

**SAN DIEGO CONTINUING EDUCATION
EXECUTIVE GOVERNANCE COUNCIL
Informational Notes
September 10, 2014**

Members Present:

1. Rudy Kastelic, Interim President, Continuing Education
2. Brian E. Ellison, Ed.D., Vice President, Instruction and Student Services
3. Bob Parker, Vice President, Administrative Services
4. Timothy Pawlak, President, Academic Senate
5. Richard Weinroth, Vice President, Academic Senate
6. Marie Doerner, Chair of Program Chairs, Academic Senate
7. Mary LeDuc, Vice President, Classified Senate

Members Absent:

1. Neill Kovrig, President, Classified Senate
2. Rita Avila, Past President, Classified Senate

Guests: None

Reports and Recommendations

President's Report

Interim President Rudy Kastelic introduced himself and new member, Richard Weinroth, Academic Senate Vice President.

Kastelic announced that since there wasn't a quorum, this would be an informational meeting only with no action taken.

Kastelic reported on the events and activities he has attended, and upcoming events he will attend:

- Attended Classified Staff Professional Development Day;
- Attended Grand Opening of the Miramar College Student Resource Center. While at Miramar he toured the CE classrooms in the bungalows. The timeline to remodel the building for CE classrooms is approximately 2 years;
- Attended Senator Mary Block News Conference regarding the passing of SB850, the senate bill enabling community colleges to offer bachelor's degrees;
- Will attend the Miramar College Fire Science Building Grand Opening scheduled for tomorrow; Will attend the Board of Trustees' meeting scheduled for Thursday and introduce the eight (8) new contract faculty; and
- Will be meeting soon with Communications Director Jack Beresford to discuss District and CE branding.

Administrative Governance Council

No Report.

Academic Senate Report

Academic Senate President Timothy Pawlak reported the following:

- The first general meeting of the Academic Senate will be held on Tuesday, September 16, at 3:30, ECC Room 186.
- Richard Weinroth attended the Faculty Leadership Institute.
- Three (3) CTE scholarships were awarded for faculty to attend:
 - ASCCC Faculty Leadership Institute (Weinroth)
 - ASCCC Curriculum Institute (Namdar)
 - ASCCC Spring Plenary (Rose)

Classified Senate Report

Classified Senate Vice President Mary LeDuc reported the Senate had not met since the previous semester; a meeting will be scheduled in the next few weeks. LeDuc also shared the following:

- A meeting of the Classified Priority Hiring Committee is to be scheduled;
- AB 2558 regarding the funding for both faculty and classified staff professional development is on the governor's desk to be reviewed and approved.

Kastelic reported that CE's Classified Senate will receive recognition and an award at the San Diego/Imperial County Community College Association (SDICCCA) Classified Staff Recognition Reception in October. Neill Kovrig will attend and accept the award on behalf of the entire Classified Senate.

Ongoing Business Items

Institutional Effectiveness Cycle

The Institutional Effectiveness Cycle document was distributed and reviewed for revisions. After a brief discussion regarding the layout of information it was decided that the document could reflect more clarity. The document will be taken to each constituency for input and recommendations for change and brought back to EGC for further discussion. Vice President Brian Ellison will contact Lorrain Collins at the District to inquire when Continuing Education's goals are due.

WASC

Ellison reported in preparation of the 2016 WASC Accreditation Visit, member selection for the Steering Committee and Leadership Teams will occur this fall, to be completed by the end of October. Workgroups will be developed in spring and identified by Standards. Ellison will update EGC as actions occur.

Instruction & Student Services

AB86 Update

Pawlak provided a brief update on AB86 activities:

- The Regional Consortium Plan-to-Date was completed and submitted on July 31. The deadline for submitting the second Plan-to-Date is October 31. The workgroups have been reorganized to integrate the writers of the plan with the programs involved.
- An AB86 Adult Education Regional Planning Summit is scheduled for Monday, October 6, through Tuesday, October 7, at the Sheraton Grand Hotel in Sacramento. Timothy Pawlak, Brian Ellison, Rosa McCollum, and Jamil Person will be representing San Diego.
- Other key dates for the Regional Comprehensive Plan are: Due date for the first draft of the Plan is December 31, with the final due to the State on March 1.

SB1456 Update

Ellison provided a brief update on SB1456 activities:

- A small group met over the summer to discuss budgetary issues as it relates to the SSSP Plan and how it will support student services.
- At the State level, a funding formula for non-credit is under development.
- The deadline for CE to submit our SSSP Plan to the District is October 16. The District in turn will submit our plan to the State.
- The due date for submission of the Student Equity Plan is October 21.
- Continuing Education's plans are being submitted on a "voluntary" basis to meet the colleges' deadlines.

Dean Position Update

Kastelic reported:

- 2 Positions:
 - ESL/Mid-City Resident Dean (Second Interviews to be scheduled)
 - Emeritus/Parenting at CE Mesa (Committee screening)

Faculty Position Update

Kastelic reported:

- 3 Positions:
 - 2 for BIT, location to be determined (In committee)
 - 1 Welding at ECC (Interviews scheduled)

Classified Staff Position Update

Kastelic reported:

- 2 Positions:
 - 1 SSA for North City Campus (Second interviews scheduled)
 - 1 Sr. SSA for North City Campus (Interviews scheduled)
 - 1 Administrative Technician (Committee reviewing applications)
 - 1 Instructional Assistant for BIT (Board Agenda Item for October 9 meeting: delete Instructional Assistant Office Systems and establish Instructional Assistant Computer Science)

Counseling Position Update

- 2 Positions, location to be determined (filling vacancies due to retirements)

Board of Trustees Meeting

The next regular Board of Trustees' meeting will be held on September 11, at the District Office. The Board of Trustees' Campus meeting at City College is scheduled for September 25.

Finance, Grants, & Operations

No report.

Facilities & Police

No report.

National, State, Regional & Community Issues

No report.

Conferences, Events & Information

The following events are scheduled:

- Mid-City Oath Event, SDCE 100th Anniversary Event (Constitution Day & Citizenship Day) Wednesday, September 17, 2014 at 3:00 p.m.
- Chancellor's Forum at Continuing Education Tuesday, September 30, 2014, at 2:00 p.m. at ECC, Room 169
- Adult Education Regional Planning Conference October 6-7, Sacramento, CA
- CATESOL Conference October 23-26, 2014, Santa Clara CA

Legal/Legislation

No report.

Re-Engineering:

No report.

National, State, Regional & Community Issues

No report.

Round Table:

Weinroth expressed his appreciation to the group.