



AGENDA **Minutes**

ACADEMIC SENATE GENERAL MEETING

FEB 18TH, 2025, | Time 3:00-5:00

Flex ID: 36179

[Educational Cultural Complex](#), Room 188, 4343 Ocean View Blvd, San Diego, CA 92113 |

In-Person

Aaron Iffland, Oscar Aparicio, Nicole Austria, Carol Basilio, Linda Bautista, Sarah Boswell, John Bromma, Ildi Carrillo, Elissa Claar, Joy Cole, Diana Vera-Alba, Marne Foster, Rachel Rose, Richard Gholson, Tara Gilboy, Leah Gualtieri, Richard Weinroth, Hana Kassas, David Leyva, Megan Leppert, Kirsten Lollis, Steve Major, Kelly Metz-Matthews, Eric Miller, Stacy Surwilo, Shirley Pierson, Bob Pyle, Matthew Rivaldi, Jessica Varnado-Swall, Terry Sivers, Veleka Iwuaba, Aaron Iffland, Jana Westfall, Claudia Tornsaufer, Anagit Traganza, Lee Thompson.

Remote participants: Room 316 Cesar Chavez, Mid-City Room 217, CE Miramar A117 ECC Campus Room 128F,

Zoom Link available by request a minimum of 72 hours prior to meeting: email Senate Secretary

Called to Order

1. Land Acknowledgment [Statement](#) | Alvarado – Read by Carol Basilio
2. Approval of Agenda | Approve by 1st Megan 2nd Leah
3. Approval of Jan 21st, 2025 AS General Meeting [Minutes](#) | Motion to approve by body, no objection
4. Action Items
 - a. Constitution Font Standardization | Surwilo
 - i. Motion to approve font to Arial approve by acclamation - Led by Surwilo, no objections.
5. Informational Items & Reports
 - a. SDCCD Digital Parking: [Registration Instructions](#) –
Richard walked the body through the new digital parking instructions. This is currently for faculty; students are still using the paper permits.
 - b. Two 11-month faculty positions COVID Recovery Block Grant funds ([VPSS Carter Response](#)) | Weinroth
 - The two 11-month faculty members will report to Dean of Student Support Services, Dr. Franklin Garrett

- Discussion occurred regarding the allocation process for the COVID 19 Recovery Block Grant funds.
 - VPSS Carter provided responses. The Senate body requested further clarification regarding the language used: part time faculty and the AFT/CBA evaluation process. ARTICLE XV - EVALUATION OF FACULTY as stated in the CBA "All tenured, tenure-track, adjunct, and restricted college faculty are to be evaluated according to the procedures outlined in this Article."
 - **Action Item:** The Academic Senate President will seek clarity from AFT on measures ensuring restricted faculty positions do not automatically transition into tenure-track roles and the evaluation process.
 - **Action Item:** the Academic Senate President to inquire of the sources of funding for these positions at the other SDCCD colleges and determine how many veterans are being served by their Veteran Centers.
 - **Action Item:** Ask Miramar College how they are funding their VA and justice-impacted counselor positions and whether they are using a similar model as CE.
- c. Access Retention & Completion/ Strategic Enrollment Management Committee Update | Varnado-Swall
- i. Faculty positions confirmed for the ARC/SEM Committee.
- d. ASCCC Stands Firm Against Federal Threats to Diversity, Equity, and Inclusion: [DEI Letter](#) (ASCCC, 2025 02 14) | Richard
- i. ASCCC stands firm against federal threats to DEI; letter presented.
- e. AP 3415 Non-Participation in Immigration Enforcement: [Chancellor's Message](#) (2025, Jan 29)| Richard
- i. "Know Your Rights" and immigration information cards distributed at SDCCE; some campuses have yet to receive them.

Below is the key points from the Chancellor's Message covered by the Academic President.

AP 3415 Discussion: Faculty are not allowed to disclose students' immigration status and should refer issues to campus police.

Non-Participation Policy:

- Faculty and staff are prohibited from engaging in immigration enforcement activities on campus.

- Public safety and law enforcement officials must follow legal protocols before conducting immigration-related actions.

