

## **CURRICULUM COMMITTEE MINUTES**

Wednesday, June 5, 2019

ECC, Room 181, 2:30 to 4:30

**IN ATTENDANCE:** Michelle Fischthal (VPI); Richard Gholson – Committee Chair (BIT), David Holden (Basic Skills/HS), Joan McKenna (Hospitality and Consumer Science), Pat Mosteller (Emeritus), Desiree Payne (Curriculum Analyst), Bob Pyle (Career Tech Ed), Rachel Rose (Child Development); Nonna Sadoudi (ESL)

**GUESTS:** none

**ABSENT:** John Bromma (DSPS), Lisa Carulli (Counseling-Alternate), Cassondra Caesar (Counseling), Kathy Campbell (Health Care Careers), Veleka Iwuaba (Basic Skills/HS-Alternate),

**RECORDER:** Desiree Payne

### **1. CALL TO ORDER 2:32 PM**

- A. Approval of the May 1, 2019, Meeting Minutes
  - 1. Motion: Pat Mosteller; Second: Nonna Sadoudi
  - 2. Action: Approved
- B. Approval of the Agenda for May 1, 2019, Meeting
  - Agenda Item 4. Curriculum advanced before Agenda Item 3. New Business
  - 1. Motion: Bob Pyle; Second: Nonna Sadoudi
  - 2. Action: Approved as amended

### **2. OLD BUSINESS**

No items

### **3. CURRICULUM REVIEW/APPROVAL REQUESTS (ACTION ITEMS)**

- A. New Courses
  - 1. COMP 660 Programming with Python I
  - 2. COMP 661 Programming with Python II
  - 3. COMP 662 Programming Databases – Python
  - Discussion: Committee discussed course titles.
  - Motion: Rachel Rose; Second: Joan McKenna
  - Action: Approved
- B. Course Revisions
- C. Course Deactivations
- D. New Programs
  - 1. ESL Multi-Level/Citizenship Program
    - Motion: Nonna Sadoudi; Second: Pat Mosteller
    - Action: Approved
  - 2. Python Program
  - 3. Python and Databases Program
    - Discussion: Python program pathway. City College Python program was discussed.
    - Motion: Pat Mosteller; Second: Joan McKenna



Action: Approved

- E. Program Revisions
  - F. Program Deactivations
  - G. Distance Education
    - 1. COMP 660 Programming with Python I
    - 2. COMP 661 Programming with Python II
    - 3. COMP 662 Programming Databases – Python
- Motion: Joan McKenna; Second: Pat Mosteller  
Action: Approved

## 4. NEW BUSINESS

- A. 2019-2020 Committee Meeting Calendar

Discussion: January 1 falls on a holiday and April 1 is during spring break. Discussion occurred regarding meeting on January 8 and April 8. Committee agreed to approve meeting calendar and confirm alternate meeting dates for January and April during Fall 2019 when committee resumes meeting for the 2019-2020 academic year.

Motion: Rachel Rose; Second: Pat Mosteller

Action: Approved pending confirmation of January and April dates
- B. 2019-2020 Committee Representation

Discussion: Committee discussed existing departments which may have new representation and new departments spilt from existing program areas: Business & Accounting, Digital Media, Culinary, and Fashion. Membership to be confirmed over the summer or beginning of 2019-2020 academic year.
- C. Review Strategic Plan

Discussion: Richard Gholson reported committee strategic plan will be reviewing during Fall 2019 and agenda item will be brought back in September [2019].
- D. Committee Role & Mission

Discussion: Richard Gholson reviewed committee role and mission and advised the agenda item will be brought back for discussion in September [2019]. Gholson reported the official change of the committee's name to SDCE Curriculum Review Committee is pending approval by the SDCE Constitution Committee.

Discussion: Drafting of committee handbook was discussed.

Discussion: Process for communicating curriculum with college colleagues was discussed. Committee agreed a documented guideline would be helpful.

Discussion: Program pathways were discussed. Discussion occurred regarding officially documenting program pathway(s) (within SDCE, college, and career) during tech review and present information when curriculum is submitted for approval to the committee.

## 5. COLLEGE CURRICULUM-FYI

- A. City
- B. Mesa
- C. Miramar

No items

## 6. STANDING REPORTS



A. District Curriculum Instructional Council Report (Gholson)

No report

B. District Policies and Procedures Subcommittee (Caesar)

No report

A. Curriculum Update (Payne)

1. Report: Payne reviewed the 2018-2019 Curriculum Tracker and curriculum approved over the year and curriculum pending approval.

Discussion: Recommendation to share tracker with program chairs and program deans.

**7. ROUNDTABLE DISCUSSION**

A. Agenda Deadline

B. Committee Name

C.

**8. ADJOURNMENT**

Motion: Rachel Rose; Second: Nonna Sadoudi

Action: Meeting adjourned at 4:02 p.m.