

transforming LIVES

educating.equalizing.empowering.

Important Dates

Application deadline
June 1, 2018

Grant recipients announced
July 1, 2018

Projects must be completed by
June 1, 2019

Applications are available
online at:
<http://sdce.edu/sites/default/files/igrant.pdf>

Multiple grants may be awarded
in amounts between \$250-5,000.

The Academic and Classified
Senates will assemble a team of
faculty and staff to convene and
determine the grant awardees.

San Diego Continuing Education's
Office of the President 3rd Annual

Grants for Innovation and Equity

Grants will be awarded to faculty and staff (as individuals or in teams) to develop and implement innovative activities in support of SDCE's 2016-2021 Strategic Goals:

- Goal 1** Grow SDCE Programming through increased access and enhanced instructional and student services
- Goal 2** Cultivate an environment of creativity and increased collaboration both internally and externally
- Goal 3** Increase student success, academic achievement, life-long learning, and workforce development
- Goal 4** Provide SDCE employees with resources and training to increase the quality of instruction and services
- Goal 5** Strengthen institutional effectiveness through integrated planning and resource allocation

This year, special consideration will be given to proposals that align with SDCE's Professional Development Theme: *Poverty and Inequity in Education*, and specifically support one of SDCE's Six Pillars:

- » **Employment Security**
- » **Food Security**
- » **Housing Security**
- » **Financial Literacy**
- » **Textbook and Course Material Affordability**
- » **Intellectual and Emotional Security**

Application

President's Grant for Innovation and Equity

San Diego Continuing Education (SDCE) has established itself as the leading noncredit institution in the United States. Many faculty, staff and administrators have suggestions on how to strengthen SDCE to support student success and/or employee morale. If you have an idea on how to improve our institution, please submit an application for the President's Grant for Innovation and Equity. Grants will be awarded to individual employees or groups of employees who identify innovative programs, projects, tasks, events or protocols. Special consideration will be given to proposals that align with SDCE's Professional Development Theme: *Poverty and Inequity in Education*, and specifically support one of SDCE's Six Pillars (Employment Security, Food Security, Housing Security, Financial Literacy, Textbook and Course Material Affordability, Intellectual and Emotional Security).

» Multiple grants will be awarded between \$250-5,000.

» Application deadline: June 1, 2018 (Incomplete and/or late applications will not be reviewed.)

» Project timeline: Grant winners will be announced July 1, 2018.

Name(s) and title(s) of applicants:

Name of project/idea:

Project/idea description:

Include who will be impacted by your idea, and how. Will your proposal impact student success? Will it impact employee morale?

Does the project support SDCE's Strategic Planning Goals? Yes No

If yes, select all that apply

Goal 1 Grow SDCE Programming through increased access and enhanced instructional and student services

Goal 2 Cultivate an environment of creativity and increased collaboration both internally and externally

Goal 3 Increase student success, academic achievement, life-long learning, and workforce development

Goal 4 Provide SDCE employees with resources and training to increase the quality of instruction and services

Goal 5 Strengthen institutional effectiveness through integrated planning and resource allocation

Continued...

Does the project support SDCE's Professional Development Theme: Poverty and Inequity in Education? Yes No
If yes, select all that apply

Employment Security

Food Security

Housing Security

Financial Literacy

Textbook and Course Material Affordability

Intellectual and Emotional Security

Project budget:

Include amount of funding requested (between \$250-5,000), a break down of how the money will be spent

Supervisor:

Date:

Return completed form(s) to Kim Laramie in the President's Office, or you can download form and e-mail it to Kim at klaramie@sdccd.edu

Notes: Awardees must submit a summary report upon completion of the project/idea. Grants will be reviewed by a committee of SDCE employees who elect not to apply. All SDCE employees are eligible to apply.

Notes & Recommendations

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SDCE President's Grants for Innovation and Equity (PGIE) Scoring Rubric

	Excellent Score of 5	Good Score 3 -4	Average 1 or 2	Poor 0	score
Project Description	Project is clear with strong evidence of careful planning, thought, and research.	Project is general and requires further thought, but it is still a good project that can be understood.	Project needs clarity and further planning. Still, it is possible to understand what the project is.	Very unclear project and lacks planning and research.	
Project Goals	Goals are clearly described and thoroughly documented; proposal supports the SDCE goals and objectives.	Goals are stated and some evidence of need is provided. The proposal aligns with the SDCE goals and objectives.	Goals are overly general and difficult to measure does not address SDCE goals and objectives.	Goals are unclear or do not address stated SDCE goals and objectives.	
Project Design	Strong and innovative project design with procedure, activities or deliverables that are well defined, fully explained, and link to project goals.	Adequate project design. Procedures, activities or deliverables are defined, but project is somewhat unclear. Not clearly linked to goals.	Project design is confusing. Still, it is possible to imagine what will be done.	Project design is vague and not clearly linked to project goals or innovative.	
Innovation and creativity	Project includes an approach or program that is exceptionally innovative (new, creative, or unique).	Project includes a new or creative approach or program.	Project does not identify new or creative practices or has not related these practices to the project goals.	Project is not new or creative in concept or approach.	
Impact	Faculty of multiple subjects / classes or large group of administrative staff or students.	Faculty / students of more than one class or instructor. Administrative staff at more than one site.	Small group of faculty, students, or administrative staff	Unclear.	
Budget	Budget is complete. Outlines in detail how money will be spent. Budget is linked to activities, deliverables and outcomes.	Budget is complete but lacks specific information related to activities, deliverables, or outcomes.	Budget lacks specifics or includes unallowable expenditures.	Budget clearly lacks thought and planning.	
					Total