

## Accreditation Steering Committee / PIE Committee Joint Meeting

**MINUTES for October 10, 2022**

**4:00-5:30**

**ECC room 106**

<b>Members Present:</b>	Dr. Tina King, Dr. Michelle Fischthal, Dr. Shakerra Carter, Jessica Luedtke (co-chair), Margarita Posner (co-chair), Andrei Lucas, Cassandra Storey, Desiree Redulla, Dr. Jacqueline Hester, Dr. Lorie Crosby Howell, Jan Jarrell, Jesus Rivas, Marne Foster, Michele Madrid Novak, Neill Kovrig, Roberta Krauss, Stephanie Lewis, Debi King
<b>Members not Present:</b>	Jacqueline Sabanos, Libbier Bakit, Richard Gholson, John Bromma, Michelle Gray, La Toiya Noles, Desiree Payne
<b>Recorder:</b>	Debi King
<b>AGENDA</b>	
<b>1. Call to Order 4:06</b>	
<b>1.1 Opening remarks – Dr. King</b>	
<b>1.2 Welcome and introductions</b>	
<b>2. Review Agenda</b>	
<b>2.1 Approval of Agenda - unanimously</b>	
<b>3. Information</b>	
<b>3.1 Steering Committee Overview &amp; Logistics</b>	
<b>INFORMATION</b>	Membership of Leadership Group and Chapter/Criterion Leads were identified
<b>3.2 Accreditation SharePoint Site Brief</b>	
<b>INFORMATION</b>	<p>Presentation by Dean Luedtke:</p> <ul style="list-style-type: none"> <li>• SharePoint site navigation, ACS WASC overview, Self-study process, SDCCE’s 7-year accreditation cycle 2017-2024, Visiting committee’s 5 key recommendations, Action Plan growth areas, Annual Accreditation Plan updates, Institutional Planning docs and highlights, Student and Community Profile</li> <li>• Next steps: Self-study Chapter II (summer/fall 2022), Self-study Chapter III (fall 2022/spring 2023), Revise Action Plan based on Chapters I-III (fall 2023)</li> <li>• Criterion groups timeline: <ul style="list-style-type: none"> <li>○ Summer 2022: students, Classified Professionals, admin, and ASC</li> <li>○ Fall 2022/Spring 2023: Leads &amp; criterion groups write their sections using SharePoint site</li> <li>○ Jan-Feb 2023: ASC review of team writing drafts and provide feedback</li> <li>○ Summer/fall 2023: sections and evidence compiled and edited, Leadership Team develops new Action Plan</li> <li>○ Fall 2023: Self-study report vetted, prepare for visit</li> <li>○ Spring 2024: Self-study shared with BOD and ASC WASC Visiting Committee, host visit</li> </ul> </li> </ul>
<b>3.3 Chapter 1 Review Presentation</b>	
<b>INFORMATION</b>	<p>Presentation by Jesus Rivas:</p> <ul style="list-style-type: none"> <li>• Basic Information: 7 CE locations, student population, SLO’s, certificate programs, new/revised courses</li> <li>• Community Information: communities and neighborhoods served by SDCCE</li> <li>• Student Learning Data: students securing jobs closely related to their program of study</li> <li>• Online School Program: Pivot to online due to Covid, types of online instruction, FTES, assessment processes, PD to support student needs, student access to services, online orientations and counseling</li> <li>• School-Wide Learner Outcomes: critical thinking, personal and professional development – CE students pursuing short and long-term learning goals, using resource management and self-advocacy skills to cope with changing situations in their lives</li> <li>• Next steps: release of report - provide input, continued support of accreditation activities</li> </ul>
<b>4. Adjournment Meeting adjourned at 5:04</b>	

### Next Accreditation Steering Committee Meetings

<p><b>Leadership &amp; Chapter/Criterion Leads Meetings - ECC 106</b></p> <p>11/14/2022 Review Chapter II Check-In/Report Out (3:30 - 5:00PM)</p> <p>3/13/2023 Check-In/Report Out (3:30 - 5:00PM)</p> <p>5/8/2023 Final Check-in/Next Steps (3:30 - 5:00PM)</p> <p>1/9/2023 <b>Reviewers Only Meeting – Virtual</b> Org. Meeting: Review Section Drafts</p>	<p><b>ASC Chapter/Criterion Leads Only Meetings – Virtual</b></p> <p>10/17/2022 Kickoff Meeting: Train the Leads (3:00 – 4:30 PM)</p> <p>12/5/2022 Check-In/Report Out (3:00 – 4:30 PM)</p> <p>4/3/2023 Check-In/Report Out (3:00 – 4:30 PM)</p>
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