

## **Curriculum Committee Agenda Minutes**

**Wednesday, March 5, 2025**

César E. Chávez Campus  
Conference Room 102E, 2:30–4:30 p.m.

Zoom link (for remote attendees): <https://sdccd-edu.zoom.us/j/85079344693>

### **Remote conferencing locations:**

MiraCosta College, One Barnard Dr, Room T220, Oceanside CA 92056  
César E. Chávez Campus, 1901 Main Street, Room 316, San Diego, CA 92113  
CE Mesa College Campus, 7350 Armstrong Place, Rooms 101K and 106, San Diego, CA 92110  
ECC, 4343 Ocean View Blvd., Room 76 and 124, San Diego, CA 92113  
Mid-City Campus, 3792 Fairmount Ave., Rooms 122 and 318, San Diego, CA 92105  
North City Campus, 8355 Aero Dr., Room 115J, San Diego, CA 92123  
West City Campus, 3249 Fordham St., Rooms 123 and 212, San Diego, CA 92110

### **IN ATTENDANCE:**

Business, Accounting and Entrepreneurship: Aaron Iffland  
Child Development: Lee Thompson  
Clothing and Textiles: Shirley Pierson  
Counseling: Edith Quintero  
Digital Media and Programming: Zak Ruvalcaba  
DSPS: Kim Salerno  
Emeritus: Esteban Alvarado proxy for Claudia Tornsäuer  
English as a Second Language: Ildifonso Carrillo  
Healthcare: Tracey Rankin proxy for Kenny Parker  
Hospitality and Culinary Arts: Megan Leppert  
Information Technology: Richard Gholson, Committee Chair  
Skilled and Technical Trades: Pete Phounsavath  
SDCCE Instructional Services: Patricia Gil, Curriculum Analyst

### **GUEST:**

Marne Foster, SLO/Program Review Coordinator  
Kirsten Lollis, Faculty, Instructional Learning Technology and Learning Resources  
Diana Vera-Alba, English as a Second Language, Program Chair

### **ABSENT:**

Leah Gualtieri, High School Diploma/High School Equivalency and Basic Skills  
Robert Jackson, Automotive  
Masahiro Omae, Vice President of Instruction  
Kenny Parker, Healthcare  
Claudia Tornsäuer, Emeritus

## **1. CALL TO ORDER 2:32 p.m.**

- A. Approval of the agenda for [March 5, 2025](#), meeting
  - a. Motion by Phounsavath

- b. Second by Thompson
  - c. Final Resolution: Motion carries. Approved as presented.
  - d. Approve: Alvarado, Carrillo, Gholson, Gil, Iffland, Leppert, Pierson, Quintero, Ruvalcaba, Salerno
  - e. Abstain:
- B. Approval of the February 5, 2025, meeting minutes
- a. Motion by Quintero
  - b. Second by Carrillo
  - c. Final Resolution: Motion carries. Approved as presented.
  - d. Approve: Alvarado, Gholson, Gil, Iffland, Leppert, Phounsavath, Pierson, Ruvalcaba, Salerno, Thompson

## 2. CURRICULUM REVIEW/APPROVAL REQUESTS

- A. New Course(s)
- 1. INDT 685
  - 2. Motion by Phounsavath
  - 3. Second by Alvarado
  - 4. Final Resolution: Motion carries. Approved as presented.
  - 5. Approve: Carrillo, Gholson, Gil, Iffland, Leppert, Pierson, Quintero, Ruvalcaba, Salerno, Thompson
- B. Course Revision(s)
- 1. ARTX 515
  - 2. ARTX 548
  - 3. HEAL 525
  - 4. PASV 505
  - 5. PASV 545
  - 6. COMP 608
  - 7. COMP 609
  - 8. COMP 612
  - 9. COMP 671
  - 10. COMP 672
  - 11. Motion by Iffland
  - 12. Second by Pierson
  - 13. Final Resolution: Motion carries. Approved as presented.
  - 14. Approve: Alvarado, Carrillo, Gholson, Gil, Leppert, Phounsavath, Quintero, Ruvalcaba, Salerno, Thompson
- C. Course Deactivation(s)
- 1. DSPS 603D
  - 2. DSPS 606D
  - 3. DSPS 610D
  - 4. DSPS 623D
  - 5. DSPS 643D
  - 6. DSPS 645D
  - 7. DSPS 648D
  - 8. DSPS 658D

