

**SAN DIEGO CONTINUING EDUCATION
EXECUTIVE GOVERNANCE COUNCIL
April 23, 2014**

Members Present:

1. Brian E. Ellison, Ed.D., Vice President, Instruction and Student Services
2. Bob Parker, Vice President, Administrative Services
3. Timothy Pawlak, President, Academic Senate
4. Ingrid Greenberg, Past President, Academic Senate
5. Marie Doerner, Chair of Program Chairs, Academic Senate
6. Neill Kovrig, President, Classified Senate
7. Rita Avila, Past President, Classified Senate

Members Absent:

1. Anthony E. Beebe, Ed.D., President, Continuing Education
2. Mary LeDuc, Vice President, Classified Senate

Guests: None

Action Notes: March 26, 2014 Action Notes approved with correction *Pawlak/Kovrig MS, Greenberg abstention.*

Reports and Recommendations

President's Report

No report.

Administrative Governance Council

Vice President Brian Ellison reported two recommendations were being brought to EGC from the Administrative Governance Council for consideration:

Recommendation 1:

Classified Hiring Priority Committee

Classified Senate wishes to establish a Classified Hiring Priority Committee as submitted to the Administrative Governance Council (AGC), to provide a parallelism with the Faculty Hiring Priority Committee and its reporting relationship.

Disposition of Recommendation:

It was moved to accept formation of the Classified Hiring Priority Committee as submitted. *M/S/P Pawlak/Greenberg.*

Recommendation 2:

Revision of Student Services Council Membership

It is the recommendation of the Student Services Council to revise the committee membership to reflect the following:

Administrators (3), Chair (Co-Chairs): Vice President of Instruction
Dean of Counseling and Student Success
Dean of DSPS
Office Manager
Supervisor (1)
Classified Staff (3)
Student Services (2)
Administrative Technician from Student Services (1)
Counseling Faculty (8): *To include Chair*
Counselors: Cesar Chavez Campus (1), Centre City Campus (1), ECC (1),
Mid-City Campus (1), North City Campus (1),
CE Mesa College Campus (1), West City Campus (1), DSPS (1)
Instructional Faculty (4): CTE Program (1), ABE/ASE Program (1), ESL Program (1),
(1) From either BIT, Parent Education, Emeritus,
Culinary/Hospitality, DSPS, or Allied Health

Disposition of Recommendation:

It was moved to accept the modification of the Student Services Council membership contingent upon the resubmission to AGC for the recommendation to include the Counseling Chair as one of the eight (8) Counseling Faculty, and adding DSPS faculty as an “or” under Instructional Faculty M/S/P Pawlak/Kovrig.

ACTION ITEM: Vice President Ellison will resubmit the recommendation to AGC via email.

Academic Senate Report

Timothy Pawlak reported the following:

- AB 86 workgroups are being formed with the first meetings scheduled for May 6. Approximately 34 individuals are involved with the effort, more are welcome to participate.
- He has been elected Vice Chair of the San Diego Community College Auxiliary Organization for 2014/2015.
- He and Mary LeDuc are graduating from the Supervisory Leadership Academy on May 1, 2014.
- MOOC Resolution and Emerging Technologies Resolution are going through the Academic Senate process as a joint resolution with the colleges.
- Ingrid Greenberg shared that at the last Senate meeting there was discussion about scantron machines and creating a survey with a report to follow in the fall.

Classified Senate Report

Neill Kovrig reported the following:

- Scholarships will be reviewed next Wednesday at ECC. Seven scholarships will be awarded at \$150 each, one from each campus.
- Discussions are underway regarding the Classified Senate Professional Development Day to be held this summer.
- Also under discussion is a retreat in August for Classified Senate Officers to develop next year's goals.

Ongoing Business Items

No report.

Instruction & Student Services

No report.

Board of Trustees Meeting

The next Board of Trustees meeting will be held on May 22, at the District Office.

Finance, Grants, & Operations

No report.

Facilities & Police

No report.

National, State, Regional & Community Issues

No report.

Conferences, Events & Information

No report.

Legal/Legislation

No report.

Re-Engineering:

No report.

National, State, Regional & Community Issues

No report.

Round Table:

Neill Kovrig announced he is temporarily assigned to ECC to cover Diana Romero's position in Student Services, beginning in May. Diana is filling in for Libby Bakit's in the Office of Instruction while Libby is on maternity leave.

Kim Laramie announced the annual Hail and Farewell is scheduled to begin at noon on Thursday, May 1, at North City Campus.

Marie Doerner shared there was an inquiry at the Program Chair meeting about how Program Chairs are paid during the summer. Vice President Ellison stated all Program Chairs are paid, even in the summer based on length of program.

Bob Parker announced the following:

- Elections for Program Chairs begin on Monday, April 26. Ballot boxes will be distributed to all campuses. Bob Parker stressed the importance of following the correct process. Instructions are included with the ballots.
- Conversations about restoring Friday operations will begin next week. Logistics about hours and coverage will be discussed campus by campus.
- ECC is hosting a public hearing on campus climate on Friday, from 12:00 p.m. – 3:00 p.m. Assemblyperson Shirley Weber will be facilitating the hearing.

Timothy Pawlak requested information regarding the total number of potential votes. In addition, a follow-up report reflecting the number of votes received and the number of votes disallowed was requested. Bob Parker responded he will provide this information by program.

