

**SAN DIEGO CONTINUING EDUCATION
EXECUTIVE GOVERNANCE COUNCIL**

San Diego Continuing Education Commits to student success and community enrichment by providing accessible, equitable, and innovative quality education and support services to diverse adult learners in pursuit of lifelong learning, training, career advancement and pathways to college.

Minutes - April 12, 2023

2:30 PM - 4:00 PM

Via Zoom

Tina M. King, Chair

Call to Order: 2:35 p.m.

Members Present:

1. Tina M. King, President
2. Jacqueline Sabanos, Vice President Administrative Services
3. Minou Spradley, Interim Vice President, Instructional Services
4. Shakerra Carter, Vice President, Student Services
5. John Bromma, President, Academic Senate
6. Diana Vera-Alba, Vice President, Academic Senate
7. Jessica Varnado-Swall, Secretary, Academic Senate
8. Rachel Rose, Chair of Chairs, Academic Senate
9. Neill Kovrig, President, Classified Senate
10. Danielle Ninness, Member-at-Large, Classified Senate
11. Vinzent Balaoing, Student Representative/ASB

12. **Members Absent:** Andrei Lucas, Dean, Automotive, Skilled and Technical Trades; Esther Anthony-Thomas, Vice President, Classified Senate

Guests: Luedtke

Review of minutes:

Sent to members for review and approval

Presentations

None

President's Update

President's update by Tina M. King, President

- April 17th will release the campus culture survey, finding will come back May 5th and results in June
- Process of developing the President's DEIAA committee, meeting will take place April 14th at 2pm
- Thank you to all the VP's for working so hard working on the PA's who's funding will end on June 30th; VPA and VPI have identified 10 more smart rooms
- VPSS is moving forward with CCCapply and thank you for all your hard work
- Peter Maharaj came to PC last week to discuss how they will support us with IT. We will be receiving 200 laptops for students. Kudos to Ingrid for all her hard work.

Academic update

Academic Senate update by John Bromma, Academic Senate President

- Have not met since the last meeting
- Ingrid Greenberg presenting on Student Digital Equity Literacy and Student Email MFA
 - Benefits: Access to MS Office 365
 - Student Discounts
 - Single Sign on
 - Increase Cyber security
 - Postponing the launch of student emails to July
 - Thank you to Outreach for assisting
- Website for committees need to be updated via the master calendar, for a point of contact and information for each of the governance committees. (Rose)
- OER data – who does Diana contact for ICOM data, she will work with VPI

Classified

Senate

Update

Classified Senate update by Neill Kovrig, Classified Senate President

- Have not met since the last meeting, they are meeting Tuesday with Exec. Team as guests
- STAR conference, May 18th, thank you to Carla Grossini-Concha for all her hard work. Will highlight “speed dating” for information on all programs that we offer at SDCCE. Workshops and lunch will be provided.
- Will the campus close? Would like to see if the COS’ will be able to attend and participate in the conference. Can the afternoon session be in a virtual setting.
- There will be elections this year (May) all positions are 1-year positions.

Student Report

Student Report update by Vinzent Balaoing, Student Representative

- Positive feedback from the students in regard to the student ID cards. They have been able to use the student ID cards at the AMC theatres for discounts.
- Also, positive feedback about the food trucks. There are some concerns on running out of tickets, but he reassured the students that it is just a “snafu”
- Students who were chosen for scholarships are very excited.

ASB

ASB update by Vinzent Balaoing, Student Representative

- They have not met since the last time, but they are working on the elections.
- Vinzent will be running again for office; students can find the applications online for the officer elections.

Reopening Taskforce

Reopening update by Jacqueline Sabanos, Vice President Administrative Services

- Working on the schedule for this summer, but has not met in quite some time
- Per Neill, thank you for the flexibility on the 4x10 memo.

Board of Trustees

BOT update by Jacqueline Sabanos, Vice President Administrative Services

- There are many items going to the Board for approval, many are the restructuring
- Acct. Tech changing to Admin III at CE Mesa
- GL String change

Budget Committee

Update by Jacqueline Sabanos, Vice President Administrative Services

- Met earlier this month. Discussed reallocation and deadlines for requisitions

Safety and Facilities Committee

Update by Jacqueline Sabanos, Vice President Administrative Services

- No update, will meet this month

Technology Committee

Update by Jacqueline Sabanos, Vice President Administrative Services

- No update, will look at the technology plan and review at the next meeting.

Accreditation

Update by Dean, Jessica Luedtke

- Sharing the Guiding Principles; bringing back to EGC for the 2nd reading; Academic/Classified senate approves the revisions and will be brought back as informational item only.
- Institution SLO has voted on by the senate, Dean Luedtke will place in the resource file for review.

Annual Integrated Planning

Update by Dean, Jessica Luedtke

- No update

Instructional Services

Update by Minou Spradley for Vice President, Instructional Services

- Review the dates, would like everyone to please join the BOT campus meeting
- Retreat for Instructional services coming up at the VEBA center
- VPI/VPSS will put together a campus wide activity in the summer

Student Services Updates

Update by Shakerra Carter, Vice President, Student Services

- Update on food trucks, given out over 600 meals. Some disruptions to the classes. They will shift in giving the tickets, randomly pick 300 students per week to issue 2 tickets each. There will also have a select number of tickets set aside in Basic Needs.
- Student onboarding workgroup has begun. Met last week and will meet every other Friday.

SDCCE Foundation

Update by Dr. King for the Executive Director

- No update

Action Items:

- None

Roundtable:

Need volunteers for the scholarship event, 224 honorees

Adjourned 4:08 pm