

CURRICULUM COMMITTEE
MINUTES

NCC, Room 115G, 2:30 to 4:30

Wednesday, November 7, 2018

IN ATTENDANCE: John Bromma (DSPS), Kathy Campbell (Healthcare Careers), Michelle Fischthal (Vice President, Instruction), Richard Gholson- **Chair** (BIT), David Holden (Basic Skills/High School), Joan McKenna (Hospitality/Consumer Science), Pat Mosteller (Emeritus), Desiree Payne (Curriculum Analyst), Bob Pyle (CTE), Nonna Sadoudi (ESL)

ABSENT: Cassandra Caesar (Counseling), Lisa Carulli (Counseling), Rachel Rose (Parent Education),

RECORDER: Desiree Payne

1. **CALL TO ORDER**

A. October 3, 2018, Meeting Minutes

First: Bob Pyle; Second: Joan McKenna

Approved

B. November 7, 2018, Meeting Agenda

Added to the agenda: Course revisions and Distance Education approvals

Motion to approve the agenda as amended

First: Pat Mosteller; Second: Joan McKenna

Approved as amended

2. **OLD BUSINESS**

A. Curriculum Committee Checklist for Curriculum Approval

Second read. Richard Gholson noted the document can be updated as necessary in the future and will be reviewed annually.

3. **NEW BUSINESS**

A. Strategic Plan/Campus Labs

Gholson reported the deadline to submit 18-19 plans in Campus Labs is December 3 [2018].

Gholson advised he is working on updating the information which was migrated into Campus Labs and invited any interested committee members to provide input.

4. **COURSE ACTIONS**

A. New Course Approval Requests

No items

B. Course Revision Approval Request (Walked-In)

1) ACCT 511

2) ACCT 512

3) BUSN 510

4) BUSN 540

Minor revisions and distance education approval. Motion to approved revisions of ACCT 511, ACCT 512, BUSN 510, and BUSN 540

First: Kathy Campbell; Second: David Holden

Approved

C. Course Deactivation Approval Request

No items

D. Program Revision Approval Request

No items

E. Program Deactivation Approval Request

No items

F. Distance Education (DE) Addendum Summary

1) ACCT 511 (Revision)

2) ACCT 512 (Revision)

3) BUSN 510 (Revision)

4) BUSN 540 (Revision)

Motion to approve DE approval requests

First: Kathy Campbell; Second: David Holden

Approved

5. COLLEGE CURRICULUM-FYI

A. City

B. Mesa

C. Miramar

Payne explained all four curriculum review committees are sharing agendas. Gholson added the intent is to review the curriculum and attempt to address any questions or concerns before curriculum is presented to District Curriculum Instructional Council. Committee reviewed the recent curriculum agenda items.

6. INFORMATION ITEMS/STANDING REPORTS

A. Curriculum Instructional Council (CIC) Report

Gholson reported on the Curriculum Streamlining for Noncredit and attendance calculation for noncredit, open entry/open exit versus managed enrollment. Gholson advised the next meeting is scheduled on November 8.

B. District Policies and Procedures Subcommittee

No report

C. Curriculum Update

Payne reported there are six (6) new courses pending state approval; three (3) courses and two (2) programs pending local Board approval. Payne reported there are 32 courses in the tech review pipeline.

7. ROUNDTABLE/COMMENTS/ANNOUNCEMENTS

A. Credit streamlining of local approval and status of noncredit streamlining of local approval discussed. SDCCD local approval process discussed. Discussion continued.

Motion to adjourn

First: Kathy Campbell; Second: Pat Mosteller

Meeting adjourned at 3:16 p.m.