



**SDCE Accreditation Sub-Committee**

**MINUTES for October 4, 2021 | 2:30 – 4:00 PM | Zoom Meeting**

<b>Members Present:</b>	Jessica Luedtke (tri-chair), Jesus Rivas, Laurie Cozzolino, Margaret Posner (tri-chair), Marne Foster, Michelle Fischthal (tri-chair), Katie Serbian, Debi King
<b>Not Present:</b>	Andrei Lucas, Lisa Cork, Clark Wilson, Ginger Davis, Karen King, Sophear Slaketh, Stephanie Lewis
<b>Recorder:</b>	Debi King

**AGENDA**

**1. Call to Order 2:33 PM**

**2. Action Items**

**2.1 Review Agenda**

**2.2 Review May 3, 2021 Meeting Minutes**

**3. Information/Discussion Item(s)**

**3.1 2021/22 Committee Framework and Committee Members**

<b>INFORMATION</b>	<ul style="list-style-type: none"> <li>• ASC is still a sub-committee</li> <li>• This year is a <i>planning year</i> – meeting less frequently until we get closer to Self-Study</li> <li>• Need new members on ASC – representatives from every program and department                             <ul style="list-style-type: none"> <li>○ Committee members will reach out to potential interested members</li> </ul> </li> <li>• Will be a task force next year, as opposed to a steering committee</li> </ul>
--------------------	--

**3.2 2021/22 Priorities: Self-Study Training and Planning (e.g., timeline, workgroups)**

<b>INFORMATION</b>	<ul style="list-style-type: none"> <li>• District to inform when planning trainings commence – request to be submitted through the portal</li> <li>• Timeline will be addressed at next meeting</li> </ul>
--------------------	--

**3.3 Comprehensive Program Review**

<b>INFORMATION</b>	<ul style="list-style-type: none"> <li>• WASC Accreditation Requirements post Self-Study visit                             <ul style="list-style-type: none"> <li>○ revise school-wide action plan and implement</li> <li>○ annual student and community profile data updates; discussion by all stakeholders</li> </ul> </li> <li>• Accreditation Indicator highlight 1:6 – regularly review courses and programs offered                             <ul style="list-style-type: none"> <li>○ What does the data tell us about the students?</li> <li>○ Is relevant data compiled using multiple modalities?</li> <li>○ Do teacher and student assessment results modify the ongoing learning and teaching process?</li> <li>○ Are the needs of the community met?                                     <ul style="list-style-type: none"> <li>▪ Especially in light of the impact of Covid and the loss of 50% of our students, there will be an expectation that we’ll shift back to supporting the community as was done prior to Covid</li> </ul> </li> </ul> </li> <li>• Comprehensive Program Review development method                             <ul style="list-style-type: none"> <li>○ Define general areas of focus                                     <ul style="list-style-type: none"> <li>▪ Curriculum</li> <li>▪ Resource management</li> <li>▪ Online assessment data</li> <li>▪ New distance education</li> </ul> </li> <li>○ Identify gaps between current program review and WASC indicator questions                                     <ul style="list-style-type: none"> <li>▪ Make recommendations for comprehensive program review based on gap analysis</li> </ul> </li> </ul> </li> </ul>
--------------------	---

	<ul style="list-style-type: none"> <li>• Previous changes to Program Review <ul style="list-style-type: none"> <li>○ Streamlined PR content by reducing number of questions, improving questions</li> <li>○ Added Anthology PR, curriculum survey, program review forms</li> </ul> </li> <li>• Recommended changes to Program Review <ul style="list-style-type: none"> <li>○ Revive questions from 2018-19 PR that addressed WASC indicator questions</li> <li>○ Include pre/post Covid-related questions that align with indicator criteria</li> </ul> </li> </ul>
--	--

**3.4 Student and Employee Accreditation Surveys**

INFORMATION/ DISCUSSION	<p>Survey questions are meant to reflect the WASC Accreditation Criterion Indicators</p> <ul style="list-style-type: none"> <li>• Members began reviewing and revising proposed Accreditation Survey questions</li> <li>• Members will continue to do so outside of meeting</li> </ul>
ACTION ITEM	<p>Margaret will send accreditation survey questions (for students and employees) to committee members for review, edits, suggestions, comments</p>

**3.5 Accreditation Newsletter**

INFORMATION	<p>Due to time constraint, suggestion regarding the newsletters should be sent to Margaret</p>
-------------	--

**4. Adjournment:** Meeting adjourned at 4:05 PM

**Next Meeting:**     December 6, 2021   |   2:30 – 4:00 PM   |   Zoom Meeting

**Minutes submitted by:**     Debi King

**Minutes reviewed by committee:**     3/7/22