

**SAN DIEGO CONTINUING EDUCATION
EXECUTIVE GOVERNANCE COUNCIL
October 15, 2015**

Members Present:

1. Carlos Turner Cortez, President, Continuing Education
2. Brian E. Ellison, Ed.D., Vice President, Instruction and Student Services
3. Bob Parker, Vice President, Administrative Services
4. Richard Weinroth, President Academic Senate
5. Ingrid Greenberg, Vice President, Academic Senate
6. Marie Doerner, Chair of Program Chairs, Academic Senate
7. Neill Kovrig, President Classified Senate
8. Mary LeDuc, Vice President, Classified Senate

Members Absent:

1. Rita Avila, Past President, Classified Senate

Guests:

Round Table

Without objection, this item was moved to the end of the meeting.

Approval of Agenda

Agenda approved with Item 1 moved to the end of the meeting.

Academic Senate Representation at EGC

Richard Weinroth presented information related to the assigned personnel from the Academic Senate to EGC. Presently, the governance structure indicates that the Academic Senate President, Vice-President, and the Chair of Chairs are the designated representatives. Mr. Weinroth would like to allow for the Past President to be recognized as a representative. Mary LeDuc indicated that the Classified Senate has no analogue to the Chair of Chairs position, which would disadvantage the Classified in terms of representation when it comes to quorum. President Turner Cortez stated that it might be best to allow for a designee to attend in lieu of any of the members as presently outlined. *MSC Weinroth/Doerner with amendment by Parker to re-define representatives for EGC as being inclusive of "designees" for all constituency groups.*

Timeline for Signature on Reports

Mr. Weinroth requested that if the signature of the Academic Senate President is required for various reports and to certify review of information, that there is sufficient lead time granted for the review process to occur at the Senate level. Discussion followed on the use of the Master Calendar to facilitate this request.

Hiring Timelines

Bob Parker reported on the various positions in the hiring process at present or which are planned to occur very soon; these include positions in ESL, BIT, Parent Education, CTE, Allied Health, ABE, and Hospitality for faculty; and 4 ESL Instructional Assistant positions for Classified. Dr. Turner Cortez further elaborated on the need to send the Outreach Coordinator position to the Board to be "re-created," as the position was dependent on the reorganization of Instruction and Student Services. Additionally, an administrative technician position has been approved for the new Office of the Vice President of Student Services, and seven student services positions provided for by SSSP are also forthcoming. There was further discussion regarding Faculty and Classified Hiring Priority Committees and their respective connection to the overall strategic plan process.

Strategic Plan

The Council discussed general information about the status of the strategic planning process, including information on the proposed timeline for completion, the compilation of data, and the review processes proposed for creation of the comprehensive overall plan.

Accreditation

Brian Ellison reported that the Accreditation Steering Committee will be meeting this week; furthermore, the committee will use a template developed by the ABE/ASE department for creating the segments of the accreditation self-study and reports as required.

President's Innovation Grant

Dr. Turner Cortez shared information about the proposed Innovation Award program; more details and a formal announcement will be forthcoming, along with the development of an electronic application for the program. The awards program will be administered by a committee in conjunction with the SDCE Foundation.

Campus Visits

Dr. Turner Cortez reported that five campus visits are scheduled for the remainder of the fall semester, to discuss in a more-relaxed setting the reorganization, strategic planning, accreditation, and the innovation awards programming.

César E. Chávez Campus Launch

Dr. Turner Cortez reminded Council members that the grand opening of the César E. Chávez campus will be held on October 28, from 10AM to 12 NOON, with speakers, entertainment, and refreshments.

Roundtable

The following items were discussed:

- Survey for Faculty Appreciation Event
- Classified Appreciation Event plans, feedback, and coordination
- Marie Doerner expressed gratitude regarding the scheduling of the campus visits, and indicated that DSPS students are especially interested in meeting Dr. Turner Cortez.
- Ingrid Greenberg shared information regarding Student Equity writing and tutoring program.
- Bob Parker reported on the upcoming Shakeout earthquake and disaster preparedness drill