

# Annual Integrated Planning Informational Session

Office of Planning, Research, and Institutional Effectiveness

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# Agenda

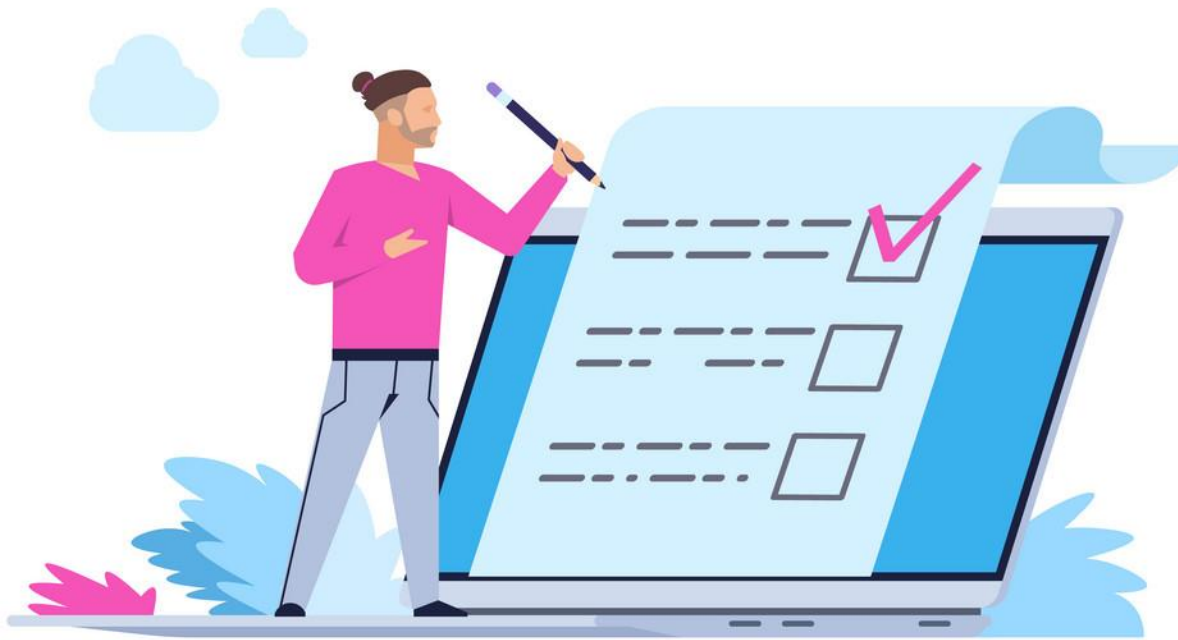
## Introductions

- What is Annual Integrated Planning?
- Why is Annual Integrated Planning important?
- What am I expected to do?
- When do you need this by?
- What if I need support?
- Now what?

# Introductions

- Name, position, role in Annual Integrated Planning
- One-word description of your summer