9. ESLA 421
10. ESLA 422
11. ESLA 423
12. Motion by Alvarado
13. Second by Quintero
14. Final Resolution: Motion carries. Approved as presented.
15. Approve: Carrillo, Gholson, Gil, Iffland, Leppert, Phounsavath, Pierson, Ruvalcaba, Salerno, Thompson
- D. New Certificate Program(s)
- E. Certificate Program Revision(s)
  1. AWS Cloud Solutions
  2. Desktop Technician
  3. Security Essentials
  4. Motion by Phounsavath
  5. Second by Iffland
  6. Final Resolution: Motion carries. Approved as presented.
  7. Approve: Alvarado, Carrillo, Gholson, Gil, Leppert, Parker, Pierson, Quintero, Ruvalcaba, Salerno, Thompson
  8. Abstain: Rankin
- F. Certificate Program Deactivation(s)

Rankin (3:09 p.m.)

### 3. OLD BUSINESS

- A. AAIR – New subject indicator for Artificial Intelligence Automation Innovation Robotics
  1. Discussion: Iffland reported—Executive Governance Council (EGC) requested title of the subject indicator be changed from ‘Artificial Intelligence Automation Innovation Robotics’ to ‘Applied Automation Innovation Robotics.’ (Voted after ‘New Business’).
  2. Motion by Gholson
  3. Second by Quintero
  4. Final Resolution: Motion carries. Approved as amended.
  5. Approve: Alvarado, Carrillo, Gil, Iffland, Phounsavath, Ruvalcaba
  6. Abstain: Rankin

Leppert, Pierson, Salerno, Thompson (3:30 p.m. Chancellor’s Forum)

### 4. NEW BUSINESS

- A. Walk-Ins
  1. PASV 525
  2. PASV 531
  3. Motion by Quintero
  4. Second by Thompson
  5. Final Resolution: Motion carries. Approved as presented.
  6. Approve: Alvarado, Carrillo, Gholson, Gil, Iffland, Leppert, Phounsavath, Pierson, Ruvalcaba, Salerno
  7. Abstain: Rankin
- B. [District CTE Code Alignment Project](#)

## **5. CREDIT COLLEGE CURRICULUM- FYI**

## **6. STANDING REPORTS**

- A. District Curriculum Instruction Council Report (Gholson)
  - 1. Due to common course numbering (CCN), subject indicators shared with credit colleges and not using the same title will need to be replaced with new subject indicators.
  - 2. Subject indicator COMM is shared with credit colleges.
    - a. Ruvalcaba has discussed with constituent groups new subject indicators to replace COMM; Programming (PROG) and Digital Media (DGTL).
- B. DEI in Curriculum (Gholson)
- C. District CurricUNET/currIqunet META Steering Subcommittee (Gholson)
- D. District Policies and Procedures (Gholson)
- E. Curriculum Update (Committee Members)

## **7. ROUNDTABLE/COMMENTS/ANNOUNCEMENTS**

- A. District Curriculum Instruction Council Report (Gholson)
- B. DEI in Curriculum (Gholson)
- C. District CurricUNET/currIqunet META Steering Subcommittee (Gholson)
- D. District Policies and Procedures (Gholson)
- E. Curriculum Update (Committee Members)
  - 1. Deadline for curriculum to be considered for next Curriculum Committee meeting: Friday, March 7, 2025.
  - 2. The next committee meeting will be held on Wednesday, April 9, 2025, at the Educational Cultural Complex (ECC), 4343 Ocean View Blvd., Conference Room 121.

## **8. ADJOURNMENT**

- A. Motion to adjourn.
  - 1. Motion by Quintero
  - 2. Second by Phounsavath
  - 3. Final Resolution: Meeting adjourned at 4:07 p.m.
  - 4. Approve: Alvarado, Carrillo, Gil, Iffland, Rankin, Ruvalcaba

### **Resource Links:**

[Curriculum Committee: Goals, Agendas and Minutes](#)

[Curriculum Resources](#)

[Committee Meeting Dates](#)

[Range of Hours](#)

[Program and Course Approval Handbook \(PCAH 8<sup>th</sup> Edition\)](#)

[ASCCC Course Outline of Record: A Curriculum Reference Guide](#)

[CourseNet](#)

[Board of Trustees \(BOT\) and Curriculum Instructional Council \(CIC\)](#)