

ATTENDEES: Audrey Nasoff, Bernie Rodriguez, Carolyn Dunlap, Cat Prindle*, Char Schade*, Corinne Layton*, David Holden, Elissa Claar*, Holly Ritter, Ingrid Greenberg, Jessica Varnado-Swall, John Bromma*, John Louie*, Jolene Lee*, Juan Serrano, Kim Salerno*, Laurie Cozzolino, Lisa Cork*, Lisa Marie Bader, Matthew Rivaldi*, Marne Foster, Matthew Zobin, Megan Leppert*, Richard Weinroth*, Sean Caruana*, Shirley Pierson*, Timothy Pawlak*, Veleka Iwauba, Zak Ruvalcaba*. *Indicates voting member.

1. Approval of AgendaAll
 - a. Weinroth moved to move DE Report to be presented as background before 2b. Greenberg 2nd. Approved unanimously.
 - b. Greenberg moved to present informational item on DE Plagiarism Software Unicheck. Louie 2nd. Approved unanimously.
2. Approval of 11/19/2019 [Minutes](#) All
 - a. Weinroth moved to approve. Rivaldi 2nd. Approved unanimously.
3. Action Items
 - a. Governance Handbook update - review of [12/17/19 draft changes](#)Bromma
 - i. Tornsaufer moved to postpone the review until the next meeting. Weinroth. Approved with Pawlak opposing.
 - b. Consideration of Distance Education [Draft Resolution](#). 2nd ReadingRivaldi/Tornsaufer
 - i. Rivaldi moved to postpone the resolution until January. Tornsaufer seconded. Approved unanimously.
 - c. Consideration to apply to join [CVC-OEI](#) program and [Resolution Template](#) OEI Rubric for Online Courses, 1st Reading.Greenberg
 - i. Tornsaufer recommended the DE Committee look into the ability for SDCE to edit OEI Rubric.
4. Informational Items and Reports
 - a. AFT [Report](#). New CBA RatifiedClaar/Bromma
 - i. CBA Summary of changes [link](#)
 - ii. Tentative Agreement [link](#)
 - iii. Contract Faculty Salary Schedule [link](#)
 - iv. Adjunct Overload Salary Schedules [link](#)
 1. Greenberg recommended that Mahler address faculty on the evaluation instrument approved in the new CBA. CE provided a faculty instrument previously that was unique to noncredit faculty; however, the new CBA has only one instrument to be used for both credit and noncredit and does not reflect the instrument fields provided from the CE Academic Senate. Can he address this issue at the Spring flex session.
 - v. Tornsaufer asked Claar to report back on why the new CBA is only through 2022.
 - b. Distance Education Committee [Report](#) / [Draft Online Template Form](#)Rivaldi; Tornsaufer
 - c. URGENT ITEM: Unicheck Plagiarism tool to be adopted for Canvas use.Greenberg

- d. Policies and Procedures CommitteeGreenberg
- e. Technology CommitteeIffland
- f. SLO / Program Review [Report](#) Foster
- g. ASB blanket and sock donations due 12/18/19 [Flyer](#) All
- 5. AS Executive Committee Reports
 - a. Treasurer [Report](#) Flores
 - b. Secretary Rivaldi
 - c. Chair of Program Chairs Pawlak
 - d. Curriculum Chair Gholson
 - e. Vice President Louie
 - f. President: Bromma
 - i. Pawlak to continue as Chair of Program Chairs for Spring 2020.
 - ii. Fundraiser for the Historic Preservation Trust will be upcoming.
Pay attention to posts upcoming.
- 6. Upcoming Dates:
 - a. Tue, 12/3/19 2:30-4:30 p.m. SDCE Holiday Event. Marina Village, Catalina Room
 - b. Tue, 12/17/19 3-5 p.m. Next Academic Senate Meeting. ECC Room 186.
 - c. Sun, 1/19/20 1:30-4:30 p.m. Martin Luther King, Jr. Parade. Downtown SD on Harbor
 - d. Mon, 4/20/20 4-6 p.m. Scholarship Event. TBD
 - e. Thu, 4/23/20. 2-4 p.m. SDCE Faculty Appreciation ECC Foyer
 - f. Wed, 6/3/20 3:30-7 p.m. Commencement & Reception. Balboa Park
 - g. Meeting Calendars: [AS](#), [BOT](#), [SDCE](#)

SDCE AS General Meeting [Calendar](#) (generally 3rd Tuesday of the month) and SDCE Master [Calendar](#)
To submit an agenda item, please [click here](#) to email the agenda item with all necessary documents to both jbromma@sdccd.edu and mrivaldi@sdccd.edu one week prior to the next SDCE Academic Senate Meeting.

2019-2020 Academic Senate Priorities

- Improve Academic Senate communication through transparent and consistent processes
- Academic Senate Constitutional reform
- Expand faculty voice in the SDCCD participatory governance structure

Academic Senate Executive Committee:

[John Bromma](#) President \ [John Louie](#) Vice President \ [Timothy Pawlak](#) Chair of Chairs
[Richard Gholson](#) Curriculum Chair \ [Olivia Flores](#) Treasurer \ [Matthew Rivaldi](#) Secretary

Acronyms: AFT = American Federation of Teachers; APC = Assistance Program Chair; AS = Academic Senate; CE or SDCE = San Diego Continuing Education; DE = Distance Education; DGC = District Governance Council; EGC = Executive Governance Council; EXEC = Academic Senate Executive Committee; M/S/P = Motioned, Seconded, and Passed; PC = Program Chair; SDCCD = San Diego Community College District; VP = Vice President.