

# SDCCE to SDCCD Credit College Credit By Exam

SDCCE Spring 2022 FLEX

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# Agenda

- Credit By Exam
  - Agreements
- Overview of process
- Instructor role
- Support & resources

# Credit By Exam

## Title 5 §55050

### SDCCE to SDCCD Credit College Course Articulation

- ★ Connects existing SDCCE courses to SDCCD credit college courses
- ★ Includes both course alignment and credit by examination
- ★ Faculty-led agreement development

# Benefits of Credit By Exam

Benefits May Include:

- ★ Develops collaboration between colleges
- ★ Accelerates credit college degree and/or certificate completion
- ★ Saves students time & money
- ★ Minimizes credit course duplication
- ★ Low risk to student (credit is optional)
- ★ Provides [work-based learning](#) opportunities for students

# Credit By Exam Agreements



# List of Current Agreements

## 2021-2022 CURRENT SDCCE PROGRAMS

The following SDCCE programs provide opportunities for college credit:

- ★ Auto
- ★ Business Information Worker
- ★ Child Development
- ★ Culinary
- ★ Clothing & Textiles
- ★ Digital Media & Programming
- ★ Electronic Technician
- ★ Front End Web Developer
- ★ Health Unit Coordinator – Medical Terminology
- ★ HVAC - Mechanical Technician
- ★ Networking

SDCCEOSS072221

**Link to active agreements list:**

<https://www.sdccd.edu/docs/ISPT/workforce/docs/List-SDCE-to-Colleges.pdf>

# Credit By Exam Process Overview

1. Faculty establish Credit By Exam agreement
2. Agreement is approved and made effective (usually in Fall)
3. Student enrolls in Credit By Exam applicable course\*
  - 3.1. Student informed of opportunity to earn credit (*may receive information outside of classroom, e.g., orientation*)
4. Student earns A or B in both the SDCCE course\* and Credit By Exam final assessment
5. Instructor completes Instructor Certification Form for eligible student within **two weeks** of class end date
6. Student is automatically notified of additional requirements, including acceptance of credit
7. Student data is verified and eligibility confirmed
8. Credit is posted

\*Course must be listed in an active SDCCD Credit By Exam agreement.

# Ongoing Overlapping Stages

## Agreement Development

- ★ Exchange curriculum
- ★ Deep review of course competencies and evaluation to assess alignment
- ★ Faculty to Faculty discussions
- ★ Agreement on method of final evaluation within the course
- ★ Approved by college faculty

## Implementation

- ★ Agreement written to include all components of the partnership.
- ★ Two-year renewal cycle

## Awarding College Credit

- ★ Course participation and completion
- ★ Official grades
- ★ Exchange of records
- ★ Validation of IDs and student information
- ★ Processing of credit



# Credit By Exam Instructor Role

## ACTIVE AGREEMENTS

Active Agreements are listed in the College Catalogs and in the SDCCE Catalog.

### Summary Documents by College:

#### 2021-2022

- SDCCE to City College Active 2021-22 Agreements
- SDCCE to Mesa College Active 2021-22 Agreements
- SDCCE to Miramar College Active 2021-22 Agreements

#### 2020-2021

- SDCCE to City College Active 2020-21 Agreements
- SDCCE to Mesa College Active 2020-21 Agreements
- SDCCE to Miramar College Active 2020-21 Agreements

### Master List of Agreements for SDCCE to City, Mesa, and Miramar College:

- SDCCE to San Diego City, Mesa, and Miramar Colleges - current

For additional information regarding active agreements, please reach out to Ameriah Perman at [aperman@sdccd.edu](mailto:aperman@sdccd.edu).

### Signed Active Agreements

Signed active agreements include roles and responsibilities, goals, unique requirements, and pathway information. All agreements are two-year renewable agreements, unless otherwise stated. Instructional Services offices at SDCCE and the College each maintain signed copies as well as copies of the agreed upon final assessment. The District also maintains copies of these materials. The agreement renewal process is initiated the fall prior to expiration (if the agreement expires in summer 2021, the renewal outreach will begin fall 2020).

- Automotive
  - 2021-2023 Active Agreement - 1
  - 2021-2023 Active Agreement - 2

- Business Information Worker

◦ 2021-2023 Agreement

- ★ Be aware of the [agreement requirements](#)
- ★ Integrate the approved final assessment (e.g., final exam, final project, portfolio) into the class
- ★ Inform students of [Credit by Exam](#) opportunity at the beginning of each class
- ★ Encourage students to complete a [SDCCD credit college application](#) at the beginning of the term
- ★ Grade all students participating in the course (final assessment grade and overall course grade)
- ★ Complete the Instructor Certification form for each eligible students within **two weeks** of the class end date
- ★ Complete the Instructor Certification Form for each SDCCE student eligible to receive college credit

# Credit By Exam Instructor Support

SDCCE Instructor Services Credit By Exam  
support: [SDCCEISO@sdccd.edu](mailto:SDCCEISO@sdccd.edu)

- ★ Support in understanding process
- ★ Guidance on how to complete the [Instructor Certification Form](#)
- ★ Support accessing active agreements
- ★ Support accessing course outlines (SDCCE and credit colleges)
- ★ Guidance on how to initiate faculty-to-faculty discussions regarding establishing or renewing an agreement

# Credit By Exam SDCCE Student Support

**SDCCE Student Services** Credit By Exam  
support: [sdcecreditbyexam@sdccd.edu](mailto:sdcecreditbyexam@sdccd.edu)

- ★ Student inquiries about the process
- ★ Support for status of posting of credit

**Student Flyer:**

<https://www.sdccd.edu/docs/ISPT/workforce/docs/SDCCE-CBE-STUDENT-Handout-Fall2021.pdf>

# Credit By Exam Credit College Student Support

★ **Credit College Outreach** is available to support student transition to City, Mesa, or Miramar:

- Presentations on **college services** and program specific information
- Support for completing **CCCApply**
- Events and activities **connecting SDCCE student to credit** programs

★ **College Outreach Coordinators:**

- City College: Luke Menchaca
- Mesa College: Karla Trutna
- Miramar College: Jenifer Peña

# Credit By Exam Pending Projects

- ★ Updates to Campus Solutions (instructor and student processes)
- ★ Increase communication and collaboration
- ★ Updates to Class Schedule (identify class as Credit By Exam applicable)

# Resources

## Resources

- ★ [Instruction Certification Form](#)
- ★ [Active Credit By Exam Agreements](#)
- ★ [District Credit By Exam website](#)
- ★ [Point of Contact List \(SDCCE Faculty, Dean, Counselors, and Credit College Outreach\)](#)
- ★ [Process Chart \(Spring 2021\)](#)
- ★ **Example of** [Student Acknowledgement Form \(2021-2022 Form\)](#)
- ★ **Copy of Student Emails** (Spring 2021)
  - [At time of Registration](#) (automatically generated in Campus Solutions)
  - [Accept Credit](#) (automatically generated after instructor completes certification form)

# Open Discussion.....Questions?

