



SAN DIEGO
COLLEGE OF
CONTINUING
EDUCATION
FOUNDATION
~ SINCE 2008 ~

**Regular Meeting of the
San Diego College of Continuing Education Foundation
Board of Directors**

Wednesday, March 5, 2024 | 9:00- 11:00am
North City Campus-Conference Room

I. CALL TO ORDER

The Regular Meeting was called to order by Board President, Neill Kovrig at 9:02 A.M. following a quorum call at 9:04 A.M.

The following board members were in attendance:

- Neill Kovrig, President
- Roma Weaver, Vice-President
- Bill Grimes, Secretary
- Mary LeDuc, Treasurer

The following guests were present:

- John "Woody" Ledford

Foundation staff present:

- Tami Foy, CEO/Executive Director
- Mariya G. Anton, Secretary

II. PUBLIC COMMENTS: None

III. NEW BUSINESS

A. Delegation of Authority

Adopt Resolution pursuant to Foundation Policy 01-2021, authorizing Tami Foy, Ph.D. as the authorized agent of the Board; and to enter into specified contracts and memoranda of understanding within prescribed limits

Motion to Adopt Resolution

MSP: First, Mary LeDuc, Second, Roma Weaver

No oppositions, No discussion, Resolution Stands Approved

B. Credit Cards: Authorization List

Adopt revision to Credit Card Authorized User List to designate Tami Foy, Ph.D. as an authorized card holder

Motion to Adopt Revision to Credit Card Authorized User List

MSP: First, Mary LeDuc, Second, Bill Grimes

No oppositions, No discussion, Credit Cards Authorization List Stands Approved

- C. Foundation Banking: Signers
Adopt Board Resolution identifying Tami Foy, Ph.D. as an authorized signer for bank accounts as specified:
Wells Fargo: all accounts, including brokerage
HomeStreet Bank
California Coast Credit Union

Motion to Adopt Resolution
MSP: First, Mary LeDuc, Second, Roma Weaver
No oppositions, No discussion, Resolution Authorizing Tami Foy as a Signer for Bank Accounts Stands Approved

- D. Foundation Banking: New Account
Adopt resolution authorizing the opening of an account at selected financial institution, designating the following individuals as authorized signers:
Tami Foy, Ph.D., CEO/Executive Director
Neill Kovrig, President, Board of Directors
Jacqueline Sabanos, Vice President, Administrative Services, SDCCE
Mark Nesbit II, Director, Administrative Services, SDCCE

Item to be continued at the March 20th meeting for further discussion regarding which financial institution to engage for the purpose of establishing a Money Market account or other instrument, based on research to be conducted by Woody.

- E. MOU: Promises2Kids/Gateway to College and Career: Transition Age Foster Youth
Accept and budget \$542,110 from the San Diego Community College District for the administration of the specified grant program and authorize the execution of the agreement by the Executive Director

Motion to Accept MOU Item
MSP: First, Roma Weaver, Second, Mary LeDuc
No oppositions, No discussion, The MOU Stands Approved

IV. ROUNDTABLE

Policy 01-2021: Neill Kovrig/Wood Ledford

- Increasing Contract Limits
- Double signatures on checks over \$10K

V. ADJOURNMENT

Meeting was adjourned at 10:25am.
Next meeting March 20, 2024 @ ECC