

SAN DIEGO CONTINUING EDUCATION CURRICULUM COMMITTEE
MINUTES
ECC, Room 181 2:30 to 4:30
May 4, 2016

Present: Present: Richard Gholson, Donna Namdar, Bob Pyle, Linda Osborn, Kathy Campbell, Vickie Taylor, Sean Caruana, Esther Matthew, Jan Forstrom, Marie Doerner

1. CALL TO ORDER – Chairperson Donna Namdar called the meeting to order at 2:43.
 - a. Approval of the Minutes for April 2016 – **APPROVED**
Sean Caruana moved to approve; Linda Osborn seconded the motion.
 - b. Approval of the Agenda for May 4, 2016 - **APPROVED**
Bob Pyle made motion to approve the agenda with Revisions; Linda Osborn seconded the motion

2. OLD BUSINESS
Continue work on strategic plan- The committee collaborated to complete details of the strategic plan for the Curriculum Committee.

3. NEW BUSINESS

Update on Tech Review Work – Donna Namdar reviewed the participants involved and work of tech review committee. She also reviewed the “flow chart” created by Richard Gholson and Donna Eckstein for approval of new and revised course outlines.

Curriculum Committee Composition- Donna Namdar announced that members of the Curriculum Committee are invited to indicate interest/availability to continue service on the committee in the 2016-17 school year.

4. COURSE ACTIONS - NONE
 - a. NEW COURSE APPROVAL REQUESTS - NONE

 - b. COURSE/CATALOG CHANGE REQUESTS/REVISED COURSE OUTLINE - NONE

 - c. NEW PROGRAM REQUESTS - NONE

- d. PROGRAM REVISION REQUESTS – NONE
- e. WALK-INS - NONE
- 5. INFORMATION ITEMS/STANDING REPORTS
CIC Report/ Donna Namdar - NONE
- 6. ROUNDTABLE/COMMENTS/ANNOUNCEMENTS - NONE
- 7. ADJOURNMENT – Donna Namdar adjourned the meeting at 4:37.