



APPROVED 5/21/25

Regular Meeting of the
San Diego College of Continuing Education Foundation
Board of Directors
Wednesday, March 19, 2025, | 9:00- 11:00am
In-person Room 106

I. CALL TO ORDER

The Regular Meeting was called to order by Foundation President, Neill Kovrig at 9:01A.M. following a quorum call at 9:03 A.M.

The following board members were in attendance:

- Neill Kovrig, President
- Roma Weaver, Vice-President
- Bill Grimes, Secretary
- Mary LeDuc, Treasurer
- Tami Foy
- Michele Madrid Novak
- Shakerra Carter
- Sany Ramirez
- Tina M. King
- Jacqueline Sabanos
- Al Abdallah
- Franklin Garrett

The following board members were absent:

- Andrei Lucas
- Masahiro Omae
- Rockette Ewell
- Vincent Balaiong

The following guests were present:

- Bradley Dorschel

Foundation staff present:

- Mariya G. Anton, CS Manager

II. PUBLIC COMMENT- NONE

III. SPECIAL PRESENTATION- Audit Report

- Independent Auditor's Report

Motion to Adopt New Board Member
MSP: First, Mary LeDuc, Second, Michele Novak
No oppositions, No discussion, Motion Carries



IV. FOUNDATION STAFF REPORT

Administration/Foundation/Development: Tami Foy

- Recruitment for Fiscal Director
- Resignations:
 - Diane Atienza
 - Karen Reyes-Cano
- Gateway Program current contract ends June 30, 2025
 - In September 2024- met with Gateway staff to update on funding
 - Notices have been given to Gateway staff that their jobs end June 30, 2025
- Business Resource Center
 - Grand Opening- April 9, 2025- 12-2pm @ Cesar Chavez Campus
 - Received a donation of \$40K from US Bank
- Lucky Duck
 - March 31, 2025- 2:15pm-3:15pm @ ECC Foundation
 - Received funding for additional two years- \$600K
- Hoop Hysteria
 - October 11- October 12, 2025
 - Jackie Robinson YMCA

Program Updates: Franklin Garrett

- Pathways
 - A 2-year grant from Lucky Duck was approved in February, funding the program through 2026.
 - Recent enrollment includes 16 participants and 2 affiliates.
 - Employment outcomes: 2 participants secured new jobs, 2 maintained employment, and 2 improved their housing situation by moving into long-term transitional housing with their children.
 - Funding: Funding will be distributed as follows: a. \$172,250 in March of 2025b. \$172,250 in August of 2025c. \$172,250 in February of 2026d. \$172,250 in August of 2026
- ElevateU Program
 - Current enrollment stands at 82 students.
 - Hosted three workshops this semester on financial literacy, mental health, and housing basics.
 - Achievements include six students placed into employment and 14 retaining jobs for over six months.
 - Partnerships with Town and Country Hotel and Gaylord Pacifica Hotel offer direct employment opportunities for students in HVAC, plumbing, and welding.
- Gateway Program:
 - Enrolled 14 immigrant/refugee students this semester.
 - Secured 250-hour paid internships for 4 students at \$20/hour in various service areas.
 - Additional support includes clothing incentives and provision of laptops and other educational materials.
 - Transition Plan:
 - Ensure students are still supported.
 - Counselor who is supporting ElevateU, Apprenticeship I has been trained on Gateway and will be helping with the transition
 - Spending down funds and ensuring student support of services will be provided
- Apprenticeship Program:
 - ARP has 24 participants and receives weekly food drop-offs through a partnership with CARES.
 - COYA is applying for an implementation grant with project start dates estimated for June/July.