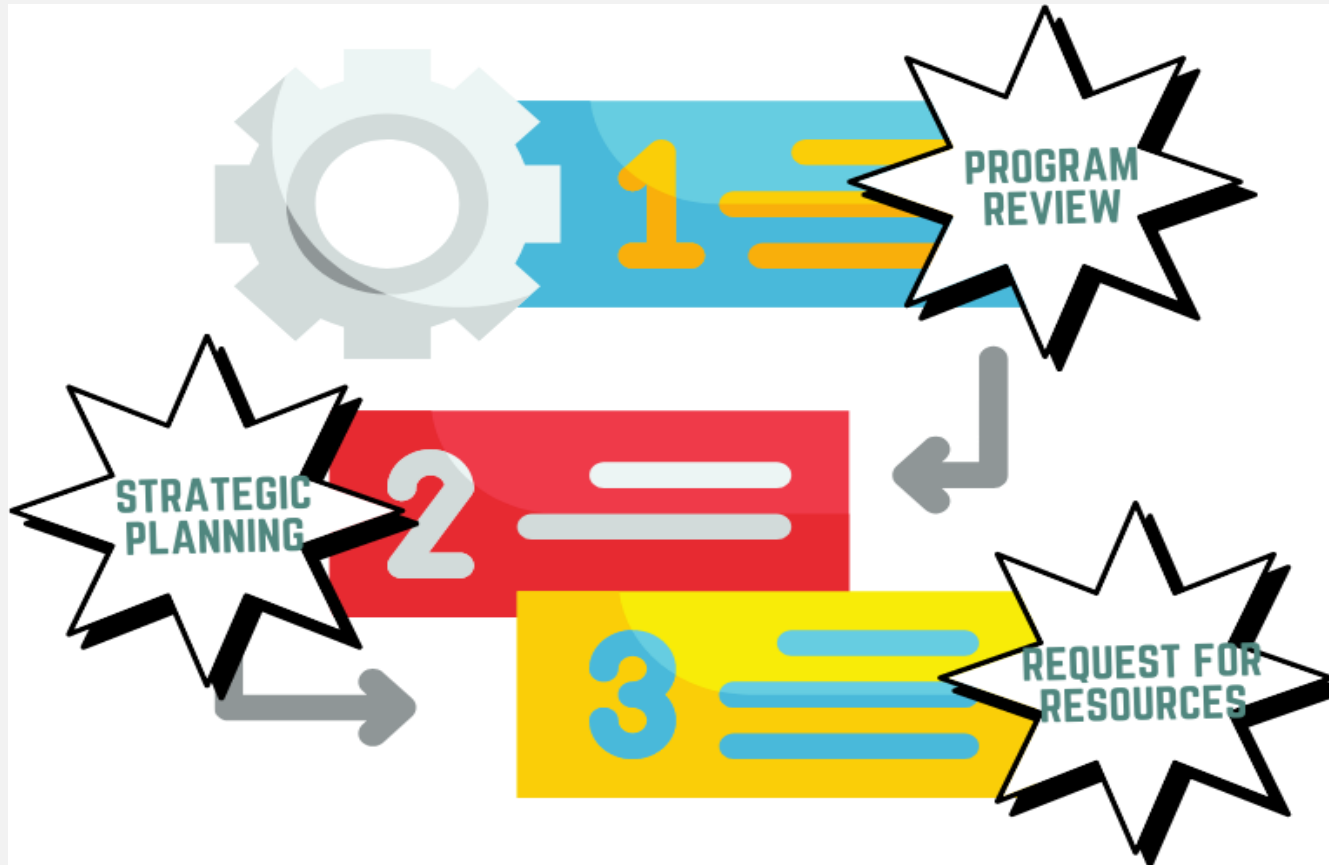
# What is Annual Integrated Planning?



