



SAN DIEGO
COLLEGE OF
CONTINUING
EDUCATION
FOUNDATION

~ SINCE 2008 ~

APPROVED (5/15/24)

**Regular Meeting of the
San Diego College of Continuing Education Foundation
Board of Directors**

Wednesday, March 20, 2024 | 9:00- 11:00am

In-person Room 106

I.

CALL TO ORDER

The Regular Meeting was called to order by Foundation President, Neill Kovrig at 9:03 A.M. following a quorum call at 9:05 A.M.

The following board members were in attendance:

- Neill Kovrig, President
- Roma Weaver, Vice-President
- Bill Grimes, Secretary
- Mary LeDuc, Treasurer
- Tami Foy
- Sany Ramirez
- Michele Madrid Novak
- Jacqueline Sabanos
- Tina M. King
- Shakerra Carter
- Maureen Rubalcaba
- Minou Spradley

The following board members were absent:

- Vinzent Balaoing
- Gretchen Bitterlin
- Stephanie Lewis
- Minou Spradley
- Andrei Lucas
- Caron Lieber

The following guests were present:

- Bernie Rhinerson, President SDCCD Board of Trustees
- John "Woody" Ledford
- La Toiya Noles
- Myesha Jackson

Foundation staff present:

- Mariya G. Anton, Secretary

II. **PUBLIC COMMENTS:** None

III. **SPECIAL PRESENTATION:** SDCCD Bond Measure Proposal- Bernie Rhinerson, President, SDCCD Board of Trustees



**SAN DIEGO
COMMUNITY COLLEGE
DISTRICT**

Building Successful Futures at San Diego's Community Colleges November 2024 – Education Facilities Bond



Our Mission

The San Diego Community College District (SDCCD) is dedicated to providing accessible, high-quality education and support services to a diverse student population. Our mission is to empower students to achieve their educational goals and contribute to our community's economic, cultural, and social vitality.

SDCCD significantly impacts the community and generates a return on investment for its students, taxpayers, and society. SDCCD's four colleges, City College, Mesa College, Miramar College, and the College of Continuing Education, prepare students to enter San Diego's workforce or to go on to higher education to train for careers requiring advanced degrees. **One out of every 46 jobs** in San Diego County is held by a former SDCCD student.

Our Challenges

As San Diego's leading institution for job training - including for first responders, nurses, emergency medical technicians, and, increasingly, for careers in biotechnology, cyber defense, and sustainability fields - SDCCD must continue to provide cutting-edge academic and career training facilities and technologies required to be responsive to continuously changing industry needs driven by global workforce industry changes and demographics.

Over the last decade, the education and training needed to fill jobs in our regional economy have continued to evolve due to new technologies and economic changes. Many jobs in demand today did not exist a decade ago, and new training programs are needed to meet this evolving workforce demand. In addition, the needs of community college students for affordable housing, transportation, childcare, and food have impacted students with challenging roadblocks in their ability to continue their education and job training programs.

San Diego's community colleges urgently need to upgrade and repair outdated facilities and offer new state-of-the-art educational facilities to better prepare students for successful careers that will support their families and contribute to our region's economic growth.

Addressing The Needs of Our Students

Each of our colleges has developed a comprehensive facility plan identifying priority projects that could be funded by a new bond measure proposed for 2024. For SDCCD to successfully educate San Diego's future workforce, new local bond funding is needed to repair, update, repair, and replace aging and outdated educational facilities.

SDCCD has not had a bond measure on the ballot for more than 15 years, and during that time, all available bond funding has been used to replace aging facilities. But during the last two decades, district educational facilities not covered by previous bonds have continued to age and need repair and replacement. There is a growing need for new facilities to house advanced job training and educational programs.

SDCCD has an exceptional track record in voter-approved bond funding. To learn more about previous bonds, visit https://www.sdccd.edu/docs/FacilitiesServices/coc/meetingdocs/20230109/3--propSN-COC_annualReport2022_FINAL.pdf.

Priority Projects for the SDCCD 2024 Bond Measure

The District will include a comprehensive list of needed facilities as part of the new bond measure that will be presented to the Board of Trustees and be placed before the voters on the November 2024 ballot.

