

**SAN DIEGO CONTINUING EDUCATION  
EXECUTIVE GOVERNANCE COUNCIL**

*San Diego Continuing Education Commits to student success and community enrichment by providing accessible, equitable, and innovative quality education and support services to diverse adult learners in pursuit of lifelong learning, training, career advancement and pathways to college.*

**Minutes – April 26, 2023**

**2:30 PM - 4:00 PM**

**Via Zoom**

**Tina M. King, Chair**

**Call to Order: 2:35 p.m.**

**Members Present:**

1. Tina M. King, President
2. Jacqueline Sabanos, Vice President Administrative Services
3. Shakerra Carter, Vice President, Student Services
4. John Bromma, President, Academic Senate
5. Diana Vera-Alba, Vice President, Academic Senate
6. Jessica Varnado-Swall, Secretary, Academic Senate
7. Rachel Rose, Chair of Chairs, Academic Senate
8. Neill Kovrig, President, Classified Senate
9. Esther Anthony-Thomas, Vice President, Classified Senate
10. Danielle Ninness, Member-at-Large, Classified Senate
11. Julia Molina, Classified Senate Representative
12. Vinzent Balaoing, Student Representative/ASB

**Members Absent:** Andrei Lucas, Dean, Automotive, Skilled and Technical Trades; Minou Spradley, Interim Vice President, Instructional Services

**Guests:** Luedtke

**Approval of Minutes**

Minutes have been approved

**Presentations**

None

**President's Update**

President's update by Tina M. King, President

- Attended the Emeritus Concert
- Scholarship event, thank you to all who made this event possible
- Review of the FHP documents that we presented at the last meeting. There are 3 positions moving forward; Basic Skills Contract, Instructional Designer and Mental Health Counselor
- District has approved for 3 positions to move forward; COS; SST and a Special Projects Manager
- We have decided to go with GradComm for our Marketing and Branding; We will also reach out to Building Inc. To create sizzle videos for our institution.
- 4/10 Summer schedule has been approved and we are moving forward with this schedule
- BOT campus meeting tomorrow. Please join us.

## **Academic update**

Academic Senate update by John Bromma, Academic Senate President

- Met last week for their April meeting. Main topic of discussion was focused on the DEIAA committee; routine meeting topics ensued.
- Rose brought the recommendation from the chairs to have a free pass time to help students access all of the student services.

## **Classified Senate Update**

Classified Senate update by Neill Kovrig, Classified Senate President

- Exec. Level attended the meeting and gave updates. Thank you and all the VP's for listening to the senates concerns.
- They are continuing their work with the STAR conference on May 18<sup>th</sup>. Thank you to all who have allowed the staff to attend the conference. Celebrating the service awards later that day.
- Looking forward to tomorrow's bot meeting, and to see the outcome of the PRIDE resolution brought forth.
- Admin Asst. Day – Thankful to all your support.

## **Student Report**

Student Report update by Vinzent Balaoing, Student Representative

- Students were very excited about the scholarship ceremony.
- Students were confused about the distribution of the food vouchers. If the student is not at school that day, how do they get their vouchers? VP Carter confirmed that tickets will not have specific dates notated on it so that students can use their tickets during the current week of the drawing.

## **ASB**

ASB update by Vinzent Balaoing, Student Representative

- Elections for ASB Officers are still moving forward, that will take place on May 1<sup>st</sup>.
- They moved forward 15 nominations to the district.

## **Reopening Taskforce**

Reopening update by Jacqueline Sabanos, Vice President Administrative Services

- Have not met

## **Board of Trustees**

BOT update by Jacqueline Sabanos, Vice President Administrative Services

- 3 Agenda items for Admin. Tech. To SST; Accounting Tech to Admin. III and Faculty position to Mental Health Counselor

## **Budget Committee**

Update by Jacqueline Sabanos, Vice President Administrative Services

- No update

## **Safety and Facilities Committee**

Update by Jacqueline Sabanos, Vice President Administrative Services

- Scheduled for tomorrow at 2pm; topic of discussion RAVE system.
- Door installed for the student lounge and will be accessible to everyone; ordered furniture; Powered tables and charging stations.
- Working with the COS' to go over the needs at each campus for the semester evacuation drills; which includes C-Cert and ALICE training.

## **Technology Committee**

Update by Jacqueline Sabanos, Vice President Administrative Services

- Working on the updated plan and will bring back next meeting

### **Accreditation**

Update by Dean, Jessica Luedtke

- No update

### **Annual Integrated Planning**

Update by Dean, Jessica Luedtke

- No update

### **Instructional Services**

Update by Minou Spradley for Vice President, Instructional Services

- No update

### **Student Services Updates**

Update by Shakerra Carter, Vice President, Student Services

- Thank you to the Office of Student Affairs to includes Jess (basic needs)
- 204 petitions for commencement have been submitted; communications for the stage party has been sent out.
- District IT team is in the process of moving over information to the cloud. This will impact the implementation of CCCApply. They will postpone implementing CCCApply to spring 23/24 which will start in November. This will allow more preparation time for the implementation and will share via email

### **SDCCE Foundation**

Update by Dr. King for the Executive Director

- Thank you to Neill and Roma, still working on identifying the new ED.

### **Action Items:**

- None

**Roundtable: None**

**Adjourned 3:15pm**