

CURRICULUM COMMITTEE MINUTES

Wednesday, December 4, 2019

ECC, Room 181, 2:30 to 4:30

IN ATTENDANCE: Cassandra Caesar (Counseling), Lisa Carulli (Counseling-Alt Representative), Richard Gholson- Committee Chair (Information Technology), Michelle Fischthal (VPI), Robert Jackson (Automotive), Megan Leppert (Hospitality/Culinary Arts), Natalie Lindenberg (ABE/HSDP-proxy for Iwuaba) Desiree Payne (Curriculum Analyst), Shirley Pierson (Fashion), Pete Phounsavath (Skilled Technical Trades), Nonna Sadoudi (ESL-Alt Representative), Kim Salerno (DSPS), Lee Thompson (Child Development)

GUESTS:

ABSENT: Lisa Cork (Healthcare Careers), Jolene Lee (Business and Accounting); Zak Ruvalcaba (Digital Media), Veleka Iwuaba (ABE/ HSDP), Pat Mosteller (Emeritus)

RECORDER: Desiree Payne

1. CALL TO ORDER

- A. Approval of the November 6, 2019, Meeting Minutes
 - a) Motion: Cassandra Caesar
 - b) Second: Natalie Lindenberg
 - c) Action: Approved
- B. Approval of the Agenda for December 4, 2019, Meeting
 - 1) Motion: Nonna Sadoudi
 - 2) Second: Lisa Carulli
 - 3) Action: Approved

2. CURRICULUM REVIEW/APPROVAL REQUESTS

- A. New Courses
- B. Course Revisions
- C. Course Deactivations
- D. New Programs
- E. Program Revisions
- F. Program Deactivations
- G. Distance Education Addendum
- H. New Subject Designator
 - 1) Natalie Lindenberg provided an overview of the need for a new subject designator and new curriculum.
 - a) Motion: Cassandra Caesar
 - b) Second: Shirley Pierson
 - c) Action: Approved



3. OLD BUSINESS

4. NEW BUSINESS

5. COLLEGE CURRICULUM- FYI

- A. City
- B. Mesa
- C. Miramar

- 1) Discussion: Committee reviewed the College curriculum listed on recent agenda items. Discussion occurred regarding vetting SDCE curriculum through the College Faculty.

6. STANDING REPORTS

- A. District Curriculum Instructional Council Report (Gholson)
 - 1) Discussion: Richard Gholson reported the exploration of a new curriculum repository is currently underway for the college and Continuing Education curriculum. Gholson advised the District is overseeing the project, and noted he and Desiree Payne are included as subcommittee members.
- B. District Policies and Procedures Subcommittee (Caesar)
 - 1) No report.
- C. Curriculum Update (Payne)
 - 1) Discussion: Payne reported on curriculum in the tech review pipeline. Payne noted Spring is normally a busy time for tech review.

7. ROUNDTABLE/COMMENTS/ANNOUNCEMENTS

No items

8. ADJOURNMENT

- A. Motion: Nonna Sadoudi
- B. Second: Robert Jackson
- C. Action: Meeting adjourned at 3:01 p.m.