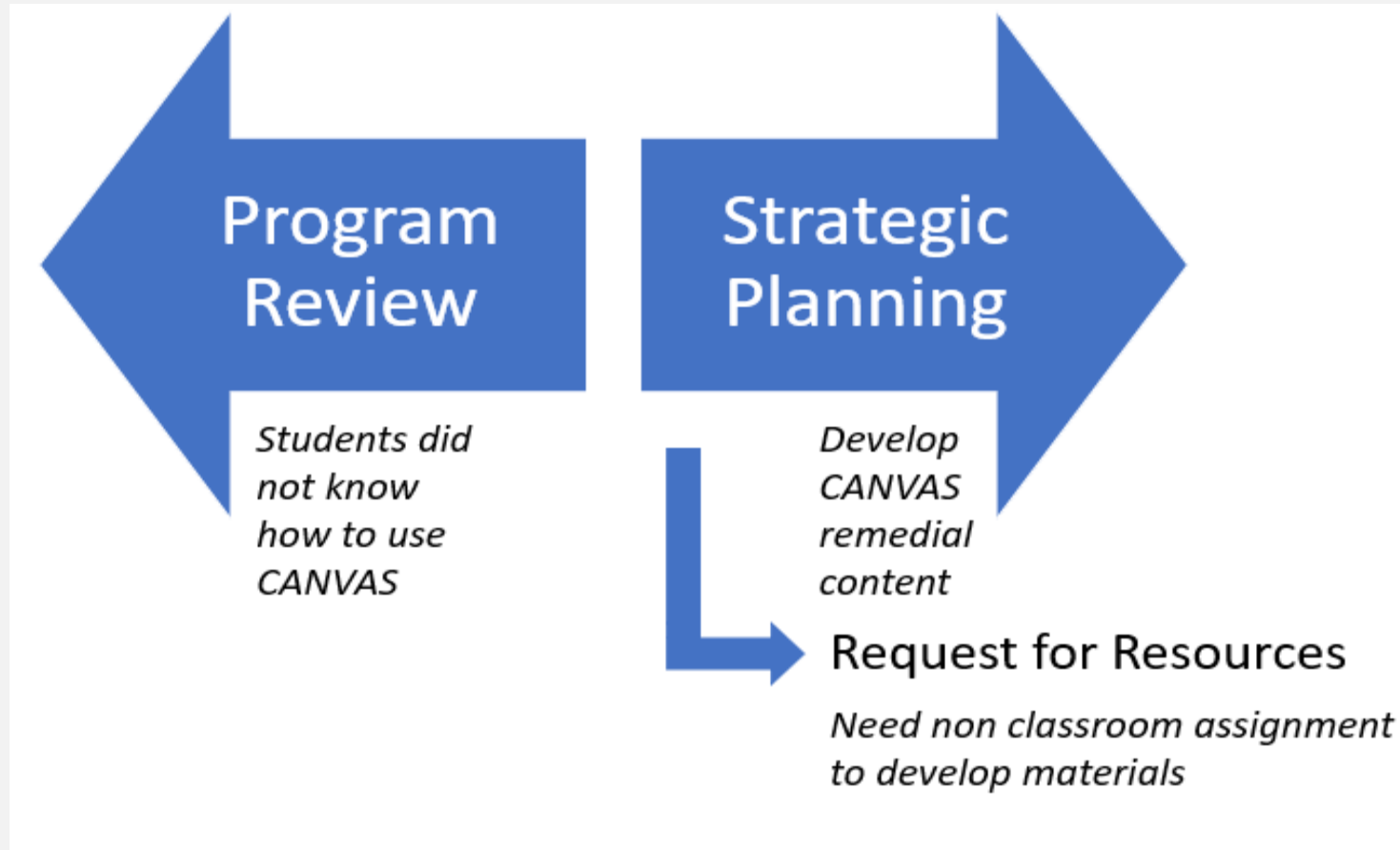
# What is Annual Integrated Planning?

Annual Integrated Planning (AIP) is SDCCE's systematic approach to supporting student-success-centered and data-informed decision-making across the institution. AIP utilizes lessons learned in the past to determine priorities for the future while ensuring participants identify resource needs to achieve a desired state. This initiative comprises three stages: Program Review, Strategic Planning, and Request for Resources.

