



Diversity, Equity, and Inclusion Statement of Purpose and Action

Fall 2021

Purpose:

The Curriculum Committee’s role is to review and update the reflection of DEI practices in Course Outlines of Record (CORs) and certificate programs. Materials are audited for inclusive language and inclusion of specific evidence in identified sections. The guiding principle is to question whom the new or revised curriculum will serve. Members participate in curriculum development for their program areas. The Tech Review Committee provides guidance to faculty authors through a formal process. Data regarding the effects of curriculum revisions on completion rates needs to be collected.

Action:

- Committee member’s responsibility: to ensure that equity is relevantly reflected in approved CORs through review and recommended approval of course outlines and certificate programs
 - Action: October meeting
- Update rubric to include equity and any other considerations (i.e LMI)
- Update COR Guideline document to include equity factors
- Review and update Technical Review document as necessary to include equitable curriculum areas to review
- End of year report reflecting committee's equity achievements
- Define equity achievements
- Review of completion report data for all programs area
 - Action: Engage with PRIE to explore if possible to receive data which reflects change in completion rates as a result of curriculum revisions
- Curriculum Chair or committee representative participate in other SDCCE committee/workgroups (e.g. DEI committee, DE committee) and report back to Curriculum Committee
- Curriculum Committee members participate in curriculum development for their program areas
- Tech Review committee provides guidance to faculty authors (formalize Tech Review process to ensure continuation and growth of process regardless of who supports in technical review)
 - Action: Language audit
 - Action: Ensure inclusion of specific evidence in identified sections of COR
- Program area committee representative provides update each meeting (i.e. create Standing Item) of curriculum under consideration for proposal within their program areas (new, substantial revisions [e.g. redesigning existing curriculum, major changes to course and/or certificate program which changes objective and outcomes] and/or deactivations), prior to program contacting Curriculum Analyst and Curriculum Chair for technical review meeting.
 - Who will this serve (existing students, new cohort of students)?
 - Addressing an underserved group?
 - Improve on serving student group(s)?
 - Is there Labor market data to support proposals for new or redesign of existing (for CTE curriculum)?