Paso 1- Haga clic en el enlace del lobby de Cranium Café: <u>https://sdccd.craniumcafe.com/group/calworks-at-sdcce/lobby</u> o

escríbalo en su navegador web de Internet



Paso 2: en la página web, se le pedirá que acepte una "Informed Consent Statement". Haga clic en el botón verde para "Accept".

	mormed Consent Statement
To all curr	ant and prospective SDCCD students (San Diego City, Mesa, Miramar or
Continuing	Education), below are the terms and conditions for using the Online Services
at SDCCE	. Please read carefully and click the agree button below in order to move
forward w	th online services.
1. I agree	to represent myself authentically in all aspects when participating in an online
session an	d/or online group workshop. I will provide accurate personal information,
education	al history and information related to my educational goals so that SDCCD
faculty and	i staff can provide the most accurate information.
2. Per the	Federal Family Educational Rights and Privacy Act (FERPA), I hereby grant
permissio	i for SDCCD faculty and staff to discuss information related to my academic
records du	ring a live online appointment and/or group workshop, via the online Cranium
Café mee	ing center, which I understand to be encrypted and secure. Although Cranium
Café encr	vpts and secures all files using a 256-bit SSL encryption, there is no assurance
of confide	tiality should the system be breached.
3. I grant	ermission for SDCCD online faculty and staff to record my live online sessions
and/or wo	/kshops for the sole purpose of assisting me in my academic pursuits.
 I author	ze SDCCD faculty and staff, and Cranium Café administrators to, when
necessary	and for the sole purpose of improving the online meeting services, have
access to	recorded information from a live online session and/or workshop between
myself and	a faculty or staff member.
5. I under	tand that when using SDCCD Online Services, I must protection opersonal

Paso 3- Se le pedirá que inicie sesión en Cranium Café. Haga clic en el botón con el logotipo de SDCCD sobre "Current Students and Staff"



So Co	in Diego ommunity College strict	
Username		
5555123456		
	10-digit Student ID Number	Forgot your password?
Password	> Need Help?	
Mypassword2		
Don't Remem	MySDCCD Portal Password	
	Login	

Paso 5: Una vez que haya iniciado sesión, elija al menos una opción de la lista de 'Why would you like to meet?' Y haga clic en 'Submit'.

Why would you like to meet?	
Advocacy	ĺ
Book Request	L
 CalWORKs Work Study Orientation 	L
Direct Support Request	L
Follow Up	
Intake	
Re-Open	
Submit	

Paso 6: se le colocará en el vestíbulo de SDCCE CalWORKs. Espere hasta que el personal de CalWORKs pueda ayudarlo en línea. Puede escribir una pregunta en el cuadro de chat a continuación y hacer clic en la flecha blanca para enviar el mensaje.