The 2024 Bond Measure will focus on the much-needed educational facilities our college campuses need to successfully meet the demands of our future workforce. The 2024 Bond will help SDCCD continue to build successful futures for our students by:

- Upgrading job training facilities for high-wage jobs in construction, electrical, manufacturing, auto technology & computer technology,
- Upgrading classrooms and labs to train nurses and other health care workers,
- Creating new childcare facilities for student families,
- Upgrading instructional technology for Science, Engineering, Arts & Math programs,
- Upgrading classrooms and labs for firefighter/paramedic & other 1st responder programs,
- Repairing outdated, deteriorating classrooms, labs, and college buildings,
- Creating facilities for training for vets & active-duty military,
- Increasing the use of solar/renewable energy to reduce energy costs and benefit the environment.
- Creating new affordable student housing to help address San Diego's housing shortage.

San Diego City College

- First-ever affordable Student Housing & Support Services Complex
- New childcare facilities
- New Student Services & Dining Facility
- New state-of-the-art classrooms, performance arts labs, and facilities
- Renovations to aging facilities with energy-efficient HVAC system replacement

San Diego Mesa College

- New Child Development Center and childcare facilities
- New Language Arts Center, Veterans Services, and Student Services Complex
- New state-of-the-art classrooms, labs, and performance arts facilities
- New Kinesiology labs and classrooms
- Affordable Student Housing & Support Services Complex

San Diego Miramar College

- New aviation technology and training facility
- Multiple building renovations to improve classroom space, energy efficiency, and safety
- New Child Development Center
- New Student Center/ Language Arts Complex and Performing Arts buildings
- New Student Support Center

San Diego College of Continuing Education

- Upgrade to a state-of-the-art Welding Shop at Educational Cultural Complex (ECC)
- Upgrade to a state-of-the-art Auto Body Lab (inclusive of EV Lab) at ECC
- New building for Mid-City Campus
- New Childcare Centers at all campuses and Health Centers at identified campuses to meet critical needs of students
- Allied Health and Dental Hygiene Lab for expansion of LVN and dental programs
- New Student Services and Administration Expansion / Dining Facility



IV. FOUNDATION STAFF REPORT

ASB: Michele Madrid Novak

- Elections are underway
- May 30th installation of new ASB Representative
- ASB Bylaws review underway
- No representative has been selected.

ETI: Tami Foy

- Contracts with BRIG Miramar and BRIG Pendleton
- ULCA Graduation-May 2024- Cohort 5
- New Contract with CCC for a combustion engines training
- Contract with Partnership for a Better San Diego- 5 cohorts scheduled for 2024
- Submitted 5 year proposal to BRIG Pendleton
- ETP Training- MS Teams
- Contract with National Immigration Forum- vocation ESL training

Administration/Foundation/Development: Tami Foy

- Recruitments
 - Extending the recruitments for Fiscal and Admin Assist I positions
- HPC meeting on 3/27/24 and ECC Book Reception
- SD Workforce Audit
 - Working on several findings and correcting
 - FY 2022 Audit
- MOU between the Foundation and District fully executed
 - First billing has been sent to the District
- EMT Grant Proposal Submitted 3/15/24
- Strategic Planning Retreat
 - Early Summer

Program Updates:

- Gateway and ARP Programs- Myesha Jackson
 - 3rd year of Gateway contract (4 years)
 - Q3 enrollments are on par
 - Open recruitment for Peer Mentor
 - MOU Promises2Kids signed
 - No corrective actions needed
 - ARP December graduation- 16 out 18 students graduated
 - Next cohort starts in March 2024
- PATHWAYS- Maureen Rubalcaba
 - 2023 Calendar Year 1 completed with the following outcomes:
 - 59 participants (case managed)
 - 69 Affiliates (one-time support)
 - 13 in long-term or permanent housing
 - 33 Employed

- 15 Improved Wages

The program works with 11 partner and referral agencies and 4 SDCCE partner and referring programs. Students may also self-refer.

Long-term and permanent housing remains the greatest challenge in relation to programming and supporting students facing varied levels of housing insecurity. Placement is dependent on continued resources and affordable housing options.

PATHWAYS is presenting at the State's Equity Conference in Anaheim, Ca- April 8-9, 2024

- Two PATHWAYS students to share their experiences in regard to PATHWAYS and their education journey.
- PATHWAYS Team including the Dean will present at NCORE, June 1, 2024 as the first non-credit student support retention program accepted to be part of the conference.

