

**SAN DIEGO CONTINUING EDUCATION  
EXECUTIVE GOVERNANCE COUNCIL**

*San Diego Continuing Education Commits to student success and community enrichment by providing accessible, equitable, and innovative quality education and support services to diverse adult learners in pursuit of lifelong learning, training, career advancement and pathways to college.*

**Minutes – May 10, 2023**

**2:30 PM - 4:00 PM**

**Via Zoom**

**Tina M. King, Chair**

**Call to Order: 2:35 p.m.**

**Members Present:**

1. Tina M. King, President
2. Jacqueline Sabanos, Vice President Administrative Services
3. Minou Spradley, Interim Vice President, Instructional Services
4. Shakerra Carter, Vice President, Student Services
5. John Bromma, President, Academic Senate
6. Diana Vera-Alba, Vice President, Academic Senate
7. Jessica Varnado-Swall, Secretary, Academic Senate
8. Rachel Rose, Chair of Chairs, Academic Senate
9. Neill Kovrig, President, Classified Senate
10. Esther Anthony-Thomas, Vice President, Classified Senate
11. Julia Molina, Classified Senate
12. Danielle Ninness, Member-at-Large, Classified Senate
13. Vinzent Balaoing, Student Representative/ASB

**Members Absent:** Andrei Lucas, Dean, Automotive, Skilled and Technical Trades;

**Guests:**

**Approval of Minutes**

Minutes have been approved

**Presentations**

None

**President's Update**

President's update by Tina M. King, President

- Enrollment numbers are up. District will be giving us more FTE
- May 31<sup>st</sup> VPI and VPSS will be hosting an Enrollment symposium (college-wide)
- Division retreats will start in June
- Culture surveys have gone out
- Acknowledging the changes here at CE; Looking into continuing the continuity for the next 2 years at the institution
- AP3721 – Distribution list; Thank you to Academic/Classified Senate for working on this; Will add the Faculty coordinators and the alias public emails to the list. Deadline to submit, Friday, May 12<sup>th</sup>.

**Academic update**

Academic Senate update by John Bromma, Academic Senate President

- They have not met since last time; they will meet one more time before the break. Topic of discussion has been about the DEIAA updates;

- In the process of sending out a Thank you resolution to all that have helped with all the emails with the students.
- We are the only college that is paying our own way.

## **Classified**

## **Senate**

## **Update**

Classified Senate update by Neill Kovrig, Classified Senate President

- STAR conference and the Classified Service Awards on May 18<sup>th</sup> Thank you all for your support so that all classified can attend; NANCE employees have been acknowledged for all their hard work.
- Opening up the election next week for the senate. Additionally, there is hopes that the president position will move forward. Officers will be announced in June.
- Recognize Happy Mother's Day
- Thank you to all for those who have been volunteering for committees, etc.

## **Student Report**

Student Report update by Vinzent Balaoing, Student Representative

- Lots of feedback from the students about the furniture, they are very happy to have these.
- Excited to see the progress on the lounge

## **ASB**

ASB update by Vinzent Balaoing, Student Representative

- Elections just closed; they are just waiting for the results. The district office is handling the election which closed last week.
- Per Dr. King, she spoke with a student (Jennifer) on the possibility of having a coffee cart in the lounge.
- Need updated signage throughout the campus; digital maps

## **Reopening Taskforce**

Reopening update by Jacqueline Sabanos, Vice President Administrative Services

- Have not met

## **Board of Trustees**

BOT update by Jacqueline Sabanos, Vice President Administrative Services

- No agenda items for this go round

## **Budget Committee**

Update by Jacqueline Sabanos, Vice President Administrative Services

- No update

## **Safety and Facilities Committee**

Update by Jacqueline Sabanos, Vice President Administrative Services

- Met and went over the safety meetings.
- Will distribute the campus safety posters to be posted in the classrooms; being sent to the campuses today
- Received many Covid-19 Rapid test (600 cases); distributing to the students/faculty at each campus – for FREE
- Theatre renovation is moving forward. Monday, May 15<sup>th</sup> they will host many meetings for everyone to be involved. Flyers have been forwarded to all.

## **Technology Committee**

Update by Jacqueline Sabanos, Vice President Administrative Services

- Wireless expansion will be completed in July
- Helpdesk ticket upgrade is in process

- The RAVE application will be implemented within the next couple of months; please update your phone numbers in Peoplesoft;
- We are moving in our own direction to hire an outside company for IT support at CE

### **Accreditation**

Update by Dean, Jessica Luedtke

- The 3 colleges are preparing the for the Board meeting in June

### **Annual Integrated Planning**

Update by Dean, Jessica Luedtke

- No update

### **Instructional Services**

Update by Minou Spradley for Vice President, Instructional Services

- Desiree Payne – accepted a position at the district office; last day May 11
- Ginger Davis – accepted a position at the district office; last day May 24
- Jesus and the research team has completed the survey and is collecting the data. She will share out at a later time.
- Faculty Appreciation on Friday, May 12<sup>th</sup> ; She appreciates all the work from Ginger

### **Student Services Updates**

Update by Shakerra Carter, Vice President, Student Services

- Warm thank you to the Outreach team for coordinating the Redefining Success event, faculty, and chairs
- Basic Needs – Food trucks are on target to end on May 18<sup>th</sup>. Looking for alternatives during the summer; Excited to welcome fresh produce for students from 9 – 11. \$15 worth of fresh produce.
- Authorized by Feeding San Diego to be an authorized food distributor. Pantry is open at ECC 4-days a week.
- Proposal was accepted for the diaper program
- Childwatch Taskforce: They are identifying a process for the licensing. Chavez will be the first campus to pilot this. Working with the VPA on the hiring process. Hoping this will happen next spring.

### **SDCCE Foundation**

Update by Dr. King for the Executive Director

- No major update, next meeting on May 15<sup>th</sup>

### **Action Items:**

- None

### **Roundtable:**

- New Board resolution for Pride month; there will be an event to raise the flag on June 1st at the district. They have purchased 7 flags for our campuses.
- Preparing for Juneteenth event.
- Grad Fest event at ECC 5/22 and NC 5/24

**Adjourned 3:42pm**