

Minutes

ACADEMIC SENATE GENERAL MEETING

November 19, 2024 | Time 3:00-5:00

Flex ID: 36176

[Educational Cultural Complex](#), Room 188, 4343 Ocean View Blvd, San Diego, CA 92113 |

In-Person: Aaron Iffland, Anagit Traganza, Carolina Gonzalez, Carla Grossini-Concha, Carol Basilio, Claudia Tornsauffer, David Anton, Diana Larsen, Diana Vera-Alba, Elissa Claar, Eric Miller, Esteban Alvarado, Becky Wilkins, Bob Pyle, Joy L. Cole, Leah Gualtieri, Lee Thompson, Megan Leppert, Nicole Austria, Oscar Aparicio, Richard Gholson, Richard Weinroth, Reem Putrus, Saladin Davis, Stacy Surwilo, Steve Major, Tara Gilboy, William Olmstead, Ingrid Greenberg, John Bromma, Sean Caruana, Shirley Pierson, Eduardo Jimenez, Ryane Willis

Remote participants: César E. Chávez Campus, Room 303 & Room 316, 1901 Main Street San Diego, CA 92113
CE Mesa Room 106, 7350 Armstrong Pl, San Diego, CA 92111

Zoom Link available by request a minimum of 72 hours prior to meeting: email Senate Secretary

Called to Order @ 3:05

1. Land Acknowledgment [Statement](#) | Alvarado
2. Approval of Agenda | All
 - a. Motion to accepted 1st Caruana & 2nd Surwilo
3. Approval of Oct. 15th, 2024 AS General Meeting [Minutes](#) | All
 - a. Motion to accepted 1st Leah Gualtieri & 2nd Claudia Tornsauffer
4. Informational Items & Reports
 - a. Institutional Innovation & Effectiveness Emerging Technology| [Presentation](#) |
Dr. Michelle Fischthal | Vice Chancellor 3:15 (20 min w/ 5 Q&A)
Discussion Summary:
The team is building momentum with AI-focused projects, leveraging grants and collaborations for institutional growth. Strong efforts are underway to support faculty and students with resources, workshops, and customized tools. With focuses on Equity for all, the team is working on developing an AI Micro-credential Course through Canvas for faculty and students.
 - b. Technology Committee | [Report](#) Greenberg - 10 min
New Zoom meeting toolbar and settings| [Presentation](#)
Discussion Summary:
The Technology Committee, Co-Chaired by Dr. Greenberg, provided updates on Zoom usage. Employees must ensure they are using the district-issued Zoom account instead of outdated or prior school accounts to avoid technical issues. Training is available upon request, and distance education instructors are required to complete an online course to ensure proper usage.
 - c. ASCCC OER Liaison| [Report](#) Diana Vera-Alba

Discussion Summary:

New OER materials across disciplines, updates on ZTC initiatives, and professional development opportunities. Faculty can participate in events focused on OER and AI, including AI training, webinars, and an in-person OERI regional event, offering valuable engagement opportunities.

- d. Constitution Committee [Agenda](#) , [Minutes](#) | Surwilo

Discussion Summary:

Proposed updating our Senate constitution from “San Diego Continuing Education Academic Senate”, to the “San Diego **College of** Continuing Education Academic Senate.” **Motion:** moved by Olmstead & 2nd Bromma.

Adopted

- e. ASCCC [Fall Rostrum](#): Artificial Intelligence: Considering Impacts and Opportunities on Academic and Professional Matters (2024, November)
- f. ASCCC Academy: [Artificial Intelligence and Higher Education](#) - Yesterday, Today, and Tomorrow February 20-22, 2025 – San Diego, Town and Country Resort
- g. 2024 ASCCC Fall Plenary [Adopted Resolutions](#)
- h. Manager Screening Committee Composition [AP 4200.6](#) Draft [Proposed Revision](#)

Discussion Summary:

The Academic Senate President proposed sharing the draft language for screening committee composition with other Senate presidents for feedback. A meeting will be held to refine the language further and address raised concerns. The proposed language emphasizes equitable faculty representation, requiring a minimum of two faculty members per school for managerial hiring, with the option to include faculty from other colleges if needed.

The Senate was updated on the [AP 4200.6 proposed revision](#): the hiring of managers. The senate body suggested additional revised language to state: "Manager screening committee composition shall be comprised of an equal number of faculty, classified professionals, and administrators." The committee requested that a conversation be held with other colleges to clarify and ensure consistency.