V. FINANCE REPORT: Mary LeDuc/Woody Ledford

- Donations are up primarily because of Lucky Duck Foundation \$142K
- Budget slightly behind last year
- Grant contract revenue is a bit down- waiting for last ARP grant payment
- Program expenses down due to ARP starting later in the year
- New ARP contract was just renewed
- Expenditures ETI contracts revenue is up from last year
- ETI expenses are up due to the new contracts
- Program subcontractors- EMT Program and ETI based training are up compared to last year
 - EMT training through the Foundation- fee based program
 - Training held at Miramar Campus
- Administrative expenses are up due to the Interim CEO
- Personnel costs are up- but have only spent 11% of the budget (17% of the year-actual)
- Overall expenses are up 13% from last year, but we are at 11% for the year (actual should be 17%)
- Scholarships Awards- goal same as last year or a bit more

- A. Ratifying Resolution to Opening Money Market Account/CD Options/ Motion to invest the money in a combination of diversified accounts
1. Diversified Accounts – Money Market low yield return
 2. CD's higher yield returns

Motion to Adopt Resolution to Opening New Account/Diversified Accounts

MSP: First, Neill Kovrig, Second, Roma Weaver

No oppositions, No discussion, Consent Calendar Stands Approved

VI. CONSENT CALENDAR

- a. Reports Received Reports received 3/20/2024- Executive Director's Report and Finance Report
- b. Approval of Minutes- 1/17/2024 and 3/05/24
- c. Executive Director Contract
- d. Final Ratification of Promises2Kids MOU-based on Policy 02-2021
- e. Upcoming Events: Forward Together to Your Future, Friday, April 26

Motion to Adopt Consent Calendar

MSP: First, Michele Novak, Second, Roma Weaver

No oppositions, No discussion, Consent Calendar Stands Approved

VII. ACTION ON ITEMS REMOVED FROM CONSENT CALENDAR

f. Contracts Report- 2021 to Present

	FY '20-'21	FY '21-'22	FY '22-'23	FY '23-'24	TOTAL
SDWP: HRCC*	\$ -	\$ 291,034	\$ 708,695	\$ 709,622	\$ 1,709,351
SDWP: WIOA	-	439,372	600,000	600,000	1,639,372
SDG&E (to cover six cohorts)	-	1,255,700	-	-	1,255,700
SDCCD: Navy Brig Miramar	248,906	228,091	249,661	248,453	975,111
Lucky Duck*	200,000	-	570,348	-	770,348
SDCCD: Navy Brig Pendleton*	192,000	-	180,020	-	372,020
City: CDBG Bridging	-	337,301	-	-	337,301
SDCCD: WIOA	308,813	-	-	-	308,813
Navy Special Warfare	-	151,854	156,110	-	307,964
SDWP: Low Carbon*	-	266,964	-	-	266,964
City: CDBG Foster Youth Gateway	-	-	120,560	-	120,560
Butte-Glenn CCD (Arborist)	58,000	-	29,000	-	87,000
SDWP: Child care/Supportive Services	-	-	84,000	-	84,000
City: CDBG Gateway	-	79,200	-	-	79,200
SDCCD: CAEP Gateway	61,083	-	-	-	61,083
SDWP: Math Enhancement	-	-	57,600	-	57,600
SDG&E: Preinspector	-	-	49,120	-	49,120
California Conservation Corps	-	-	-	14,100	14,100
National Immigration Forum	-	10,944	-	-	10,944
	\$ 1,068,802	\$ 3,060,460	\$ 2,805,114	\$ 1,572,175	\$ 8,506,551

* Due to some unforeseen circumstances or contractual plans, some contracts were/are being executed over multiple years

Motion to Approve Items Removed from Consent Calendar

MSP: First, Bill Grimes, Second, Roma Weaver

No oppositions, No discussion, Item Stands Approved

VIII. Policy 01-2324: Student Events and Student Presentations Support Fund- Neill Kovrig

- Second Reading

Motion to Move Item as Second Reading

Motion Carries

MSP: First, Roma Weaver. Second, Maureen Rubalcaba

No oppositions, No discussion

IX. Policy 02-2324: Purchase Orders- Neill Kovrig

- Second Reading

Motion to Move Item as Second Reading

Motion Carries

MSP: First, Roma Weaver Second, Mary LeDuc

No oppositions, No discussion

- X. Policy Manual Revisions:** Establish ad hoc committee of the Board to review Policies and suggest changes/updates; define term of committee work and establish meeting time

Motion to Adopt Policy Manual Revisions

MSP: First, Tina M. King, Second, Roma Weaver

No oppositions, No discussion, Special Meeting Stands Approved

XI. BOARD MEMBER COMMENTS/ROUNDTABLE

Foundation Social Media: LaToiya Noles

- Responsible for Foundation's social media platform (Instagram, X).
- Will be posting programs and events

XII. CLOSED SESSION- None

XIII. ADJOURNMENT Meeting was adjourned at 11:08am.

- Next meeting May 15, 2024, President's Conference Room 106