

**SAN DIEGO CONTINUING EDUCATION
EXECUTIVE GOVERNANCE COUNCIL
April 23, 2015**

Members Present:

1. Rudy Kastelic, Interim President, Continuing Education
2. Bob Parker, Vice President, Administrative Services
3. Timothy Pawlak, President, Academic Senate
4. Richard Weinroth, Vice President, Academic Senate
5. Marie Doerner, Chair of Program Chairs, Academic Senate
6. Mary LeDuc, Vice President, Classified Senate
7. Rita Avila, Past President, Classified Senate

Members Absent:

1. Brian E. Ellison, Ed.D., Vice President, Instruction and Student Services
2. Neill Kovrig, President, Classified Senate

Guests: None

Action Notes: March 23, 2015 Action Notes approved *Parker/LeDuc MSP*.

Reports and Recommendations

President's Report

Interim President Kastelic reported on the following:

- Reported that the third item under Classified Senate Report from the March 23 meeting regarding Convocation has been redirected to the President's Office as that event program falls under their office.
- Reported that at the last San Diego and Imperial Counties Community Colleges Association (SDICCCA) meeting it was approved to have an Adult and Continuing Education subcommittee added to the constitution. .
- April 16 was Continuing Education Day at City College. Over 200 CE students participated. City College provided lunch, orientation and tours the college.
- Board of Trustee meeting and visit to Continuing Education was held on April 16, 2015 at ECC. Topics for the presentation included AB86, SSSP/Student Equity, Accreditation, and Student Success. Interim President Kastelic praised faculty, staff and students who participated and presented at the meeting. He shared there were many good comments from the Board.
- Kevin Kenwood from the Catalyst Consulting Group met with staff at ECC, Mid-City, West City and North City campuses to discuss safety and security issues.
- The new Cesar Chavez campus has recently received favorable press from San Diego Free Press, City Times, La Prensa and NBC7.com. He, Vice Chancellor Chris Manis, Lance Lareau, and the architect met with community members Carlos and Linda LeGerrette and Daniel Hernandez at the new parking structure to view the photographic murals screens. Quotes to go with the murals were requested. Chris Manis will research to see if this is possible.
- He attended a very nice Celebration of Life memorial service for instructor Barbara Raifsnider at the Mid-City campus the previous Saturday.
- He will attend the Community College Public Relations Organization (CCPRO) award dinner tonight where CE PIO, Ranessa Ashton will be receiving an award.
- He will be attending the California Council for Adult Education (CCAE) Conference, at Universal City on April 30-May2.

Administrative Governance Council

Vice President Bob Parker reported the committee met the previous week and discussed the creation of the Classified Hiring Priority Committee.

Academic Senate Report

Academic Senate met the past Tuesday and President Timothy Pawlak reported the following:

- The last meeting will be held on Tuesday, May 19. The Academic Senate approved dedicating the first half hour of its scheduled meeting to celebrate and thank faculty and staff for their participating with the San Diego Adult Education Regional Consortium planning process. The President's Office will provide refreshments.
- Discussions are underway with creating a new committee on distance learning. Miramar and Mesa Colleges each have established such a committee.
- It is election season for Academic Senate. Tomorrow is the last day for individuals to submit their name to run for positions where terms are ending.
- The Senate is in conversation with Classified Senate to create a joint scholarship.
- Richard Weinroth shared he attended the Academic Senate Plenary, in San Francisco April 9-11. It was a good opportunity to share information about Continuing Education.

Classified Senate Report

Classified Senate Vice President Mary LeDuc reported:

- The Scholarship Committee met the previous day and selected individuals from each campus to receive a scholarship.

Ongoing Business Items

CE Staffing

Vice President Parker reported the following:

- The Senior SSA position for North City Campus has been posted and closes on Monday.
- Three Instructional Assistant positions will be posting next week: BIT (100%), ESL (less than 50%), and ABI (less than 50%)
- A Student Outreach position will be posted soon, funded by Student Equity Funds.

Strategic Planning

No report.

Instruction & Student Services

Interim President Kastelic reported the following:

Scholarship Awards

The Continuing Education Scholarship Awards event is scheduled for Wednesday, May 20 in the theatre at ECC. There are close to 200 scholarships to be awarded.

Commencement

The Continuing Education Commencement Ceremony is scheduled for Friday, May 29, at the Organ Pavilion at Balboa Park.

Administrative Services

No report.

Board of Trustees Meeting

Interim President Kastelic reported the following:

- May 14, 2015, regular Board meeting at the District Office. The Accuplacer Preparation agreement with San Diego Unified will be on the agenda.

- A Board of Trustees Retreat will be held on May 28. The presidents will present a year-end report about their institutions.

Finance, Grants, & Operations

USCIS Citizenship Grant

Interim President Kastelic reported Continuing Education has been approached by La Maestra Community Family Health Organization to collaborate on a grant. A meeting to find out if there would be a beneficial partnership is scheduled for next week.

National, State, Regional & Community Issues

AB86 Update

Timothy Pawlak provided a brief update on AB86 activities:

- Currently working on information for the AB86 Survey that will be submitted by April 30.
- The grant extension has been filed, (July 1, 2015 to December 31, 2015.) However the forms are being resigned and resubmitted as they were signed in black ink instead of blue ink. The budget and work plan have also been filed.
- Faculty member, Rachel Rose has been appointed as a new voting member Steering Committee to represent San Diego.
- Interim President Kastelic was thanked for all his contributions with the Consortium.

Conferences, Events & Information

The following events are scheduled:

- a. April 25, 2015, Chicano Park Day
- b. April 28, 2015 Media Training for Deans
- c. April 30-May 2, 2015 CCAE State Conference at Universal City
- d. May 12, 2015, Classified Service Awards at ECC
- e. May 19, 2015, ETi Contract Education “Succession Planning Workshop”
- f. July 18, 2015, Pride Parade
- g. October 28, 2015, Cesar Chavez Campus Grand Opening

Legal/Legislation

No report.

Re-Engineering:

No report.

National, State, Regional & Community Issues

No report.

Round Table:

Bob Parker shared a “Stop the Hate” training is scheduled at City College sometime in May.

Timothy Pawlak encouraged the group to read the informative report Richard Weinroth distributed about the Academic Senate Plenary