Ruyter c. All
9. Upcoming CAEP Due Dates and State Updates a. 2023 State CAEP Summit October 24th – 26th	
Adjournment: Next Meeting: Proposed Thursday, November 16th 2:00 – 3:30	

For more information about the SDAERC and CAEP: Visit our local websites: [SDCE SDAERC](#) and [SDUSD Adult Program](#)

Or the State CAEP website: www.caladulthood.org