Student Privacy Protection:

- Employees cannot disclose students' immigration status.
- Student information must remain confidential unless legally required.

Campus Security and Procedures:

- If approached by immigration officials, faculty and staff should refer them to campus legal counsel.
- Instructed to contact campus police in case of any issues involving unauthorized enforcement actions.

Support for Undocumented Students:

- Resources and guidance available for undocumented students.
- Continued commitment to providing a safe and inclusive educational environment.

- f. [AP 3415](#) NON-PARTICIPATION IN IMMIGRATION ENFORCEMENT ACTIVITIES (2025)| Richard
- g. SDCCD: [Immigration Enforcement Notice](#) (2025) | Richard
- h. [Employee Information Card](#) - Immigration Enforcement (2025)| Richard
 - i. The Academic President presented a pocket-size card that faculty can use if approached by immigration enforcement personnel. Faculty should hand over the card without making any additional statements or engaging in conversation.
 - ii. Some campuses have printed and laminated copies of the card for distribution.
 - iii. If your campus has not yet received copies, follow the link in section 5.H to access a printable version.
- i. March 5, 10am, SDCCD [Chancellor's Spring Forum Spring](#) at SDCCE
 The Academic President presented the upcoming Forum to the body. The body had concerns about the time. The following were motions created during the meeting.
 1. **Motion:** The Academic President will bring forward the concern that, due to the high workload in CE, there is a need for a more structured approach to important events. This approach should ensure multiple opportunities for participation and that meetings are held in a Hyflex format with a recording available for those unable to attend. Approved by John 1st and Stacy 2nd
 2. **Motion:** The Academic President is to bring forward that activities of this nature should be scheduled between 2:00 PM and 5:00 PM, incorporating the shared conference to ensure broader accessibility for all participants while also considering the accommodation of multiple shared needs and faculty schedules. Approved 1st Carol and 2nd by Jessica (VP)
- j. Feb. 25, 2pm: SDCCE 3rd Annual [Budget & Enrollment Management Symposium](#) | Surwilo
- k. ECC Theatre Renovation [Access Plan](#) | Richard
 - i. Updates shared on the renovation timeline and faculty accessibility.
 - ii. **Motion:** The Academic President will ensure that, as part of the ongoing remodel, all doors are upgraded to lock from the inside and are equipped with a call box, in full compliance with the CBA requirements. Approved by John 1st and Stacy 2nd
- l. Request for equitable classified support for Senate | Weinroth

- m. Response to Senate IT Resolution: [Letter](#) (King, 2025, Feb 13)
- n. SDCCE to SDCCD Strategic [Plan Report](#)
- o. AFT Updates: [Parttime Committee 2/19 Invitation](#) [FREE AFT Shirts](#) | Bromma
- p. Technology Committee | [Report](#) | Greenberg | **Presenter Anagit Traganza**
 - i. Tech Hub (formerly Tech Bar) [Expanded Schedule](#)
 - ii. HyFlex Instruction and Professional Development: Fall 2024 SDCCE President's cabinet requested additional HyFlex PD.
 - iii. In January 2025, the SDCCE Instructional Learning Technology program revised its SDCCE HyFlex PD goals and objectives. There are three new objectives that highlight collaboration with SDCCD Information & Technology Services (ILT).
 - iv. SDCCE ILT Program provided six revised and updated HyFlex PD workshops in January 2025: [2025-02-06 SDCCE HyFlex PD Resources](#)
 - v. SDCCE HyFlex Professional Development Survey is still open in February 2025. Faculty Opportunity. [Survey Link](#)
Anagit presented the body with the upcoming training for the new Hyflex. Due to the rise if technology improvements, some faculty that once had training with Hyflex, may have noticed changes in Hyflex compatible rooms due to district upgrades. You can find the training schedule by clicking this link: [Training Schedule](#)
- q. ASCCC OER Liaison | [Report](#) | Diana Vera-Alba
- r. AS Constitution Committee | Surwilo
- s. Diversity, Equity, Inclusion, Antiracism, & Accessibility ([DEIAA](#)) [Committee](#) | Alvarado
- t. SLO Committee [SDCCE SLO Resource Guide](#) | Foster
- u. Professional Development Committee [30-Day](#) [Gratitude Challenge Form](#) and [Upcoming Opportunites](#) | Grossini-Concha

