

CURRICULUM COMMITTEE
MINUTES

ECC Room 181, 2:30 to 4:30
Wednesday, January 2, 2019

IN ATTENDANCE: Cassondra Caesar (Counseling), Kathy Campbell (Healthcare Careers), Michelle Fischthal (Vice President, Instruction), Richard Gholson- **Committee Chair** (BIT), David Holden (Basic Skills/High School), Veleka Iwuaba (Basic Skills/High School, Alternate), Joan McKenna (Hospitality/Consumer Science), Pat Mosteller (Emeritus), Desiree Payne (Curriculum Analyst), Bob Pyle (CTE), Rachel Rose (Parent Education) Nonna Sadoudi (ESL)

ABSENT: John Bromma (DSPS), Lisa Carulli (Counseling, Alternate)

RECORDER: Desiree Payne

1. CALL TO ORDER [Action Items]

1.1. December 5, 2018, Minutes

Discussion: Veleka Iwuaba advised she and David Holden will serve as co-members, representing Basic Skills/High School. Richard Gholson stated the change needs to be vetted through the Academic Senate. Gholson advised he would confirm with John Bromma.

Motion: Pat Mosteller; Second: Bob Pyle

Action: Approved; Abstained: Rachel Rose

1.2. January 2, 2019, Agenda

Discussion: Joan McKenna requested to be added under Old Business

Motion: Rachel Rose; Second: Nonna Sadoudi

Action: Approved as amended

2. OLD BUSINESS

2.1. Patternmaking Curriculum (McKenna) [Discussion Item]

McKenna inquired on the status of discussion with Mesa regarding the Patternmaking curriculum pulled at Curriculum Instructional Council (CIC). Desiree Payne advised discussions have occurred at the Vice President of Instruction level. However, due to a change in VPI at Mesa, further discussion may need to occur.

Conclusion: Discussion required between the VPIs.

3. NEW BUSINESS

No items.

4. CURRICULUM APPROVAL REQUESTS [Action Items]

4.1. New Courses

No items

4.2. Course Revisions

4.2.1. COMP 602 Local Area Network Design

Discussion: DE only and minor change in the Evaluation section.

Motion: Pat Mosteller; Second: Kathy Campbell

Conclusion: Approved

4.2.2. COMP 603 Wide Area Network Design

Discussion: DE only

Motion: Rachel Rose; Second: Nonna Sadoudi

Action: Approved

4.3. Course Deactivations

No items

4.4. New Program

No items

4.5. Program Revisions

No items

4.6. Distance Education (DE) Addendum Summary

4.6.1.1. COMP 602 (Revision)

4.6.1.2. COMP 603 Revision)

Discussion: None

Motion: Kathy Campbell; Second: Pat Mosteller

Action: Approved

5. COLLEGE CURRICULUM [Discussion Items]

5.1. City

5.2. Mesa

5.3. Miramar

Discussion: Items walked-in at December 13 Curriculum Instructional Council (CIC) meeting discussed.

6. INFORMATION/STANDING REPORTS [Discussion Items]

6.1. District CIC Report (Gholson)

Discussion: Gholson noted Bob Pyle attended as his proxy. Michelle Fischthal reported on the colleges' walked-in curriculum at the December meeting.

Conclusion: SDCE Instructional Services is currently reviewing the walked-in curriculum and may inform the program deans as appropriate.

6.2. District Policies and Procedures Subcommittee (Caesar)

Payne reported the Credit By Examination procedure is near final draft form, a procedure for use of clinical sites was reviewed, and the Dean of Career Education and Workforce Development advised she had worked with all the deans when drafting language in the procedure. Payne noted a Community Services procedure was discussed and the procedure is in rough draft form.

6.3. Curriculum Update (Payne)

Discussion: Payne reported state approvals have been received for several non-substantial submissions, and two new DSPS and new ESL courses have received approval, though control numbers have yet to be assigned by the state.

7. ROUNDTABLE/ANNOUNCEMENTS

7.1. 2018-2019 Essential Local Approval Dates (Gholson and Payne)

Discussion: Local approval dates and curriculum submission deadlines were discussed.

Conclusion: Payne will distribute the document to committee members.

Adjournment

Motion: Pat Mosteller; Second: Kathy Campbell

Action: Meeting adjourned at 3:11 p.m.