

**SAN DIEGO CONTINUING EDUCATION
EXECUTIVE GOVERNANCE COUNCIL**

San Diego Continuing Education Commits to student success and community enrichment by providing accessible, equitable, and innovative quality education and support services to diverse adult learners in pursuit of lifelong learning, training, career advancement and pathways to college.

**January 25, 2023
2:30 PM - 4:00 PM**

**Via Zoom
Tina M. King, Chair**

Call to Order: 2:35 p.m.

Members Present:

1. Tina M. King, President
2. Jacqueline Sabanos, Vice President Administrative Services
3. Shakerra Carter, Vice President, Student Services
4. Diana Vera-Alba, Vice President, Academic Senate
5. Rachel Rose, Chair of Chairs, Academic Senate
6. Jessica Varnado-Swall, Secretary, Academic Senate
7. Neill Kovrig, President, Classified Senate
8. Esther Anthony-Thomas, Vice President, Classified Senate
9. Mitza Lindsey, Secretary Treasurer, Classified Senate
10. Danielle Ninness, Member-at-Large, Classified Senate
11. Andrei Lucas, Dean, Automotive, Skilled and Technical Trades
12. Laurie Coskey, Executive Director, Foundation
13. Vinzent Balaoing, Student Representative/ASB

Members Absent: ~~Deborah Roth, Treasurer, Academic Senate;~~ John Bromma, President, Academic Senate

Guests: Jessica Luedtke, Jesus Rivas

Approval of Minutes

Minutes were approved with minor edit removal of Acad. Sen. Treasurer.

Abstention: Neill Kovrig

Presentations

None

President's Update

President's update by Tina M. King, President

- Enrollment for fall stands at 26,636 (16% greater than this time last year), with a fill rate of 73%, which is greater than last fall (66%). an increase of 29% compared to this time last fall (10,905). FTEF scheduled for the fall semester are 9% higher than last fall (172.92 to 158.06).
- Overall enrollment for spring stands at 18,146; Overall headcount is currently 10,587
- SDCCE received First Place in the float division. The float entry will be memorialized at ECC
- Institutional Day, January 30th and 31st. There will be breakout sessions.
- Interim VPI will start on Wednesday, Feb. 1st Please stop by HQ.

Academic Senate Update

Academic Senate update by Diana Vera-Alba for John Bromma, Academic Senate President (absent)

- In person meeting is set for March

- Elections for officers; Nomination stage for President, VP and Treasurer; will have the results at the next meeting
- Chair of Chairs is elected every year (happens in February) per Rachel Rose

Classified Senate Update

Classified Senate update by Neill Kovrig, Classified Senate President

- Discussed AP 3721 and appreciate the discussion and clarification with EPC.
- Appreciative for classified profession to be able to fully participate at institution day.
- Working w/ Carla on Professional Development for the upcoming year
- Congratulations to SDCCE for winning the best float.
- Thank you to the President and VP's for their willingness to come to a senate meeting this semester
- Thank you from Dr. King for participating with congratulating the welding instructors.

Student Report

Student Report update by Vinzent Balaoing, Student Representative

- Students are excited for the Spring semester.
- Students are happy to attend class in person.
- Students are excited for the lounge to be completed.

ASB

ASB update by Vinzent Balaoing, Student Representative

- Meetings are going back to in-person 2023.
- Activity boards have been updated with resources for students.
- Planning an opportunity drawing for Valentine's Day next month

Reopening Taskforce

Reopening update by Jacqueline Sabanos, Vice President Administrative Services

- Met in December to prepare for the Spring semester.
- Mask mandate ended on Dec. 19
- AdHoc request for Spring have all been approved with the exception of those that are receiving an error. VP Sabanos is following up on requests that were routed in error.

Board of Trustees

BOT update by Jacqueline Sabanos, Vice President Administrative Services

- 2 items are going to the Board for approval; WIOA increase of 159k; Associate Dean of Research Planning and Innovation; District-wide Reorg will move forward.

Budget Committee

Update by Jacqueline Sabanos, Vice President Administrative Services

- They have not met; they will be meeting in February.
- Attended the ACCA/ACBO conference will give the update next Monday.

Safety and Facilities Committee

Update by Jacqueline Sabanos, Vice President Administrative Services

- Emergency Action Plan is finishing up, it coordinated with the district, will send out by the end of next week
- Employee and student Safety is one of our biggest concerns.
- Posters are being placed throughout the campuses with an emergency process
- Working on updating the emergency notification systems; please go into PeopleSoft to update your cell phone number.

- ALICE training on Dec. 16th, highly recommends that everyone take the training; next April 21st at CE Mesa Campus

Technology Committee

Update by Jacqueline Sabanos, Vice President Administrative Services

- Still in process with the updates
- IT support at x7000; available from 7:00am – 10:00pm

Accreditation

Update by Dean, Jessica Luedtke and Jesus Rivas

- Guiding Principle and SLO were reviewed; Institutional surveys were sent out
- Survey Outcome – Mission, Vision Core Value – Jesus Rivas
 - Mission – Level of agreement (87% agree); like or dislike; should be revised (50% said no; 20% Yes with minor edits; 15% yes; 16% not sure)
- Vision, Philosophy and Core values
 - Majority 86% agree with the values; Majority did not feel that it needed to be revised)
- Institutional SLO Review
 - 78% strongly agree - Social Responsibility Outcome
 - 49% no to revision
- Proposed SLO – Diversity, Equity, Inclusion, Anti-racism and Accessibility
 - 42% want to add the SLO
 - 37% do not want to add the SLO
- Recommended timeline:
 - ISLO – SLO Taskforce – Review results, route to Academic Senate; review in March; back to academic senate in April for final review – Bring to EGC in May
 - Guiding Principles – PIE Committee to review and feedback; Draft 2 and back for approval to EGC in May
- Send all information to DeeDee to upload in the resource folder.

Annual Integrated Planning

Update by Dean, Jessica Luedtke

- Material has been forwarded to the Admin. Serv. for review.

Instructional Services

Update by Andrei Lucas for Vice President, Instructional Services

- Per President King, there will be a warm welcome for the Interim VPI, Feb. 1st
- Excited to welcome the new interim.
- There has been a lot of activity with students especially at ECC
- CE Management meeting – discussion between SS and IS in regards to welcome week.

Student Services Updates

Update by Shakerra Carter, Vice President, Student Services

- Outreach team has done an amazing job with holding 10 workshops for students.
- Fun activities are planned for Welcome week at all campuses.
- Update on enrollment process – Met with Healthcare; will meet with HSDP next week. Working with the district on the waitlist functionality. They will pilot the waitlist program for summer registration. More to come...
- Will present at Institution Day for one of the breakout sessions.
- Basic Needs study has been sent out to students, they received 1000 responses so far: focusing on medical and childcare needs.

- Thank you to the Foundation for helping with piloting tutoring for Scholarship applications; new deadline is February 9th to submit their application. We have received 272 applications, thus far, looking to offer \$77k in scholarships. Up from last year and 30+ more scholarships are available to students. Thank you to Marcia Grant for her continued support.

SDCCE Foundation

Update by Laurie Coskey, Executive Director, SDCCE Foundation

- Pilot program – Tutoring for Scholarship applications; would like to make this a ongoing model to assist our students

Action Items:

- None

Adjourned 3:35 pm

FINAL