The importance of faculty involvement in the hiring process was emphasized, with a call for more faculty members to participate, including serving as Equal Employment Opportunity (EEO) representatives, and Richard requested to be informed if faculty experienced any challenges in these roles.

- i. AFT Updates | [Flyer](#) | Bromma

Discussion Summary:

John Bromma provided an update on the U.S. House of Representatives' recent vote to pass the Social Security Fairness Act (H.R. 82), which would fully repeal the Windfall Elimination Provision (WEP) and Government Pension Offset (GPO). Bromma encouraged members to contact their senators to urge a quick vote on the legislation, which is seen as a crucial step to ensure fair retirement for public employees. Ending the WEP and GPO is a key priority for the AFT, and members are urged to take action. Additionally, Bromma covered the upcoming tailgate event for the Gull hockey team.

2. AS Executive Committee Reports

- a. Curriculum Chair | Gholson
- b. Secretary | Aparicio
- c. Treasurer | Surwilo
 - i. Surwilo informed the Senate about the SLO Development and Assessment important dates.
- d. Chair of Program Chairs | McGavock
- e. Vice President | Varnado-Swall
- f. President | Weinroth

5. Round Table

6. Upcoming Dates:

- a. Academic Senate General Meeting [Dates](#)
- b. SDCCE Academic 2024-2025 [Calendar](#)
- c. SDCCE Master [Calendar](#)
- d. SDCCE Important Dates 23-24 [Calendar](#)
- e. SDCCD Board of Trustees Meeting [Calendar](#)
- f. 2025 SLO Development and Assessment [Calendar](#)

7. Motion to Adjourn at 4:55

To submit an agenda item, please email the agenda item with all necessary documents to both AS President Richard Weinroth rweinroth@sdccd.edu and AS Secretary Oscar Aparicio oaparicio@sdccd.edu at least one week prior to the next SDCCE Academic Senate Meeting.

Academic Senate Priorities

- 1. Improve Academic Senate and SDCCE communication through transparent and consistent processes
- 2. Expand faculty voice in the college and district participatory governance structure
- 3. Increase faculty participation in all participatory committees and processes
- 4. Academic Senate Constitutional review and reform

Resource links

- Land Acknowledgment Statement [Link](#)
- Academic Senate Travel and Conference [Forms](#)
- SDCCE Shared Governance [Handbook](#)
- Committee Report [Template](#)
- Committees List and Membership [Directory](#)
- July 2022 – July 2029 [SDCCE Strategic Plan](#)
- November 2021 [CE Academic Senate Constitution](#)
- CE Re-branding Resources, Zoom backgrounds, and Email Signature (Communications and Creative Services) [Webpage](#)
- Faculty Association of California Community Colleges [View and Track Legislation](#)
- The Past, Present, and Future of Noncredit Education in California [Report \(SDCCE, 2016\)](#)

Academic and Professional Matters (10+1):*

1. Curriculum, including establishing prerequisites. 2. Degree and certificate requirements. 3. Grading policies. 4. Educational program development. 5. Standards or policies regarding student preparation and success.	6. College governance structures, as related to faculty roles. 7. Faculty roles and involvement in accreditation processes. 8. Policies for faculty professional development activities. 9. Processes for program review. 10. Processes for institutional planning and budget development.
11. Other academic and professional matters as mutually agreed upon.	

(*) SDCCD Board of Trustees Policy [AP 2510](#) ~ The Board shall rely primarily on advice of the Academic Senate as the representative of the faculty body on matters 2-7 & 10, and reach mutual agreement on matters 1, 8, 9, and 11.

Academic Senate Executive Committee:

[Richard Weinroth](#) President \ [Jessica Varnado-Swall](#) Vice President \ [Carolyn McGavock](#) Chair of Chairs \ [Richard Gholson](#) Curriculum Chair \ [Stacy Surwilo](#) Treasurer \ [Oscar Aparicio](#) Secretary

Acronyms: AFT = American Federation of Teachers; APC = Assistance Program Chair; AS = Academic Senate; CE or SDCE = San Diego Continuing Education; DE = Distance Education; DGC = District Governance Council; EGC = Executive Governance Council; EXEC = Academic Senate Executive Committee; M/S/P = Motioned, Seconded, and Passed; PC = Program Chair; SDCCD = San Diego Community College District; VP = Vice President