

**SAN DIEGO CONTINUING EDUCATION
EXECUTIVE GOVERNANCE COUNCIL**

San Diego Continuing Education Commits to student success and community enrichment by providing accessible, equitable, and innovative quality education and support services to diverse adult learners in pursuit of lifelong learning, training, career advancement and pathways to college.

**February 8, 2023
2:30 PM - 4:00 PM**

**Via Zoom
Tina M. King, Chair**

Call to Order: 2:33 p.m.

Members Present:

1. Tina M. King, President
2. Jacqueline Sabanos, Vice President Administrative Services
3. Minou Spradley, Interim Vice President, Instructional Services
4. Shakerra Carter, Vice President, Student Services
5. John Bromma, President, Academic Senate
6. Diana Vera-Alba, Vice President, Academic Senate
7. Rachel Rose, Chair of Chairs, Academic Senate
8. Jessica Varnado-Swall, Secretary, Academic Senate
9. Neill Kovrig, President, Classified Senate
10. Esther Anthony-Thomas, Vice President, Classified Senate
11. Mitza Lindsey, Secretary Treasurer, Classified Senate
12. Danielle Ninness, Member-at-Large, Classified Senate
13. Andrei Lucas, Dean, Automotive, Skilled and Technical Trades
14. Laurie Coskey, Executive Director, Foundation
15. Vinzent Balaoing, Student Representative/ASB

Members Absent:

Guests: Luedtke, Ogul

Approval of Minutes

Minutes approved w/ minor edit; Diana Vera-Alba was present at the last meeting

Presentations

None

President's Update

President's update by Tina M. King, President

- Beautiful Institution Day
- Visions boards will be displayed at each of the campuses
- Enrollment numbers are at 21% higher than last year, it continues to climb by the week. We are 22,221 enrolled. Headcount is up as well.
- Coretta Scott King, Laurie, David and DeeDee are working on this. The save the date will be sent out for June 10, 2023
- Reclassification for the Business Services Department has been approved for 2 Director positions; This has been moved forward through the current reclassification process.
- Acknowledge our new Vice Chancellor of Development Entrepreneurship Laurie Coskey
- Acknowledge and thank our new interim PIO, David Ogul
- There will be organizational changes for the President's office

- CAEP will move under the President's office, Dr. King has joined the non-credit coalition to advocate for our students
- Dr. Carter and I have written articles for our institution
- Welcome our interim VPI Minou Spradley

Academic update

Academic Senate update by John Bromma, Academic Senate President

- They have not met since our last meeting; they are in the middle of elections
- March will be when the in-person senate meeting resume
- Per Jessica – April 3rd is listed on the website as the beginning transitioning to student emails; VPSS Carter is working with district to rectify this communication.
- Jessica shared the information on the job aids for our students, this is still in draft form; and the how to find your new student email address. They will also create a job aide for the use of the “fob” Per Dr. King, please add where the students can go to request a fob. Per VPSS it may be the COS’ at the campuses, she will confirm.
- Per John, thank you to the faculty who put this all together.
- Per VPI, who will be responsible for updating all the information?

Classified Senate Update

Classified Senate update by Neill Kovrig, Classified Senate President

- They have not met, meeting on Feb. 21st – Mitza will be leaving CE and the senate will be searching for a new secretary. We wish Mitza all the best at the district office.
- This will be Neill's last term as President
- Star Conference will be held this year, we are still identifying a date.
- May 18th will Service Awards event
- Per Esther, very happy for Mitza, Neill she doesn't believe you

- They are reviewing the Resource allocation process and requests
- EPC is working on the PA list funded by HEERF funds

Safety and Facilities Committee

Update by Jacqueline Sabanos, Vice President Administrative Services

- Will meet at the end of the month

Technology Committee

Update by Jacqueline Sabanos, Vice President Administrative Services

- Will meet at the end of the month and bring back the update at the next meeting

Accreditation

Update by Dean, Jessica Luedtke and Jesus Rivas

- Working hard, Margaret has been giving feedback on the first drafts of the criterion #1
- Focusing on the student impact and justification
- Just received notice that WASC will be conducting a virtual visit in March 2024

Annual Integrated Planning

Update by Dean, Jessica Luedtke

- No update

Instructional Services

Update by Minou Spradley, Interim Vice President, Instructional Services

- No update yet
- Has met with the Deans to get to know everyone
- Has visited campuses met the staff
- Digital navigators are employed by the City of San Diego, per VP Sabanos HR is working with the district office to ensure that we are complying with the process

Student Services Updates

Update by Shakerra Carter, Vice President, Student Services

- Wrapping up the welcome week activities, thank you to all the SS departments for their support
- Thank you to ASB for partnering with the tables for our students
- Black Student Success event – virtually, students showed up and appreciated it
- Feb. 24th will host the first student on-boarding meetings; this will occur every 2 weeks
- New campaign will start hopefully by mid-June; excited on our “all hands on deck” to help support students with the enrollment process . Concierge concept at the campuses.
- As of today, we have received 682 applications for scholarships.

SDCCE Foundation

Update by Laurie Coskey, Executive Director, SDCCE Foundation

- Full steam ahead on the CSK event; many pieces to this event
 - Funding in the foundation to hire a event planner – Leah Goodwin
 - Dr. King and Dr. Coskey will be “dialing for dollars”
 - Thank you to David for getting out the flyers for this event
- Received 10K from the Price Foundation for scholarships and per Barry, they are adding another 10k
 - Allocation will be determined by the President and VPSS
- Received 10k from SDGE, and 75k for our students who are enrolled in the arborist course

Action Items:

- None

Adjourned 3:40 pm

FINAL