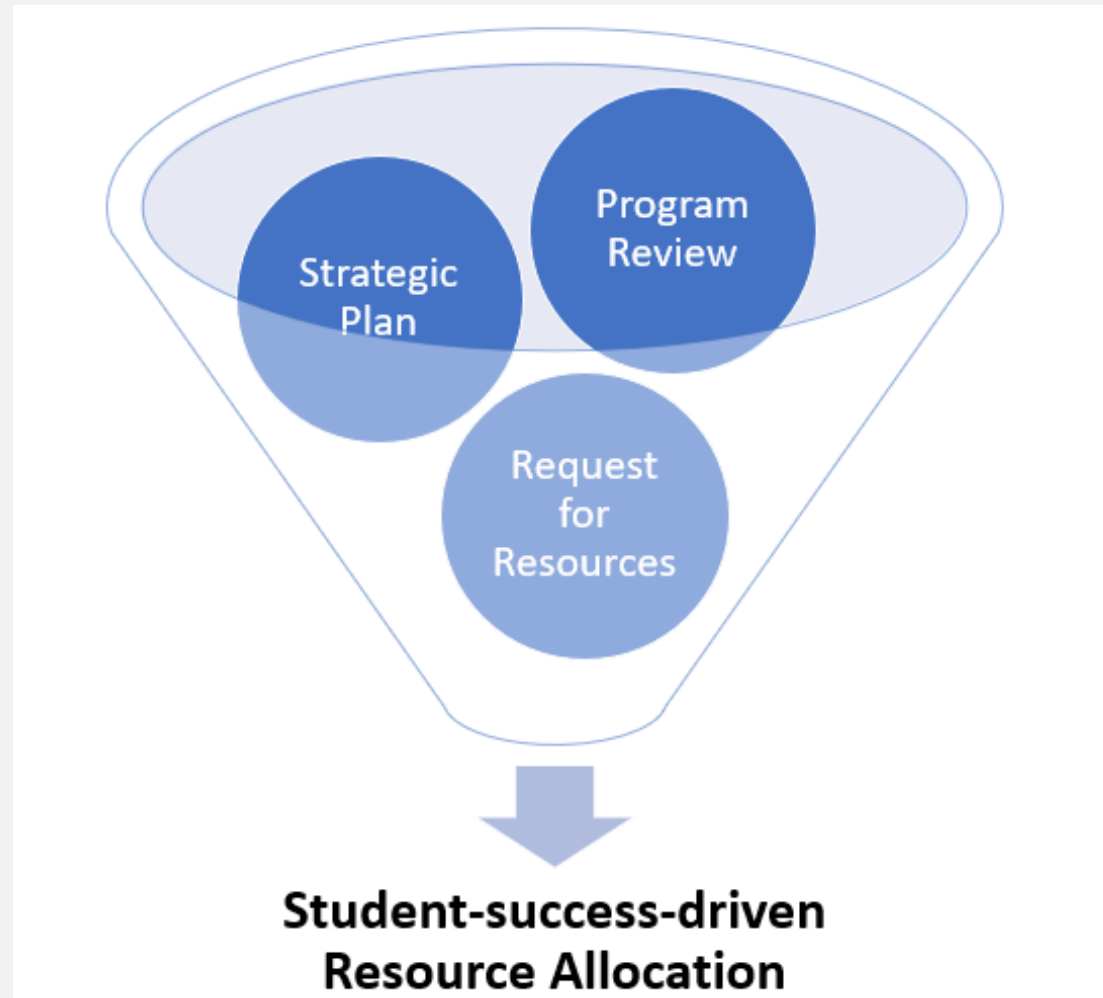
# What is Annual Integrated Planning?



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# Why is AIP important?

It's an opportunity to drive the future of my department!



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# Why is AIP important?

It's an accreditation requirement!



# Why is AIP important?

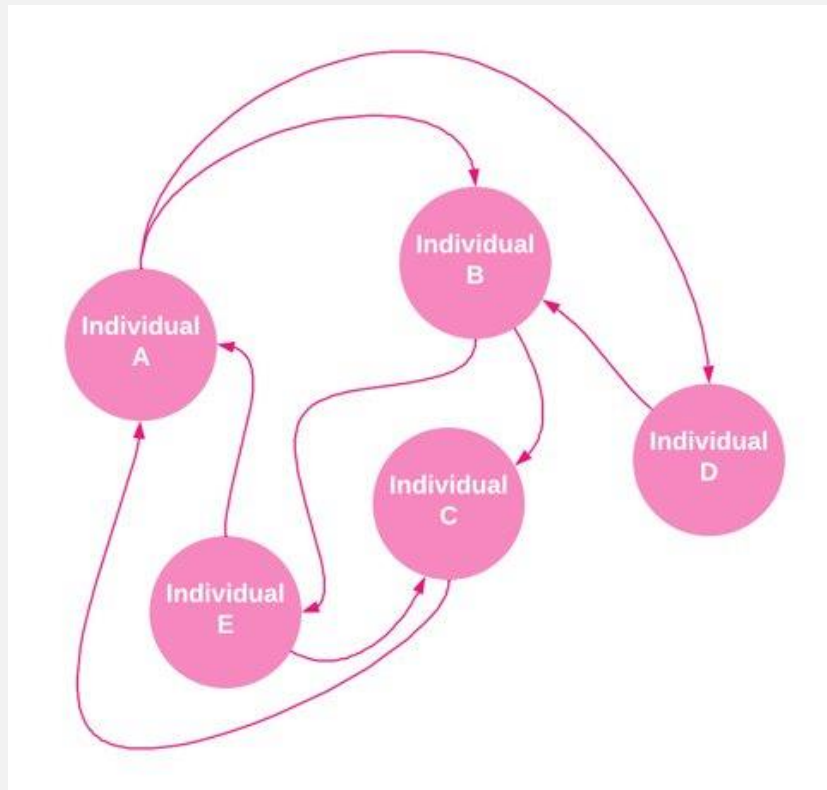
Accreditation Indicator 1.6: The school has a process in place to regularly review the courses and programs offered so that the needs of the community are met. How does the school use annual profile data to evaluate course and program offerings?