ETI: Tami Foy

- Updating ETi Website
- Submitted pilot proposal to the SDCCD for Safety Training
- Renegotiating contract with Brig Miramar
- Working with SDGE to possibly renew contract for additional ULCA Cohorts
- Meeting with HR staff from the City of San Diego for contract ed services (automotive, HVAC, etc)
- Waiting for ETPL approval
 - ETPL- State of CA Employment Training Dept- provider list
 - Employers pay through the dept
 - It is for individuals that have been layoff and need retraining

V. FINANCE REPORT: Mariya Anton
Budget Update

Statement of Bank and Investment Accounts
As of February 28, 2025

<u>Financial Institution</u>	<u>Account Type</u>	<u>Balance</u>	<u>Description/Interest Rate</u>
Wells Fargo Bank, NA	Checking	\$ 179,336.21	
	Savings	249,571.15	Currently 0.01%
	Brokerage	600,223.07	
	Endowment	216,284.87	
California Coast Credit Union	Savings	\$ 3,117.04	Varies, currently 0.05%
	Money Market	28,104.50	Varies, currently 0.05%
	CD	51,391.73	Maturity 8/8/2025, 3.00%
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	CD	51,391.73	Maturity 8/8/2025, 3.00%
Homestreet Bank	Savings	\$ 3,733.50	Varies, currently 0.35%
	CD	250,553.27	Maturity 6/27/2025, 4.69%
Mission Fed Credit Union	Checking	\$ 1,000.00	Required for CD access
	CD	145,406.69	Maturity 3/7/2025, 4.75% *
	CD	102,378.14	Maturity 7/7/2025, 4.05%
		<u>\$ 1,985,275.36</u>	

* CD Rolled over on 3/7/2025. New maturity 10/17/2025, 3.83%

Statement of Financial Position (detail)
As of February 28, 2025

Assets

Cash, operating



SAN DIEGO
COLLEGE OF
CONTINUING EDUCATION
FOUNDATION

San Diego Continuing Education Foundation
Statement of Financial Position (Summary)
As of February 28, 2025

Assets

Cash, operating	\$ 189,308
Cash, invested	982,162
Receivables	1,036,366
Prepaid expenses	709
Fixed assets	7,912
Investments	816,508
	<u>\$ 3,032,965</u>

Liabilities & Net Assets

Payables & accruals	\$ 219,359
Deferred revenue	400,777

Statement of Activity with Budget Balances
July 2024 - February 2025

Earned / Spent to

Pct of
Year



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- A. Reports Received – 03/19/25 (Recommended Action: Note and File Foundation and Finance Report)
- B. Approval of Minutes – 01/15/2025
- C. Upcoming Events:
 - 1. Scholarships & Awards, April 22, 2025
 - 2. Classified Awards, May 19, 2025, 1-3pm @ ECC Foyer
 - 3. Commencement, June 6, 2025- 3-7pm @ Balboa Park

Motion to Adopt Consent Calendar
MSP: First, Al Abdallah, Second, Michele Novak
No oppositions, No discussion, Consent Calendar Stands Approved

VII. ACTION ON ITEMS REMOVED FROM CONSENT CALENDAR- None

VIII. SECOND READING: FOUNDATION POLICIES

A. Foundation Policy 01-2425, Grants Administration

Motion to Adopt Foundation Policy
MSP: First, Mary LeDuc, Second, Al Abdallah
No oppositions, No discussion, Consent Calendar Stands Approved

IX. BOARD MEMBER COMMENTS/ROUNDTABLE

- Marie LeDuc- NA
- Tina King- Theater Groundbreaking- May 8, 2025- 10am
- Sany Ramirez- looking forward to Spring 2025
- Shakeera Carter- 2 of our students received a settlement of over \$40M- they would like to make a contribution to the College
- Michele Novak- Student Services will be hosting student fairs
- Vincent Babaloin- Transportation has been resolved will be able to attend future meetings; final year at ECC
- Al Abdallah- NA
- Roma Weaver- 27 new hires in our Passport to Success Program
- Franklin Garrett- focusing on rebranding student support services and program
- Tami Foy-Hoop Hysteria Event scheduled for October 2025
- Neill Kovrig- Scholarship and Awards Event in April

X. ADJOURNMENT: Meeting was adjourned at 10:35am
Next meeting May 21, 2025