SDCCE WASC Visit Participant Preparation Meeting 2024

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Training Purpose and Objectives

- Prepare accreditation meeting participants for the site visit and the interactions with the peer review team.

- Note. This training is specific to general meetings and does not include direction for classroom observations.

Meeting Logistics and Best Practices*

- All meetings are Zoom with waiting rooms enabled. Please be patient; a previous meeting may have gone longer than expected.

- Meeting organizers log in to each meeting & assign hosting duties. If a Zoom is discontinued, contact Debi King or Jessica Luedtke immediately to re-open. Log in again.

Please...

* Arrive to the meeting on time   * Keep video on during the meeting

* Label your Zoom with your full name   * Mute audio when not speaking

* Update Zoom and laptop; Restart laptop * Use individual laptop; don't share devices

* Check laptop video and audio prior to the meeting

* Have a back-up plan in place (e.g., phone or laptop)

Visiting Committee Objectives

- Verify that SDCCE is meeting and implementing the standards and criteria asked in the Self-Study

- Examine how SDCCE provides student support services (e.g., tutoring, mentoring, career counseling, transition to college guidance), vocational program guidance, and other academic support

- Examine how SDCCE addresses course technology, accessibility, quality, and diversity of offerings (e.g., online, hybrid, and face-to-face; lab; peer/group collaboration)

- Assess how the institution addresses the holistic needs of the students, such as food security, housing, mental health, wellness, etc.

- Use discussion and evidence in self-study and live meetings with staff to validate the college's offerings and services

- Ask questions and provide feedback, comments, and observations

Responding to the Visiting Committee

Meetings have a discussion format: Visiting Committee asks questions on key areas of interest, primarily focused on initiatives supporting student

SDCCE Participants should:

➢ Highlight student-facing instruction and services per the meeting topic and your work area expertise

➢ Spotlight collaboration on the development of the self-study criterion sections & action plan

➢ Highlight collaboration and inter-programmatic approaches across the college to support students

➢ Spotlight student and community participation and feedback in decision-making

➢ Highlight the role of data in decision-making for programs, services, and initiatives

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Responding to the Visiting Committee, cont.

➤ Remember that the purpose of the visit is to validate and verify the self-study document and to provide feedback and recommendations for your institution's continuous improvement and quality assurance

➤ Be authentic in your communication with the committee members and acknowledge any areas of improvement or challenges that the college is facing or working on

➤ Be aware of your contribution time. All should be able to speak

➤ Keep explanations concise and relevant to visiting committee's questions

➤ **Homework: Review the Self-Study narrative, evidence, and Action Plan in its entirety - Posted on the PRIE Accreditation webpage: https://sdcce.edu/organization/institutional-effectiveness/accreditation**

Responding to the Visiting Committee: DEIAA

Prepare to discuss how your program ensures course accessibility, quality, and diversity, such as offering different course modalities, including online, hybrid, and face-to-face, as well as providing transition to college guidance, vocational program guidance, and other academic support.

QUESTIONS

Immediate Questions?

PRIE is holding a drop–in hour Friday, March 1st   2:00-3:00pm

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