

SAN DIEGO CONTINUING EDUCATION
CURRICULUM COMMITTEE
MINUTES
ECC, Room 181, 2:30 to 4:30
September 6, 2017

1. IN ATTENDANCE

Laura Burgess
Cassandra Caesar
Kathy Campbell
Corrine Layton
Jan Forstrom
Richard Gholson
David Holden
Donna Namdar
Bob Pyle
Rachel Rose

- a. June 7, 2017, Meeting Minutes- Approved with changes.
Add David Holden to attendance list.

Motion to approve the minutes as amended:
First: Rachel Rose
Second: Kathy Campbell
Approved as amended

- b. September 6, 2017, Meeting Agenda-

Motion to approve the agenda:
First: Jan Forstrom
Second: Corrine Layton
Approved as is

2. OLD BUSINESS

3. NEW BUSINESS

- a. Curriculum Chair Election
Motion to change the 2017-2018 election to April 2018.
First: Cassandra Caesar
Second: David Holden

4. COURSE ACTIONS

- a. New Course approval Requests
i. ESLA 450 ESL Beginning Conversation
ii. ESLA 451 ESL Int/Adv Conversation

- b. New Program Requests
 - i. English as a Second Language Conversation Program

Motion to approve the two ESLA courses and ESL Conversation Program; ESLA 451 as amended:

First: Rachel Rose

Second: Bob Pyle

- c. Course Revision Requests
 - i. ESLA 431 ESL Beg Literacy
 - ii. ESLA 432 ESL Beg Low 2
 - iii. ESLA 433 ES: Beg High 3

Motion to approve the three ESLA courses as amended:

First: Cassondra Caesar

Second: David Holden

- iv. CRTW 537 Writers Workshop – OA

Motion to approve the revisions

First: Jan Fordsrom

Second: Rachel Rose

- d. Program Revision Requests
 - i. Beginning English as a Second Language Program
- Motion to approve the revised ESLA program as amended:
- First: Cassondra Caesar
- Second: David Holden

- e. Walk-Ins - No items

5. INFORMATION ITEMS/STANDING REPORTS DISCUSSED

- a. CIC Report/Curriculum Institute – Donna Namdar
Donna attended the Curriculum Institute this summer.

6. ROUNDTABLE/COMMENTS/ ANNOUNCEMENTS:
No items

Adjourned 4:04 p.m.

Minutes transcribed by Laura Burgess.