

**SAN DIEGO CONTINUING EDUCATION  
EXECUTIVE GOVERNANCE COUNCIL  
January 14, 2015**

**Members Present:**

1. Rudy Kastelic, Interim President, Continuing Education
2. Bob Parker, Vice President, Administrative Services
3. Richard Weinroth, Vice President, Academic Senate
4. Marie Doerner, Chair of Program Chairs, Academic Senate
5. Neill Kovrig, President, Classified Senate
6. Mary LeDuc, Vice President, Classified Senate

**Members Absent:**

1. Brian E. Ellison, Ed.D., Vice President, Instruction and Student Services
2. Timothy Pawlak, President, Academic Senate
3. Rita Avila, Past President, Classified Senate

**Guests:** Ranessa Ashton

**Action Notes:** November 12, 2014 Action Notes approved */Parker MSP with clarification.*

**Reports and Recommendations**

**President's Report**

Interim President Kastelic reported on the following:

- It was a successful holiday reception, thanks to the efforts of Linda Osborn, Holly Leahy and the Diversity Committee with the wonderful photo display; the Welding department for the Tree of Life, and a good attendance at the reception.
- Recently the Union Tribune (UT) ran a story on the Welding program, kudos to faculty, staff and students associated with the article. Yesterday, KUSI visited the Welding program and filmed a spot for the morning news. Kudos to Vice President Bob Parker who was on the air and informed the public on a number of Continuing Education programs in addition to the Welding program. The highlight of both visits was the float for the MLK parade that students and faculty were building.
- He will be attending the Community College League of California (CCLC) Legislative Conference on Sunday, January 25, and participating on a panel regarding the Governor's budget as it related to adult education.
- The WASC visit dates have been changed from the fall 2016 to Spring 2017 so that Continuing Education can align with the credit colleges.

**Administrative Governance Council**

No report.

**Academic Senate Report**

Academic Senate Vice President Richard Weinroth reported the following concerns of some faculty:

- A concern about security at the new Cesar Chavez campus since parking will be two blocks away. Vice President Parker shared that before the holidays he met with Debra Picou from Parking Services to get a better idea of the needs at the new campus and about parking permit sales. The plan is for the revenue generated by the sale of parking permits at the new facility will enable the hiring of a Community Service Officer (CSO), for the campus. Vice President Parker also shared that the location of the Police Office in the new facility is in the lobby with the window overlooking the lobby

area. Finally, it was also noted there is a very active security presence at the Northgate Shopping Center located between the campus and parking structure.

- A concern about security in the parking structure and the possibility of having cameras installed. The District is looking at installing security cameras and there is budget available; however consultants are still investigating camera systems to be sure that the system used is uniform, is the most up to date and will be compatible with the existing district system.
- A concern with transients using restrooms at the new Chavez Campus. The group was reminded that the Chavez campus is a public facility and access cannot be refused. However, individuals not attending classes or on campus for legitimate reasons can be discouraged from lingering and/or using the facilities.
- Marie Doerner announced the Program Chairs are preparing for program review.

### **Classified Senate Report**

Classified Senate President Neill Kovrig reported:

- There will be a joint Senate meeting with Academic Senate on January 26, at ECC during FLEX. The agenda has not yet been developed.

## **Ongoing Business Items**

### **CE Staffing**

Vice President Parker reported the following:

- The Accounting Technician position closed Monday, and in the process of scheduling an orientation meeting. February is targeted for interviews.
- BIT Program Chair elections occurred, Pete Miles and Vicki Maheu elected co-chairs.
- Bob Pyle will begin on January 26, 2015 in the Welding program as a full time contract.
- DSPS Counselor position interviews are scheduled.
- Two new Counselors: Lisa Carulli will be assigned to West City/Juanita Ledesma to North City.

### **Strategic Planning**

Guest Ranessa Ashton distributed the District's Strategic Plan and provided an update. She, Pete Miles and Libby Bakit are Continuing Education representatives. The District's Strategic Plan includes input from information that was provided by the representatives from their constituencies (Administration, Academic Senate and Classified Senate). Ranessa reminded the group that Continuing Education will update the internal strategic plan and goals to align with the District's overarching plan.

After a review of the document presented it was found that some of the information was incorrect and/or the language was not clear. To prevent this from happening with future updates, before the information is submitted to the District, Ranessa will share the document with EGC for final review. A date for the next round of updates has not yet been determined.