1. What is the current data telling us about the students?
2. Stakeholders should demonstrate “use [of] multiple ways to analyze data to demonstrate student achievement
3. To what extent do teachers and students use assessment results to modify the ongoing learning and teaching process?

# Why is AIP important?

It's a great way to streamline communication and collaboration!

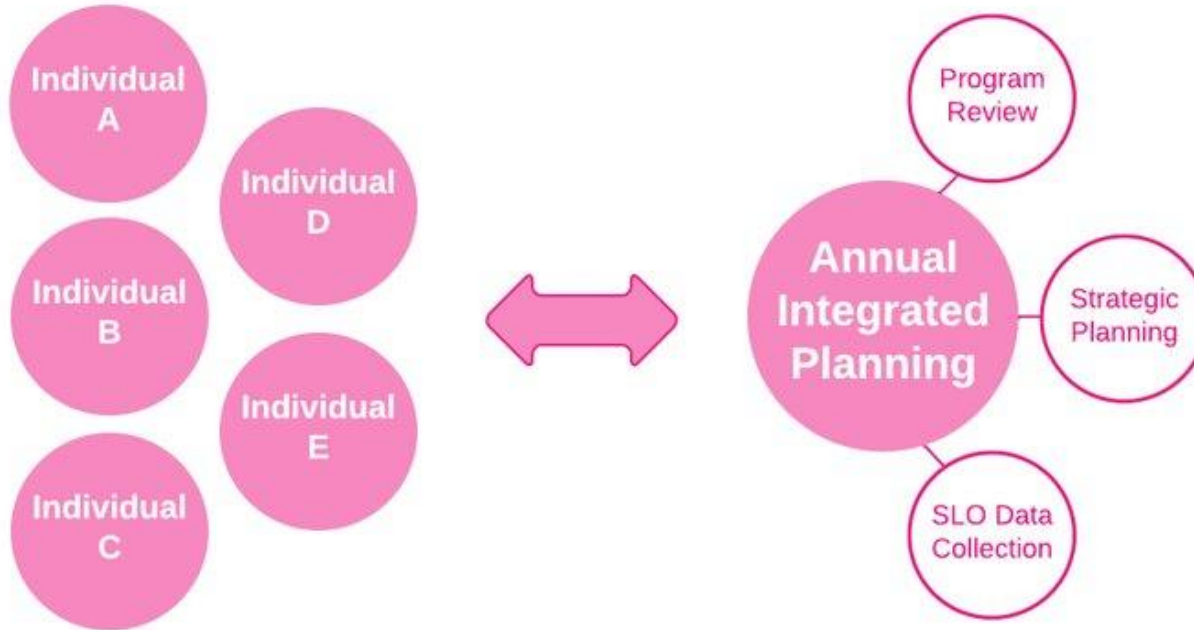
From this:



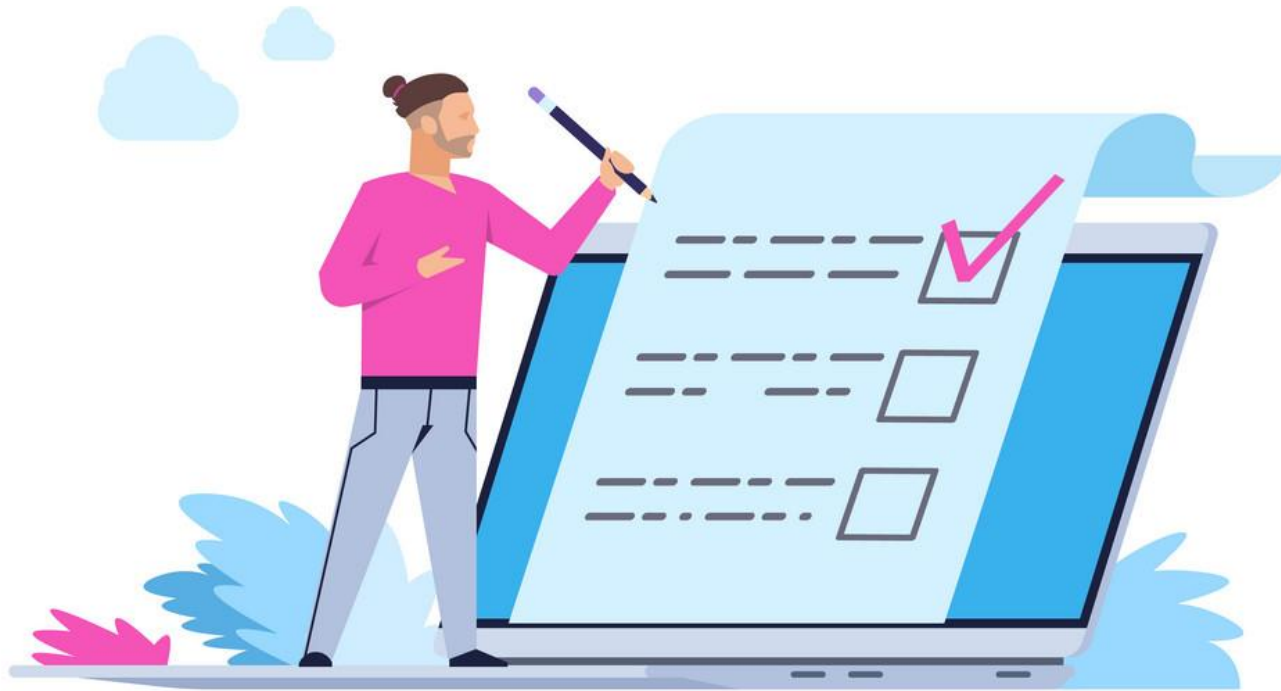
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To this:



# What am I expected to do?

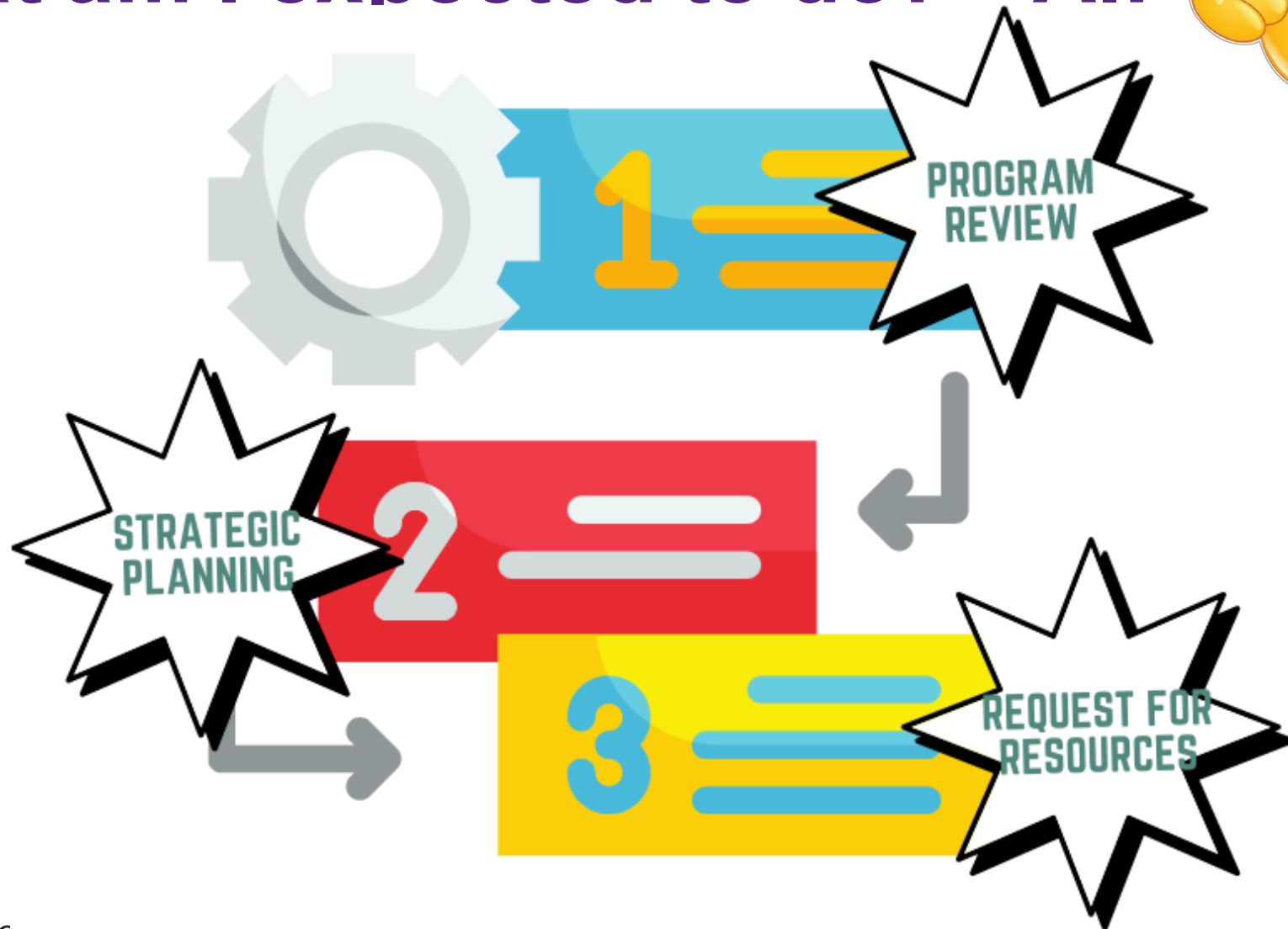


# What am I expected to do?



# anthology

# What am I expected to do? AIP





# What am I expected to do?

## Instructional (Program) Review Template:

1. Data Section
2. Collaboration Methods
3. Program Mission
4. Program Summary Statement
5. Significant Changes
6. Accomplishments
7. SLO Description and Usage
8. Curriculum Review Process
9. Content Relevancy
10. Technology Integration
11. DEIAA
12. Distance Education Integration
13. Teacher-Student Interactions
14. PD
15. Impact of Resources

# What am I expected to do?

## Administrative (Program) Review Template:

1. Department Mission
2. Program Summary Statement
3. Students
4. Significant Changes
5. Accomplishments
6. Assessment Data
7. PD
8. Impact of Resources

# What am I expected to do?

## Strategic Planning Template (for each objective):

1. Objective
2. Description
3. Expected outcomes, methods of assessment and KPI's
4. Relationship to Institutional Plan
5. Timeline
6. Progress
7. Activities conducted
8. Improvements
9. Barriers
10. Evidence

# What am I expected to do?

## Project Request for Resource Template:

1. Name
2. Location
3. Type
4. Project Description
5. Request Details
6. Special Conditions
7. Level of Need
8. Justification
9. Readiness to Implement/Purchase
10. Total Cost Estimate
11. Cost Breakdown

# What am I expected to do?

## Contract Faculty Request for Resource Template:

1. Job Title
2. Need and Readiness to Implement
3. Level of Need and Readiness to Implement
4. Number of Tenure Faculty
5. Rationale for Position
6. Linkages to Integrated Planning
7. Program, Student Learning, and Success
8. Position Impact
9. CTE Supply and Demand Data

# When do I need this by?

These dates continue to be discussed at EPC and may change to align with resource allocation timelines.

- Kick-off and Program Review Templates\* to be released on Mon 9/16
- Data to be released on Mon 9/16
- Program Review first draft is due on Fri 10/25 (Program Chairs)
- Program Review final submission on Fri 11/08 (Deans)
- Strategic Plan Updates are due on Mon 11/22
- Contract Faculty Requests are due on Fri 12/2\* (Deans)
- Request for Resources are due on Thu 12/13\* (Deans)

# What if I need support?

- Phone and email
- On-demand one-on-one meetings
- Data Coaching Sessions
- Canvas shell
  - Job Aids
  - Q&A forums
  - Tutorials
  - Presentations
  - Meeting recordings

# Now what?

1. Inform your Dean/PC/VP that you attended this session and confirm your role in Annual Integrated Planning
2. Stay on the lookout for Sarah's kick-off email
3. Meet with your team to discuss Program Review, Strategic Planning, and Request for Resources work
4. Go!



# Annual Integrated Planning

Flex #XXXXXX

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