

CURRICULUM COMMITTEE MINUTES

Wednesday, May 1, 2019

ECC, Room 181, 2:30 to 4:30

IN ATTENDANCE: Lisa Carulli (Counseling-Alternate), Cassondra Caesar (Counseling), Michelle Fischthal (VPI); Richard Gholson – Committee Chair (BIT), David Holden (Basic Skills/HS), Veleka Iwuaba (Basic Skills/HS-Alternate), Joan McKenna (Hospitality and Consumer Science), Pat Mosteller (Emeritus), Desiree Payne (Curriculum Analyst) Bob Pyle (Career Tech Ed), Rachel Rose (Parent Education/Child Development); Nonna Sadoudi (ESL); Kim Salerno (DSPS) proxy for John Bromma

GUESTS: Marne Foster

ABSENT: John Bromma (DSPS), Kathy Campbell (Health Care Careers)

RECORDER: Desiree Payne

1. CALL TO ORDER 2:32 PM

- A. Approval of the April 3, 2019, Meeting Minutes
 - 1. Motion: Nonna Sadoudi; Second: Bob Pyle
 - 2. Action: Approved
- B. Approval of the Agenda for May 1, 2019, Meeting
 - 1. Motion: Rachel Rose; Second: David Holden
 - 2. Action: Approved

2. OLD BUSINESS

No items

3. NEW BUSINESS

- A. New Courses
 - 1. INTD 500 Career & College Readiness
 - a. Discussion: Minor edits made to the outline. Inquiry presented regarding use of “students” and “learners.” Committee members recall “learners” being the recommended language.
 - b. Action: Committee requested Desiree Payne research use of “learners” in course outlines.
 - c. Motion: Rachel Rose; Second: Joan McKenna
 - d. Action: Approved as amended
- B. Course Revisions
- C. New Programs
- D. Program Revisions
 - 1. Secondary Education Completion Program
 - a. Motion: Nonna Sadoudi; Second: Rachel Rose
 - b. Action: Approved
- E. Program Deactivations
- F. Distance Education Addendum



1. INTD 500 Career & College Readiness
 - a. Motion: Rachel Rose; Second: Joan McKenna
 - b. Action: Approved

4. CURRICULUM REVIEW/APPROVAL REQUESTS (ACTION ITEMS)

No items

5. COLLEGE CURRICULUM-FYI

- A. City
- B. Mesa
- C. Miramar
 1. Discussion: Joan McKenna advised during a recent Fashion Advisory meeting she discussed the status of college review of the Patternmaking program and discussed the meeting scheduled in May. McKenna advised there was discussion regarding postponing the meeting until the summer. Michelle Fischthal advised District scheduled the meeting. Payne advised she would
 2. Action: Payne to seek confirmation from District Instructional Services regarding the status of the May meeting and will relay feedback to Fischthal, McKenna, and Dean Lorie Howell.
 3. Discussion: Desiree Payne advised the college curriculum listed on the College Curriculum report is based on the colleges' Curriculum Review Committee (CRC) agendas. The curriculum reflected is curriculum which in most instances, dependent on timing of CRC agenda and SDCE Curriculum Committee review, has not gone forward for District approval. The documents is presented to the committee to serve as a FYI of college curriculum and committee members should discuss within their department as necessary and are encourage to contact college colleagues should they have any questions regarding the college curriculum. Richard Gholson noted he and Payne review the college curriculum and notify the SDCE program deans as necessary.
 4. Discussion: Committee discussed the informal process of seeking recommendation of support from college colleagues when SDCE curriculum is being developed. Gholson and Payne stressed the importance of ensuring college colleagues are aware of curriculum before the curriculum moves forward for local approvals so college faculty have an opportunity to provide feedback and SDCE faculty have the opportunity to address any questions before the curriculum is present at the District Curriculum Instructional Council (CIC) for recommended approval. Gholson reviewed the voting and approval process at District CIC.
 5. Discussion: Committee discussed student pathways; vocational or vocational and higher education.
 6. Discussion: Gholson advised Dean Barbara Pongsrikul worked with college colleagues to obtain details regarding the ELAC revisions; revisions were distance education.
 7. Action: Committee to draft a recommended script faculty may use when contacting college colleagues to receive feedback and support of curriculum.

6. STANDING REPORTS

- A. District Curriculum Instructional Council Report (Gholson)
 1. Report: Gholson reported on placement level discussion related to AB 705.
- A. District Policies and Procedures Subcommittee (Caesar)

No report
- B. Curriculum Update (Payne)



1. Report: Payne reported technical review meetings are currently being held with Child Development faculty with the goal of presenting the curriculum at the June meeting.
2. Report: Payne reported several programs should be approved by the state and implemented soon. Payne will send an email, as past practice, when curriculum is approved and able to be scheduled.

7. ROUNDTABLE DISCUSSION

- A. June Meeting: Gholson reminded committee members June is the last meeting for the Spring semester. Payne noted at this meeting the 2019-2020 calendar will be presented. Gholson added the Strategic Plan should be reviewed and should be an on-going process throughout the academic year, as well as the committee's role and mission.

8. ADJOURNMENT

Motion: Rachel Rose; Second: Veleka Iwuaba
Action: Meeting adjourned at 3:39 p.m.