### **ACTION ITEM:**

**Ranessa Ashton will email the electronic document to Kim Laramie to be forwarded to EGC members to edit in preparation for the next update to the document. When the next input for updates/information is completed by the representatives, the whole document will be vetted through EGC for a final review. Then the document will be submitted to the District Strategic Planning Committee for inclusion in the District Plan.**

### **AB86 Update**

Interim President Kastelic provided a brief update on AB86 activities:

- The San Diego Adult Education Regional Consortium Draft Comprehensive Plan was submitted to the state a few days before the due date of December 31, 2014. This is an important milestone for the 60 plus faculty members involved with the plan. The Plan, consisting of 350 plus pages full of good

information, has garnered a bit of interest at the state level. Timothy Pawlak has been invited to meet with representatives of the Department of Finance and the EDGE Coalition in Sacramento.

## **Instruction & Student Services**

### **Enrollment Management**

No report

### **SB1456 Update**

No report.

### **WASC**

No report.

### **Program Review**

No report.

## **Administrative Services**

No report.

## **Board of Trustees Meeting**

The Board of Trustees' upcoming meetings are as follows:

- Regular Board of Trustees' meeting is scheduled for Thursday, January 29, 2015. Two Continuing Education items:
  - Accept an additional \$3500 for Rancho Santiago Sector Navigator Grant that will support the BIT Program to revamp curriculum in the Office System Lab
  - Two change orders for the new Cesar Chavez Campus submitted by District Facilities
- Joint SDCCD and SDUSD meeting is scheduled March 17, 2015 at Kearney High School
- Board of Trustee meeting and visit to Continuing Education will be held on April 16, 2015 at ECC. Topics for the presentation are AB86, SSSP/Student Equity and Accreditation.

## **Finance, Grants, & Operations**

### **Resource Allocation Formula (RAF) Update**

Interim President Kastelic reported that there was an overall 2.6% pay increase district-wide. How it will be distributed was determined by each of the bargaining units. He also addressed the increase for the 2015-2016 school years in the CDCP rate and the implications for the RAF. This is general fund money just as FTES and subject to the RAF.

Interim President Kastelic also shared that the Governor's Proposed Budget contains a \$500 million block grant for adult education. This money is to implement the seventy consortia. \$300 - \$350 million is earmarked in 2015-2016 for the K-12 maintenance of effort. The remainder \$200/\$150 million will be allocated to the seventy (70) local regional consortia throughout the state. The amount received by each consortium will be determined by the State Chancellor's Office and the Superintendent of Public Instruction, based on the need for adult education services. The definition of that "*need*" has yet to be determined and will be addressed during the process. Each consortium will be charged to develop a seven-person allocation panel to allocate the funding that comes to the regional consortia. The panel will consist of representatives from: K-12, community colleges, workforce investment areas, Department of Social Services, correctional rehabilitation programs, other adult providers, and a community member with expertise in the area. In 2016-2017, the entire block grant money will go to the local regional consortia. It was noted that anything can happen with the Proposed Budget between now and the May revise, and before the budget is officially signed.

**National, State, Regional & Community Issues**

No report.

**Conferences, Events & Information**

The following events are scheduled:

- a. MLK Educators' Breakfast, Saturday, January 17
- b. MLK Parade, Sunday January 18
- c. CAEAA State Conference, Long Beach
- d. Adult Education Week, March 23-27
- e. CCAE State Conference, April 30, Universal City

**Legal/Legislation**

No report.

**Re-Engineering:**

No report.

**National, State, Regional & Community Issues**

No report.

**Round Table:**

Vice President Parker announced that Dr. Matthew shared with him that the Martin Luther King, Jr. Educators' Breakfast was first held at ECC in 1986.

Neill Kovrig shared he attended the Catfish Club Luncheon with Interim President Kastelic. The topic at the luncheon was civility with a panel discussion that included Richard Dreyfuss. Important points of the discussion were civic engagement, civility across the board with K-12 and the community colleges, and it was emphasized that it is important to start young and reinforce. Excellent discussion!

Interim President Kastelic shared that Continuing Education will be a partner at the upcoming *Restoring Respect – 4<sup>th</sup> Annual Conference on Restoring Civility to Civic Dialog* on March 20, 2015, at the University of San Diego.