



Accreditation Sub-Committee

NOTES for Thursday, 11/15/18	3:36 p.m.	ECC Rm 121
Members Present:	Barbara Pongsrikul, Magdalena Kwiatkowski, Marne Foster, Jesus Rivas	
Members not Present:	Ginger Davis, Jessica Luedtke, Karen King	
Guest(s):	N/A	
Recorder:	Jesus Rivas	

AGENDA

1. Call to Order/Roll Call by M. Kwiatkowski at 3:36 p.m.		
2. Action Item(s) N/A		
2.1 Approval of Agenda N/A		
DISCUSSION		
CONCLUSION		
FOLLOW-UP ITEMS	PERSON RESPONSIBLE	DEADLINE
NONE	N/A	N/A
3. Information/Discussion Item(s)		
3.1. Information Item(s): Barbara noted that the request sent to the ACS WASC to delay the mid-cycle visit to March 2021 and reaffirmation visit to June 2024 was approved.		
3.2 Sub-Committee Overview:		
DISCUSSION	<ul style="list-style-type: none"> Jesus received a general overview of the sub-committee including current membership. 	
CONCLUSION	<ul style="list-style-type: none"> Two more faculty members are needed for the sub-committee. 	
FOLLOW-UP ITEMS	PERSON RESPONSIBLE	DEADLINE
Tell Jessica than one more faculty member is needed.	Barbara Pongsrikul	
3.3 Draft SDCE Accreditation News Fall 2018		
DISCUSSION	<ul style="list-style-type: none"> Contents for the newsletter were defined: <ul style="list-style-type: none"> Introduction was shortened and SDCE Mission Statement was added. Information about the seven-year basis for the accreditation cycle was added. Membership and meeting schedule were updated. Blurb about Campus Labs was added. Highlight of progress and reminder of tied growth areas were added. 	
CONCLUSION	<ul style="list-style-type: none"> The newsletter will be created with the selected contents. 	
FOLLOW-UP ITEMS	PERSON RESPONSIBLE	DEADLINE
Send newsletter to Jessica	Magdalena Kwiatkowski	Completed
3.4 Review Accreditation Timeline		
DISCUSSION	<ul style="list-style-type: none"> Accreditation timeline examples from Miracosta College and North Orange CCD don't have mid-cycle visits and they cover less than three years so they don't work for us right now. WASC timeline example has not been updated yet. We need to prepare ourselves for the mid-cycle visit, especially in regards to the selection of the folks who are participating so we can tell them with enough anticipation. 	
CONCLUSION	We need to keep researching for timeline examples and other useful resources.	
FOLLOW-UP ITEMS	PERSON RESPONSIBLE	DEADLINE

Review other school's timelines to check if anyone made a timeline before the mid-cycle visit that we can use as a base.	Barbara Pongsrikul	
3.4 Next Meeting		
DISCUSSION		
CONCLUSION	Topics for next meeting: <ul style="list-style-type: none"> • Committee will start working on a timeline for the mid-cycle visit. • Discuss potential members to fill committee available seats. 	
FOLLOW-UP ITEMS	PERSON RESPONSIBLE	DEADLINE
4. Adjournment: 4:33pm		

NEXT MEETING:

Date and Time- January 17th, 2019, 3:30-5:00 PM

Location- ECC Rm 121

Notes submitted by: Jesus Rivas, Research Analyst PRIE **Reviewed by Sub-Committee:** _____ **Date:** _____