

**SAN DIEGO CONTINUING EDUCATION
EXECUTIVE GOVERNANCE COUNCIL
November 13, 2013**

Members Present:

1. Anthony E. Beebe, Ed.D., President, Continuing Education
2. Brian E. Ellison, Ed.D., Vice President, Instruction and Student Services
3. Bob Parker, Vice President, Administrative Services
4. Timothy Pawlak, President, Academic Senate
5. Ingrid Greenberg, Past President, Academic Senate
6. Marie Doerner, Chair of Program Chairs, Academic Senate
7. Neill Kovrig, President, Classified Senate
8. Rita Avila, Past President, Classified Senate
9. Mary LeDuc, Vice President, Classified Senate

Members Absent: None

Guests: None

Action Notes: October 23, 2013, *M/S/P Ellison/Kovrig*

Reports and Recommendations

President's Report

President Beebe reported he attended and participated on a panel "Disruptive Innovations" at the Council on Adult and Experiential Learning (CAEL) conference held in San Diego. The conference was very informative and requested that next time CAEL has their conference in San Diego; he would like a group of faculty, classified and administration to attend.

Administrative Governance Council

Vice President Brian Ellison presented the following recommendation:

Recommendation:

Faculty Hiring Priority Committee:

The Faculty Hiring Priority Committee is vested with developing a prioritized contract faculty list which addresses the contract faculty needs of the SDCE Instructional program. The following list of contract positions was developed during the Spring 2014 semester with Fall 2014 assignment.

ABE/ASE Program	1 position
BIT Program	2 positions
CTE Program	2 positions
DSPS Program	1 position (100% instruction)
Parent Education Program	1 Position (dual MQs including parent education and ABE)

Disposition of Recommendation:

EGC approved the recommendation to develop a prioritized contract faculty hiring committee with the prior approved list for Spring 2014 semester with Fall 2014 assignments. *M/S/P LeDuc/Doerner*

Academic Senate Report

Timothy Pawlak reported the following:

Classified Hiring Priority Committee Resolution: Classified Senate President Neill Kovrig has been invited to the next Academic Senate meeting to present the Classified Hiring Priority Committee Resolution.

Classified Senate Report

Neill Kovrig reported the following:

Policy 13-001 Delegates: College Police requested to participate on the Classified Senate, pursuant to policy 13-001 Delegates. The Delegate from College Police will be a non-voting member.

Classified Senate Meeting: The next meeting is scheduled for Monday, December 9, 2013.

Ongoing Business Items

No report.

Instruction & Student Services

Noncredit Day in Sacramento

Ingrid Greenberg announced she attended the Southern ACCE conference in Anaheim on November 7. The Townsend Group, hired by Rancho Santiago and North Orange Community Colleges, provided a presentation at the conference. It was also noted that the reoccurrence of SB 173 was discussed.

Noncredit day in Sacramento is under discussion to be held on November 20th to assist the governor and promote advocacy efforts in regard to noncredit. It would be helpful if CE alumni could be identified to travel to Sacramento and provide testimonials.

Board of Trustees Meeting

The next Board of Trustees meeting is scheduled for Thursday, December 12, 2013 at the District Office. An agenda item regarding a contract bid for additional parking at West City will be heard.

Finance, Grants, & Operations

Classified Hiring Priority Committee

The Classified Senate created a resolution in the hopes of establishing a *Classified Hiring Priority List*, similar to that of the *Faculty Hiring Priority List* through the Administrative Governance Council. Information identifying vacant, frozen, or otherwise unfilled classified positions will serve to create a priority list in preparation for when funds become available.

Facilities & Police

Building Access on Weekends

Vice President Parker reminded Council Members that pursuant to district policy, when the district is closed, or a building is closed outside of normal operations, no one should enter the building. Hours of operation for most campuses are 7:00 am – 9:30 pm, Monday through Thursday, and 7:00 am – 5:00 pm on Friday. There are no buildings open on Sunday. Please share this information with your colleagues.

National, State, Regional & Community Issues

No report.

Conferences, Events & Information

ACCCA Conference

The District will be hosting the annual ACCCA Conference, scheduled for February 26-28, 2014, at the Hilton San Diego Resort and Spa, 1775 East Mission Bay Drive. Please encourage your colleagues to attend.

Legal/Legislation

No report.

Re-Engineering:

No report.

National, State, Regional & Community Issues

No report.

Round Table:

Neill Kovrig inquired about the dean of counseling position. Vice President Parker announced the position was posted and will close on December 2, 2014.

Timothy Pawlak announced the Area D meeting was scheduled for Saturday. Also, the State Plenary was held on November 7 – 9. AB86 and SB 1456 were topics under discussion. He reported that there was a movement for more noncredit discussions at the Spring Plenary.

Ingrid Greenberg reported AB86 was also a topic of conversation at the ACCE conference she attended.