

**SAN DIEGO CONTINUING EDUCATION
EXECUTIVE GOVERNANCE COUNCIL**

San Diego Continuing Education Commits to student success and community enrichment by providing accessible, equitable, and innovative quality education and support services to diverse adult learners in pursuit of lifelong learning, training, career advancement and pathways to college.

November 09, 2022

2:30 PM

Via Zoom

Tina M. King, Chair

Call to Order: 2:35 p.m.

Members Present:

1. Tina M. King, President
2. Michelle Fischthal, Vice President Instructional Services
3. Anthony Vargas for Jacqueline Sabanos, Vice President Administrative Services
4. John Bromma, President, Academic Senate
5. Diana Vera-Alba, Vice President, Academic Senate
6. Rachel Rose, Chair of Chairs, Academic Senate
7. Jessica Varnado-Swall, Secretary, Academic Senate
8. Esther Anthony-Thomas, Vice President, Classified Senate
9. Mitza Lindsey, Secretary Treasurer, Classified Senate
10. Danielle Ninness, Member-at-Large, Classified Senate
11. Andrei Lucas, Dean, Automotive, Skilled and Technical Trades
12. Laurie Coskey, Executive Director, Foundation
13. Vinzent Balaoing, Student Representative/ASB

Members Absent: Deborah Roth, Treasurer, Academic Senate; Shakerra Carter, Vice President, Student Services

Guests: Jessica Luedtke, Anabel Pulido

Approval of Minutes

Approved, M. Fischthal; Second J. Bromma

Abstention: N. Kovrig

Presentations

None

President's Update

President's update by Tina M. King, President

- Optional mask coverings effective December 19th. All signs will be removed from the campuses. Communication to the students will be sent out via email.
- Introduced our new PIO, Anabel Pulido
- Shared out the Enrollment report. Happy to share that our enrollment keeps increasing.
 - \$500 incentive opportunity for students enrolling in our 9-week courses. Current students will also be eligible to apply. Accepting applications on 11/9.

Academic Senate Update

Academic Senate update by John Bromma, Academic Senate President

- The senate has not met since the last meeting.

- Main topic of discussion will be the Multi-Factor Authentication (MFA) and the impact it will have on our students; the timing for students and the concern of our students' demographics and literacy. This resolution is specific to the senate.
- The faculty has concerns regarding digital literacy; can we consider creating workshops to help students with this added security measure? Perhaps adding videos or messaging.

Classified Senate Update

Classified Senate update by Neill Kovrig, Classified Senate President

- Ratified 2 senate positions; Julia Molina and Eddie Madrid, Jr. Added
- VP of the senate is collaborating with the PD Coordinator regarding the Ghana trip. Hoping to present at the STAR Conference.
- They are revising the CE Cares program to align it with CORDE program
- Classified professionals are involved with accreditation, VP Thomas is requesting the classified professionals play a role in accreditation and hiring committees. They suggest having EEO training at the STAR conference.

Student Report

Student Report update by President King for Vinzent Balaoing, Student Representative

- Mores student are coming on campus; they are eager to learn in person
- Students are asking when the student ID cards will be available.

ASB

ASB Update by President King for Vinzent Balaoing, Student Representative

- Resources are being placed on the ASB boards at ECC and on social media.
- They recently attended the Dia de Los Muertos event and handed out information on joining ASB.
- St. Affairs is working with ASB on how to approach students on getting involved with ASB
- There is an all ASB advisor meeting next week
- St. Affairs is creating a canvas shell for ASB
- The Student Lounge is moving forward and progressing nicely
- Working on having ASB boards at all the campuses.
- CEO of the foundation thanked the ASB for all their hard work on the Dia de Los Muertos celebration.

Reopening Taskforce

Reopening update by Anthony Vargas for Jacqueline Sabanos, Vice President Administrative Services (absent)

- COVID rates are down

Board of Trustees

BOT update by Anthony Vargas for Jacqueline Sabanos, Vice President Administrative Services (absent)

- No agenda items going to the board
- Next board meeting on 11/10 @ Mesa College

Budget Committee

Update by Anthony Vargas for Jacqueline Sabanos, Vice President Administrative Services (absent)

- Monday 11/7 Presentation on Resource Allocation and the various budgets

Safety and Facilities Committee

Update by Anthony Vargas for Jacqueline Sabanos, Vice President Administrative Services (absent)

- The annual meeting is on Dec. 8th
- VPA is working on the emergency notification system; District IT is working on this as well
 - Remind everyone to update their cell #'s in PeopleSoft
- ALICE training (Active Shooter training) is tentatively set for Friday, December 16th; Need at least 20 – 30 participants.

- We are ½ way through all the campus moves
- Thanksgiving/Christmas holiday times; no remote work, employees must take vacation time.
- Thinking of bringing C-Cert back as a refresher course.

Technology Committee

Update by Anthony Vargas for Jacqueline Sabanos, Vice President Administrative Services (absent)

- Computers for all employees are in the process of being updated
 - 1st phase is happening now
 - If you are having any issues reach out to IT Help desk
- Next meeting is on Nov. 17th

Accreditation

Update by Dean, Jessica Luedtke

- 2nd meeting is on 11/14; this will be virtual
 - Rolling out Chapter 2
 - Margaret Posner and Dean Lucas will share out on this
 - Draft of Chapter 1 will be shared out as well

Annual Integrated Planning

Update by Dean, Jessica Luedtke

- Program review was due last Friday
- Anthology had some hiccups, but most issues have been resolved.
- Marne Foster is available to assist as needed.

Enrollment Management/Instructional Services

Update by Michelle Fischthal, Vice President, Instructional Services

- All of our enrollment numbers are increasing
- There has been a 9% increase in faculty hours
- The spring schedule is available, and we are continuing to add classes to the schedule.

Access, Retention, and Completion Committee

Update by Michelle Fischthal, Vice President, Instructional Services

- No update; the committee meets next week.

Student Services Updates

Update by Shakerra Carter, Vice President, Student Services (absent)

- No update

SDCCE Foundation

Update by Laurie Coskey, Executive Director, SDCCE Foundation

- We found an editor for the ECC book; They will work directly with the author
- Received a \$5k grant
- Received a phone call from DPR Construction and we have been chosen to receive \$10k from their Cornhole tournament; They will contact us to coordinate the presentation of the check and schedule a tour.
- Students had shared their ECC experiences with Mr. Han, who is a volunteer from Rady San Diego, and he has donated \$3k, his dividends from his stock.
- SDG&E has donated \$10k to support our Gateway students
- The Dia de Los Muertos celebration only used ½ of the funding from The City of San Diego. The other ½ will fund Black History month.

Action Items:

- None

Round Table:

Dr. King shared that SDCCE will be hosting its first NCAL initiative with our sister colleges on 11/30; she is working with the VPI on tutoring centers and the VPA is in support of this as well; There is currently a research center at North City Campus; Looking at collaborating with SDUSD on a CNA program; Possibility for an 8th campus that will specifically virtual.

Anthony Vargas shared about the possibility of food trucks returning to the campuses for students, he is still working on the logistics.

Meeting Adjourned: 4:08 p.m.

REMINDERS