

Attendees: Antoinette Griffin-Brown*, Audrey L. Nasoff, Bernie Rodriguez, Caron Lieber*, Cat Prindle*, Charlene Schade, Claudia Tornsäufner*, Corinne Layton*, David Holden, Donna Namdar*, Elissa Claar*, Ingrid Greenberg, Jana Westfall, Joan McKenna, John Bromma*, John Louie*, Juli Wallace, Kathy Campbell*, Kim Salerno*, Laurie Cozzolino, Laurie Mikolaycik, Lisa Carulli, Marne Foster, Matthew Rivaldi*, Nick Costa, Olivia Flores, Raquel Alvarez-Vazquez, Richard Weinroth*, Sean Caruana*, Shirley Pierson*, Stacy Surwilo*, Stephen Flores, Ted Kagan, Timothy Pawlak*, Valerie Long. *Indicates voting member

Meeting called to order at 3:06 PM. Motion to approve today's agenda. Moved by Cozzolino. 2nd by Tornsäufner. Approved by acclamation.

1. November 2017 minutes CE AS General Meeting [Minutes](#)
 - Motion to approve. Moved by Griffin-Brown. 2nd by Lieber. Approved by acclamation.
2. Executive Senate Reports
 - Treasurer | [Caron Lieber](#)
 - Secretary | [Matthew Rivaldi](#)
 - Chair of Program Chairs | [John Bromma](#)
 - Curriculum Chair | [Donna Namdar](#) Curriculum Meetings are the first Wednesday of the month. Donna presented at Passport to Success
 - Vice President | [Antoinette Griffin-Brown](#)
 - President | [Richard Weinroth](#) John Bromma & Richard, PIE committee members will attend IEPI follow up visit on 12.13.17. Richard attended AFT 30th Anniversary Zoo Party.
3. Campus Outreach Assistance and Coordination –Rubalcaba
 - Maureen coordinates CE outreach efforts. Maureen asked for input on supporting CE outreach. Email Maureen to request assistance in coordinating CE outreach efforts. Process is being developed. Maureen will return with a report on the process.
4. Update Request for increased IT support 1) Bring to EGC, 2) Consult with the other SDCCD A.S. presidents as a district issue, and 3) Bring to DGC —Weinroth
 - Provided update. Carolyn McGavock and Richard presented issue to DGC.
5. Update Motion: Request for district clarification on CE campuses classroom cleanliness staffing size, cleanliness standards, and frequency. Bring to EGC and then DGC —Weinroth
 - No December EGC. Continued forward to January EGC.
6. Update [Resolution](#) Noncredit Internship Opportunities Students Enrolled Noncredit. Weinroth to follow up with: 1) VC Neault and 2) ASCCC regarding assisting this effort.
 - No December EGC. Continued forward to January EGC.
7. Update [Resolution](#) Establishing a Deadline for Documents that Require AS President Signature. Motion to EGC —Weinroth
 - No December EGC. Continued forward to January EGC.
8. IEPI CE Visit Dec 13 [Menu of Options](#), [General Process](#), example [Flowchart](#) —Bromma PIE Committee Co-Chair, provided update
9. Committee Appointment Process —Bromma, Griffin-Brown
 - John Bromma brought up the issue of how committee members are appointed to A.S.



committees. In the current A.S. Constitution, appointments and removals are generally spelled out, but need more clarification. Bromma suggested that members may be appointed by (1) department chair or (2) with consultation of department chair or (3) internal vote by discipline faculty members. Discussion involved several solutions. After discussion, members in attendance agreed the constitution is in need of revision and that the Constitution Committee shall address these policy and procedures during the revision of the current constitution. Discussion included the issue and urgency of engaging the recently-formed Constitution Committee. There was a discussion about the number of members needed to form a committee. The constitution was quoted: Article 2, Section 1, B. 2. A. “Optimally, a committee shall consist of a least four faculty members, each representing a different department in Continuing Education.” Two faculty members and the VP had initiated the constitution committee in fall 2017. Discussion included establishing a chair by the next meeting in January, 2018. Tim Pawlak, a current member of the constitution committee, invited Bromma to attend the January meeting to discuss strategies to update the language of the constitution to be better interpreted by the A.S. for future committee appointments.

- ACTION: Bromma, Griffin-Brown. The question of the appointments process will be referred to the Constitution Committee at their January meeting and a report will be presented back at the January A.S. General Meeting.
10. Election Committee Update [Report](#) process, timeline, and membership —Salerno & Surwilo
 - Every campus will have two polling slots at two different times on two different days for morning and evening instructors (except for Miramar campus).
 - Next meeting will be on January 8, 2018. 12:30 – 2:30. ECC. Room TBD. All faculty are welcome to attend.
 11. Academic Senate [Leadership Academy](#) City College Jan 22, 2018 12-4pm— Weinroth
 - Open to all faculty to attend. Register through Flex to reserve one of 25 seats.
 12. AEBG [Report](#) —Rose
 - Not present. Continued forward to January.
 13. SLO Taskforce/Program Review [Report](#) —Foster
 - [EVENT](#): 5th Annual SLO Symposium. Friday February 9, 2018 at Orange Coast College. Costa Mesa, CA. All are invited to attend. A.S. has funds for travel.
 - Working on “Speedy SLO” Newsletter to provide update to faculty on an ongoing basis.
 - Thank you to all that contributed to program review.
 - Writer survey for program review writers to improve the process.
 14. AB 21, Kalra. Public postsecondary education: [Access to Higher Education for Every Student](#)— Weinroth
 - Reminder to review protocol for interruptions and access in classroom and faculty and student rights.
 15. [View and Track Legislation](#) impacting faculty and the California Community Colleges FACCC.org Reminder of this online resource to review legislation progress and language
 16. ECC Historical Preservation [Proposal](#) Reviewed
 17. Announcements



- Open House at Cesar Chavez. 1/11/2018. 3:30 – 6:30 PM. Coordinated by Olivia Flores and Maureen Rubalcaba—Flores
 - Auto Tech: John Louie and Bernie Rodrigues announced CE is officially a member of I-CAR Training Center—Louie & Rodriguez
18. Important Meeting Dates Calendar [AS](#), [EGC](#), [DGC](#), [SDCE](#)
Meeting Adjourned 4:39 PM M/S/P

Acronyms: AFT = American Federation of Teachers; APC = Assistance Program Chair; AS = Academic Senate; EGC = Executive Governance Council; DGC = District Governance Council; CE or SDCE = San Diego Continuing Education; EXEC = Academic Senate Executive Committee; M/S/P = Motioned, Seconded, and Passed; PC = Program Chair; SDCCD = San Diego Community College District; VP = Vice President.