

SAN DIEGO CONTINUING EDUCATION
CURRICULUM COMMITTEE
MINUTES
ECC, Room 181, 2:30 to 4:30
September 14, 2016

1. CALL TO ORDER

a. Introductions

In Attendance:

David Holden
Richard Gholson
Kathy Campbell
Cassandra Caesar
Lisa Carulli
John Bromma
Pat Mosteller
Ann McCrory
Donna Namdar
Bob Pyle
Rachel Rose
Kate Adler
Laura Burgess
Marie Doerner

Guest:

Tammie Pontsler

Richard Gholson will act as secretary.

Bob Pyle will substitute as secretary for October.

Correct CC roster.

Noted that Kate Adler had prior commitment and probably would not attend today's meeting.

b. Approval of the June 1, 2016 Meeting Minutes

First: Bob Pyle

Second: Donna Namdar

Approved w. corrections

Noted by Donna that the 2015-2016 meeting minutes will be posted online in the future.

c. Approval of the Agenda for September 14 Curriculum Council Meeting

First: Ann McCrory

Second: Lisa Carulli

2. OLD BUSINESS

NONE

3. NEW BUSINESS

- a. Leadership Changes:
Kate Adler, VPI
- b. Curriculum Overview:
Curriculum Analyst, new permanent full-time position has been posted;
Describe position: posted course outlines, maintain course outline inventory,
code for state, send course outlines to CIC.

4. COURSE ACTIONS

a. NEW COURSE APPROVAL REQUESTS

CLTX 670 Intro to Fashion
First: Cassondra Caesar
Second: Lisa Carulli

CLTX 671 Fashion Retail Basics
First: Cassondra Caesar
Second: Richard Gholson

b. COURSE/CATALOG CHANGE REQUESTS – REVISED COURSE OUTLINE

c. NEW PROGRAM REQUESTS

Fashion Retail Business Program: Approved
First: Cathy Campbell
Second: Cassondra Caesar
2 items to correct:
(Title “Computer and Information Science”) on handout
Program Description (line 10 “It also prepares students for nation (sic) retail ...”)

d. PROGRAM REVISION REQUESTS

None

e. WALK-INS

None

5. INFORMATION ITEMS/STANDING REPORTS

CIC Report - Donna Namdar
Donna Namdar will meet with new VPI.

6. ROUNDTABLE/COMMENTS/ ANNOUNCEMENTS: None