



ATTENDEES: Bob Pyle*, Carolina Gonzalez, Cat Prindle*, Claudia Tornsauffer*, Corinne Layton*, Elissa Claar*, Eric Miller, Ingrid Greenberg, Jessica Varnado-Swall, John Bromma*, John Louie*, Jolene Lee*, Juanita Ledesma, Katie Serbian, Karl Cameron, Kim Salerno*, Laurie Cozzolino, Lisa Carulli, Lisa Cork, Matthew Rivaldi*, Marne Foster, Olivia Flores*, Rachel Rose*, Roma Weaver, Rosaelena Lopez, Sean Caruana*, Shirley Pierson*, Stacy Surwilo*, Timothy Pawlak*, Vickie Taylor, Zak Ravalcaba*. *Indicates voting member.

1. Approval of AgendaAll
 - a. Rose moved. Prindle 2nd. Approved unanimously.
2. Approval of 2/18/2020 [Minutes](#)All
 - a. Rose moved to approved. Pierson 2nd. Approved unanimously.
3. Action Items
 - a. Continuity of Instruction / Distance Education ConversionBromma
 - i. Notes: Counselors would like to be part of any conversation about adding students.
 - ii. Consideration of alternative forms of “Distance Education”, such as “Correspondence.” There are other forms of Distance Education that faculty may pursue to continue instruction.
 - b. Continuity of Academic SenateBromma
4. Informational Items and Reports
 - a. Distance Education *Temporary Remote Teaching*Rivaldi/Tornsauffer
 - i. Name “Distance Education Leadership Taskforce”
 - ii. SDCE Remote and Online Training [Report 3/19/2020](#)
 - b. [Distance Education Professional Development Opportunities](#)Cozzolino
 - c. AFT [Report](#)Claar
 - i. Question from Tornsauffer: How are instructors going to be treated in future semesters who a) do not want to teach a DE course or b) who want to teach DE but do not have students who can manage a DE course???
 - d. AS Constitution AmendmentSalerno/Surwilo
 - i. Will bring forward item to the April Academic Senate meeting
 - e. Election Committee UpdateSalerno/Surwilo
 - i. Pawlak moved to postpone election presentations to April Academic Senate meeting with voting after to have results by May Academic Senate meeting. 2nd by Flores. Approved unanimously.
 - ii. Greenberg moved given that there are no AS Secretary nominations, the AS reinstates the timeline to elect a Secretary officer according to the AS Constitution (C2PG47). p. 47, #2 “Within one week after receiving notice of the need to replace an Academic Senate officer,



the Academic Senate President sends a nomination form via e-mail to faculty.” Those Secretary nominations to be included in the April AS elections. 2nd by Surwilo. Approved unanimously.

- f. Election Candidate PresentationsSalerno/Surwilo
 - i. Deferred to April AS Meeting.
- 5. AS Executive Committee Reports
 - a. Treasurer [Report](#) Flores
 - b. Secretary Rivaldi
 - c. Chair of Program ChairsPawlak
 - i. Report from Program Chairs Meeting. There was a Motion M/S/P: “The Program Chair Committee is requesting an institutional message regarding copyright privileges for current course textbooks and materials. In the interest of continuity of instruction and use of the current course textbook and/or materials we would like to know if we have access to those specific copyright privileges. M/S P”
 - ii. [Copy of email.](#)
 - d. Curriculum ChairGholson
 - e. Vice PresidentLouie
 - f. President:.....Bromma
- 6. Upcoming Dates:
 - a. [Professional Development Updates and Events](#)
 - b. Mon, 4/20/20 4:00-6:00 PM. Scholarship Event. Location TBD.
 - c. 4/16 – 4/18/20. [ASCCC Academic Senate Plenary](#). Oakland, CA.
 - d. Thu, 4/23/20. 2:00-4:00 PM. SDCE Faculty Appreciation ECC Foyer
 - e. Wed, 6/3/20 3:30-7:00 PM. Commencement & Reception. Balboa Park
 - f. Meeting Calendars: [AS](#), [BOT](#), [SDCE](#)

SDCE AS General Meeting [Calendar](#) (generally 3rd Tuesday of the month) and SDCE Master [Calendar](#)
To submit an agenda item, please [click here](#) to email the agenda item with all necessary documents to both jbromma@sdccd.edu and mrivaldi@sdccd.edu one week prior to the next SDCE Academic Senate Meeting.



2019-2020 Academic Senate Priorities

- Improve Academic Senate communication through transparent and consistent processes
- Academic Senate Constitutional reform
- Expand faculty voice in the SDCCD participatory governance structure

Resource links

- [Academic Senate Travel and Conference Forms](#)
- [SDCE Shared Governance Handbook](#)
- [SDCE Strategic Plan Fall, 2016 - Spring, 2021](#)
- [CE Academic Senate Constitution](#)
- [The Past, Present, and Future of Noncredit Education in California](#)
- [Committees List and Membership](#)
- [Committee Report Template](#)
- [View and Track Legislation](#)

Academic and Professional Matters (10+1):*

1. Curriculum, including establishing prerequisites.	6. College governance structures, as related to faculty roles.
2. Degree and certificate requirements.	7. Faculty roles and involvement in accreditation processes.
3. Grading policies.	8. Policies for faculty professional development activities.
4. Educational program development.	9. Processes for program review.
5. Standards or policies regarding student preparation and success.	10. Processes for institutional planning and budget development.

11. Other academic and professional matters as mutually agreed upon.

(*)[SDCCD Board of Trustees Policy AP 2510](#) ~ The Board shall rely primarily on advice of the Academic Senate as the representative of the faculty body on matters 2-7 & 10, and reach mutual agreement on matters 1, 8, 9, and 11.

Academic Senate Executive Committee:

[John Bromma](#) President \ [John Louie](#) Vice President \ [Timothy Pawlak](#) Chair of Chairs
[Richard Gholson](#) Curriculum Chair \ [Olivia Flores](#) Treasurer \ [Matthew Rivaldi](#) Secretary

Acronyms: AFT = American Federation of Teachers; APC = Assistance Program Chair; AS = Academic Senate; CE or SDCE = San Diego Continuing Education; DE = Distance Education; DGC = District Governance Council; EGC = Executive Governance Council; EXEC = Academic Senate Executive Committee; M/S/P = Motioned, Seconded, and Passed; PC = Program Chair; SDCCD = San Diego Community College District; VP = Vice President.