1. AS Executive Committee Reports

- a. Curriculum Chair | Gholson
- b. Secretary | Aparicio
- c. Treasurer | Surwilo
- d. Chair of Program Chairs | Rose
- e. Vice President | Varnado-Swall
- f. President | Weinroth

6. Round Table

7. Upcoming Dates:

- a. Academic Senate General Meeting [Dates](#)
- b. SDCCE Academic 2024-2025 [Calendar](#)
- c. SDCCE Master [Calendar](#)
- d. SDCCD Board of Trustees Meeting [Calendar](#)

8. Motion to Adjourn

9. Meeting Adjourned at 5:04 PM, motioned by 1st John and 2nd by Stacy.

To submit an agenda item, please email the agenda item with all necessary documents to both AS President Richard Weinroth rweinroth@sdccd.edu and AS Secretary Oscar Aparicio oaparicio@sdccd.edu at least one week prior to the next SDCCE Academic Senate Meeting.

Academic Senate Priorities

1. **Enhance Communication**
Foster stronger collaboration between the Academic Senate, SDCCE Administration, and Classified Professionals by implementing transparent, consistent, and accessible communication processes.
2. **Amplify Faculty Representation**
Strengthen faculty voice and influence within college and district participatory governance structures to ensure diverse perspectives are heard and valued.
3. **Increase Faculty Engagement**
Actively encourage and support faculty participation in all participatory committees and decision-making processes to promote shared governance and accountability.
4. **Ensure Constitutional Relevance**
Conduct regular reviews of the Academic Senate Constitution to ensure it reflects current practices, priorities, and the evolving needs of faculty and the institution.

Resource links

- Academic Senate Travel and Conference [Forms](#)
- SDCCE Shared Governance [Handbook](#)
- Committee Report [Template](#)
- Committees List and Membership [Directory](#)
- July 2022 – July 2029 [SDCCE Strategic Plan](#)
- November 2021 [CE Academic Senate Constitution](#)
- CE Re-branding Resources, Zoom backgrounds, and Email Signature (Communications and Creative Services) [Webpage](#)
- Faculty Association of California Community Colleges [View and Track Legislation](#)
- The Past, Present, and Future of Noncredit Education in California [Report, 2016](#)

Academic and Professional Matters ([10+1](#)):*

<ol style="list-style-type: none"> 1. Curriculum, including establishing prerequisites. 2. Degree and certificate requirements. 3. Grading policies. 4. Educational program development. 5. Standards or policies regarding student preparation and success. 	<ol style="list-style-type: none"> 6. College governance structures, as related to faculty roles. 7. Faculty roles and involvement in accreditation processes. 8. Policies for faculty professional development activities. 9. Processes for program review. 10. Processes for institutional planning and budget development.
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11. Other academic and professional matters as mutually agreed upon.

(*) SDCCD Board of Trustees Policy [AP 2510](#) ~ The Board shall rely primarily on advice of the Academic Senate as the representative of the faculty body on matters 2-7 & 10, and reach mutual agreement on matters 1, 8, 9, and 11.

Academic Senate Executive Committee:

[Richard Weinroth](#) President \ [Jessica Varnado-Swall](#) Vice President \ [Carolyn McGavock](#) Chair of Chairs \ [Richard Gholson](#) Curriculum Chair \ [Stacy Surwilo](#) Treasurer \ [Oscar Aparicio](#) Secretary

Acronyms: AFT = American Federation of Teachers; APC = Assistance Program Chair; AS = Academic Senate; CE or SDCE = San Diego Continuing Education; DE = Distance Education; DGC = District Governance Council; EGC = Executive Governance Council; EXEC = Academic Senate Executive Committee; M/S/P = Motioned, Seconded, and Passed; PC = Program Chair; SDCCD = San Diego Community College District; VP = Vice President