



### Accreditation Sub-Committee

<b>Minutes for Thursday, 11/2/20</b>	<b>2:30 p.m.</b>	<b>Zoom</b>
<b>Members Present:</b>	Laurie Cozzolino, Ginger Davis, Michelle Fischthal (tri-chair), Debi King, Marne Foster, Karen King, Stephanie Lewis, Andrei Lucas, Jessica Luedtke (tri-chair), Clark Wilson	
<b>Members not Present:</b>	Katie Serbian, Jesus Rivas, Sophear Slaketh	
<b>Guest(s):</b>		
<b>Recorder:</b>	Ginger Davis	

#### AGENDA

<b>1. Call to Order/Approval of Agenda</b> by Jessica at 2:33 p.m.		
<ul style="list-style-type: none"> <li>Approval of agenda was M/S/C by Marne and Debi as is.</li> <li>Abstentions: None</li> </ul>		
<b>2. Approval of Minutes- 10/5/20</b>		
DISCUSSION	<ul style="list-style-type: none"> <li>M/S/C: Marne and Jessica as is.</li> <li>Abstentions: None</li> </ul>	
CONCLUSION	N/A	
Action Item	Person Responsible	Deadline
<ul style="list-style-type: none"> <li>File approved minutes in Accreditation Dropbox.</li> </ul>	<ul style="list-style-type: none"> <li>Ginger</li> </ul>	<ul style="list-style-type: none"> <li>Before next meeting.</li> </ul>
<b>3. Planning Focus Groups Report to Leadership- All</b>		
DISCUSSION	<ul style="list-style-type: none"> <li>Six Focus Groups conducted: 2 Faculty, 2 Classified, 1 Management and 1 Student.</li> <li>Provided review and summary of focus group outcomes and how the information was applied to the Accreditation Action Plan.</li> <li>The Plan was brought to the President's Executive Cabinet focusing on priority items first. There were 12 recommendations the leadership team approved for addition into the Action Plan.</li> </ul>	
CONCLUSION	N/A	
Action Items	Person(s) Responsible	Deadline
<ul style="list-style-type: none"> <li>None</li> </ul>	<ul style="list-style-type: none"> <li>N/A</li> </ul>	<ul style="list-style-type: none"> <li>N/A</li> </ul>
<b>4. 2021/21 Action Plan approved at EGC- Jesus/Marne</b>		
DISCUSSION	<ul style="list-style-type: none"> <li>With the feedback from the leadership team, information went to EGC. A preview of the presentation given at EGC was shared. An overview of changes and additions were highlighted. EGC voted and approved the Plan.</li> <li>Dec. 2- Final approval needed by EGC.</li> <li>Dec. 4- Going to the BOT for approval.</li> </ul>	
CONCLUSION	N/A	
Action Item	Person Responsible	Deadline
<ul style="list-style-type: none"> <li>None</li> </ul>	<ul style="list-style-type: none"> <li>N/A</li> </ul>	<ul style="list-style-type: none"> <li>N/A</li> </ul>
<b>5. Mid-Cycle Report Institutional Feedback/Input - All</b>		
DISCUSSION	<ul style="list-style-type: none"> <li>The entire progress report will be posted and shared with SDCE Stakeholders to allow for feedback. This will be done for a short duration of time to allow for preparation of the document for final approval by EGC.</li> </ul>	
CONCLUSION	N/A	
Action Item	Person(s) Responsible	Deadline
<ul style="list-style-type: none"> <li>None</li> </ul>	<ul style="list-style-type: none"> <li>N/A</li> </ul>	<ul style="list-style-type: none"> <li>N/A</li> </ul>

6. Accreditation Newsletter- All		
DISCUSSION	<ul style="list-style-type: none"> <li>• A draft of the Fall 2020 Newsletter was presented and reviewed.</li> <li>• The committee provided feedback and editing.</li> </ul>	
CONCLUSION	<ul style="list-style-type: none"> <li>• Overview of next steps and where we will be by the next meeting were shared.</li> <li>• The progress report will be done and sent out.</li> <li>• Focusing on 1-day progress visit.</li> <li>• Hoping to have our Accreditation and Planning Faculty Coordinator on board soon. This person will be a Tri-Chair and assist in organizing future meetings.</li> </ul>	
Action Item	Person(s) Responsible	Deadline
<ul style="list-style-type: none"> <li>• None</li> </ul>	<ul style="list-style-type: none"> <li>• N/A</li> </ul>	<ul style="list-style-type: none"> <li>• N/A</li> </ul>
<b>7. Meeting adjournment:</b> 4:03 pm		

NEXT MEETING:

Date and Time- December 7 @ 2:30 pm

Location- Zoom

**Minutes submitted by:** Ginger Davis, Administrative Secretary to the VPI

**Reviewed by Sub-Committee:** Yes **Date:** 2/1/21