

**SAN DIEGO CONTINUING EDUCATION
EXECUTIVE GOVERNANCE COUNCIL**

San Diego Continuing Education Commits to student success and community enrichment by providing accessible, equitable, and innovative quality education and support services to diverse adult learners in pursuit of lifelong learning, training, career advancement and pathways to college.

Minutes - March 8, 2023

2:30 PM - 4:00 PM

Via Zoom

Tina M. King, Chair

Call to Order: 2:35 p.m.

Members Present:

1. Tina M. King, President
2. Mark Nesbit for Jacqueline Sabanos, Vice President Administrative Services
3. Minou Spradley, Interim Vice President, Instructional Services
4. Shakerra Carter, Vice President, Student Services
5. John Bromma, President, Academic Senate
6. Diana Vera-Alba, Vice President, Academic Senate
7. Jessica Varnado-Swall, Secretary, Academic Senate
8. Neill Kovrig, President, Classified Senate
9. Esther Anthony-Thomas, Vice President, Classified Senate
10. Danielle Ninness, Member-at-Large, Classified Senate
11. Vinzent Balaoing, Student Representative/ASB

Members Absent: Andrei Lucas, Dean, Automotive, Skilled and Technical Trades; Rachel Rose, Chair of Chairs, Academic Senate; Jacqueline Sabanos, Vice President, Administrative Services

Guests: Luedtke

Approval of Minutes

Edit: Remove Mitza Lindsey; add Julia Molina

Presentations

None

President's Update

President's update by Tina M. King, President

- Happy Women's International Day
- Enrollment is promising Headcount 13,798; Enrollment 25, 125 24% increase from last year.
- Great conversation with Academic Senate regarding face-to-face and hyflex (highly flexible) classes
- Releasing a student newsletter. Academic Senate has brought forth the draft. The interim PIO has produced a shell so that students will be informed of all resources available through SDCCE. This will go out monthly.
- Food Trucks – SDCCE will be receiving food trucks as well at 3 of our campuses, ECC, Mid-City, Chavez
- Student Lounge – Remodel has started, we are on target with the opening in April....holding off on the color of the walls due to identifying the branding
- We are moving forward with RFP – Branding - shooting for the end of June; Internally we will identify on a larger scale we will work with the district.
- AP3721 update – District has not developed their internal process; we are still waiting for the district to approve.

- MFA concerns – She has heard all the concerns; the student newsletter will be able to inform students of any of their concerns. Correspondences will go out to all students.
- Visions boards are up at all campuses.

Academic update

Academic Senate update by John Bromma, Academic Senate President

- Thank you for the update on the MFA concerns.
- This month will be their first in person meetings, and continue to April and May
- Concluded their elections Richard Weinroth, President; Jessica Varnado-Swall, VP; Stacy Surwilo, Treasurer
- OER week. Schedules have been sent out; Diana will hold 7 sessions per week.

Classified Senate Update

Classified Senate update by Neill Kovrig, Classified Senate President

- Have not met since the last meeting.
- Classified PD met to discuss the S.T.A.R. conference they are trying to incorporate the Forward Together campaign and to discuss the logistics, more to come.

Student Report

Student Report update by Vinzent Balaoing, Student Representative

- Students have been fully engaged in their classes both online and in-person
- They are asking for chairs to be placed in the foyer for their use.
- Excited for the completion of the student lounge and the student ID cards.

ASB

ASB update by Vinzent Balaoing, Student Representative

- Elections are coming soon; they are looking for more students to participate.
- All social media is being updated daily.
- 7 ASB scholarships have been approved.
- Working on something for Women’s History month, possibly a video or documentary.
- Vinzent is working with his team to help with social media.

Reopening Taskforce

Reopening update by Mark Nesbit for Jacqueline Sabanos, Vice President Administrative Services

- Meeting the week of March 20th; No updates

Board of Trustees

BOT update by Mark Nesbit for Jacqueline Sabanos, Vice President Administrative Services

- Placeholder for Dr. King to replace M. Fischthal for SDAERC

Budget Committee

Update by Mark Nesbit for Jacqueline Sabanos, Vice President Administrative Services No update

Safety and Facilities Committee

Update by Mark Nesbit for Jacqueline Sabanos, Vice President Administrative Services

- No update

Technology Committee

Update by Mark Nesbit for Jacqueline Sabanos, Vice President Administrative Services

- No update

Accreditation

Update by Dean, Jessica Luedtke

- Timeline for the guiding principles and ISLOS process and timelines(handouts)
- Draft 1 (handout) first read brought to EGC; will bring back to the committee (not next meeting)
- Draft 2 will be presented at the next PIE meeting.
- Working on draft 2 with the Criterion groups

Annual Integrated Planning

Update by Dean, Jessica Luedtke

- No update

Instructional Services

Update by Minou Spradley for Vice President, Instructional Services

- Met with Dean Luedtke about Accreditation. Dean Shafer joined the meeting and will assist with the writing of Criterion 5
- We have received the allocation budget from the district 432 FTF's; FTES no decisions have been made, she is currently doing a lot of calculations for the next few years.
- Working w/ Richard and Veleeka on creating general curriculum for tutoring. The intent is to have a supervised center. They are currently reviewing the Title V regulations, so we are in compliance. She will work with faculty on the curriculum for this.

Student Services Updates

Update by Shakerra Carter, Vice President, Student Services

- Outreach team is working with the student at each campus with workshops and presentations
- A&R team is working with faculty and staff, thank you to the ESL team for collaborating and using the same material and Ingrid Greenberg
- Communication error in receiving the wrong letter to students. We are working with the district to mitigate the issue. Dr. King is working with EVC Hall and Chancellor Cortez on correcting the error. We will inform the faculty.
- SDCCE Cares/Basic Needs – received over 300 applications; they are working on a strong structure to meet the needs of our students; establishing an amount to distribute to students in need, it will be a basic one-time amount per semester. Bringing on more PA's to assist with the pantry
- Holding a SS Forum this Friday, everyone is welcomed.

SDCCE Foundation

Update by Dr. King for the Executive Director

- Coretta Scott King – looking to raise 150k for the foundation; Dr. King will be dialing for dollars during this transition, more information to come.
- Foundation meeting March 15th, Chancellor Cortez will be in attendance to discuss the changes to the board.

Action Items:

- None

Roundtable:

2 articles have been released on noncredit, please review.
ABI Survive Headstrong on March 18th.

Adjourned 3:40 pm